



Program

Type:	Board of Directors		
Title:	Junior Associate Board (JAB) Members		
Description:	Establishes guidelines for including Junior Associate Board Members on Board of Directors.		
Review Date:	11/10/21	Initial Date:	09/12/19
Review Cycle:	2 Years		

The Scotts Valley Water District Board of Directors (Board) is composed of 5 individuals who are elected to four-year staggered terms by the voters in the District service area.

The Board has three major responsibilities: 1) Promoting the interests of the District's customers by establishing policies that support the vision and mission of the District and by ensuring the implementation of those policies; 2) Overseeing the fiscal health of the District; and 3) Hiring a General Manager to manage the day-to-day operations of the District.

To engage the community, increase the awareness about District's activities and provide education on water matters, the District creates a Junior Associate Board Member position.

Junior Associate Board Member is expected to attend all Board regular meetings that are typically held once a month and review the agenda packets in advance of the meetings. They do not attend the closed sessions of the Board. JAB Member is also encouraged to attend special Board meetings and Board Committee meetings as appropriate.

Junior Associate Board Member is a non-voting member of the Board. They are invited to participate in board discussions but will not vote on matters coming before the Board for action. Since the District is very interested in receiving a wide variety of input and perspectives, the Junior Associate Board Member may be asked to prepare and present short oral reports at the Board meetings on topics of interest. The District is committed to providing appropriate resources for the JAB Members that allows them to gain a meaningful experience while contributing to the success of the District. The resources may include but are not limited to: mentor-mentee relationship with a designated Board member, access to Executive staff members of the District, participation in water industry events and relevant educational opportunities.

Junior Associate Board Member understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

Eligibility:

- Reside or work in the District service area
- Age 16 to 30
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a 2-year term

Terms:

- 2-years starting December of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Junior Associate Board Members may be selected for each term
- No more than one (1) member from a household

Stipend: \$50.00 per meeting or ½ day (pre-authorized) event, \$100.00 per full day (pre-authorized) event

The application period is typically in the Fall of each even year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes the appointments. The Board may release the Junior Associate Board Member who does not meet the eligibility requirements or fails to follow the Code of Conduct.