



FISCAL YEAR 2025 ANNUAL BUDGET



Sucinto Well Replacement Project

July 1, 2024 – June 30, 2025

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Mission

Scotts Valley Water District delivers a sustainable, high quality water service in an environmentally responsible and financially sound manner.

Core Values

Scotts Valley Water District is:

- Innovative
- Efficient
- Adaptable
- Collaborative
- Approachable

Vision

Scotts Valley Water District is a results-driven, data-oriented public agency that provides effective actions, superior customer service and visionary leadership.

Scotts Valley Water District
Board of Directors
July 1, 2024

Name	Title	Elected / Appointed	Current Term
Wade Leishman	President	Elected	2022-2026
Danny Reber	Vice President	Elected	2020-2024
Bill Ekwall	Director	Elected	2022-2026
Chris Perri	Director	Elected	2020-2024
Ruth Stiles	Director	Elected	2022-2026

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June 13, 2024

Board of Directors
Scotts Valley Water District

Re: FY 2025 Budget Transmittal Letter

The FY 2025 Budget was developed to implement the FY 2025 Work Plan in support of the District strategic goals:

- Water Resource Management: SVWD meets the water supply needs of its customers by developing new, sustainable sources and maximizing the use of existing sources.
- Infrastructure Integrity: SVWD provides continuous investment in its infrastructure and process improvements to ensure the efficiency of its operations.
- Financial Stewardship: SVWD manages its financial resources in a manner that ensures the reliability of its operations and provides the greatest value to its customers.
- Community Engagement: SVWD proactively creates opportunities for strategic alliances and mutually beneficial relationships with its customers and partners.
- Organizational Vitality: SVWD recruits and retains the highest quality employees and board members by offering a work environment in which they can thrive and succeed.

The Work Plan in its entirety is attached for reference.

The total FY 2025 Budget amounts to \$20,622,384 in expenditures, including \$6,984,460 in Operating Expenses, \$1,115,570 in Debt Service, \$4,176,683 in New Projects, and \$8,345,691 in Project Carryover as described in the FY 2025 Budget Summary below.

In the March and April 2024 meetings, the Finance and Personnel Committee reviewed Budget Assumptions and the preliminary Proposed Operating Budget. In May, the Board of Directors reviewed the Proposed Projects Budget and the Proposed Operating Budget.

The District completed the Comprehensive Rate and Fee Study in October 2021 and the Board approved a five-year rate schedule that became effective in January 2022. District rates were converted to monthly rates at that time. Rate changes reflected in this FY 2025 Budget and projected for January 2025 are presented below:

Potable Water

Effective Date	Change in Basic Meter Charge	Change in Tiered Rate
January 1, 2024	3%	3%
January 1, 2025	5%	5%

Recycled Water

Effective Date	Change in Basic Meter Charge	Change in Tiered Rate
January 1, 2024	5%	10%
January 1, 2025	5%	10%

To comply with the 2014 Sustainable Groundwater Management Act, the District along with the County of Santa Cruz and San Lorenzo Valley Water District formed the joint powers authority (JPA), Santa Margarita Groundwater Agency (SMGWA). Operations of the JPA have been funded by the three member agencies as well as the City of Santa Cruz and the Mount Hermon Association. The FY 2025 Expense Budget includes \$199,571 for the district's contribution to SMGWA.

The Debt Service budget in the FY 2025 Budget consists of two debt issuances. The budget for the 2016 Installment Purchase Agreement with JP Morgan is pursuant to the payment schedule in the agreement. The budget for the 2021 Installment Purchase Agreement with First Foundation Bank is also pursuant to the payment schedule in the agreement. Debt service payments in FY 2025 will be \$1,115,570. The Debt Service Coverage Ratio (DSCR) for the FY 2025 Budget is 3.01, exceeding the required 1.2 ratio.

The FY 2025 Operating Expense Budget increases 2.7%, or \$185,894 from the prior year budget. The Operations division budget accounts for the increase. An additional \$468,900 was included in the Operations Budget for the cost of planned maintenance. This was offset by a \$364,000 decrease in the Administration Division budget.

The budget for Salaries & Benefits in FY 2025 reflects a 3.53% Cost-of-Living Adjustment (COLA) increase for all positions. The FTE count in the budget has been reduced by 1.5, reflecting the elimination of 1.5 term-limited positions, Special Projects Assistant (1.0) and Special Projects Manager (0.5). Employer contribution rates of each of the district's three CalPERS pension plans increase slightly in FY 2025. The minimum payment on the District's Unfunded Accrued Liability was re-established from \$0 to \$75,866 due to CalPERS investment returns not meeting targeted rates. Overall, Salaries & Benefits are budgeted to decrease by 4.6% in FY 2025.

Services & Supplies, including debt service interest expense, are budgeted to increase 10% in FY 2025.

FY 2025 BUDGET SUMMARY

	Potable Water Fund 01	Recycled Water Fund 02	District Total Funds 01 and 02
REVENUE			
Operating Revenue			
Water Sales	4,734,400	491,500	5,225,900
Water Services	2,912,800	102,300	3,015,100
New Connections	178,900	-	178,900
Subtotal	7,826,100	593,800	8,419,900
Non-Operating Revenue			
Property Taxes	1,637,267	-	1,637,267
Grant Revenue	4,113,830	-	4,113,830
Other	267,110	16,600	283,710
Subtotal	6,018,206	16,600	6,034,806
TOTAL REVENUE	13,844,306	610,400	14,454,706
EXPENSES			
Operating Expenses			
Administration	1,095,565	92,888	1,188,453
Finance/Customer Service/WUE	1,072,181	106,444	1,178,625
Operations	3,765,104	486,340	4,251,444
Engineering	240,280	26,698	266,978
Board	89,145	9,816	98,961
Subtotal	6,262,275	722,186	6,984,460
Debt Service (principal & interest)	1,115,570	-	1,115,570
Projects	4,176,663	-	4,176,663
TOTAL EXPENSES	11,554,508	722,186	12,276,693
FY 2024 Projects Carryover	8,345,691	-	8,345,691
TOTAL BUDGET W/CARRYOVER	19,900,199	722,186	20,622,384

REVENUE

The FY 2025 Budget comprises a total revenue of \$20,622,384 with \$19,900,199 in the Potable Water (01) Fund and \$722,186 in the Recycled Water (02) Fund.

Water Sales revenue includes consumption-based sales of potable water, recycled water, and bulk water. The FY 2025 Water Sales revenue budget assumes consumption will be consistent consumption level experienced in FY 2024 and a 5% rate increase in January 2025.

Water Service revenue is based on monthly basic service charges and the number of existing meters for both potable and recycled water. For new connections added to the system in FY 2024, Water Service revenue is anticipated in FY 2025 and is included in the budget.

New Connections revenue is based on the development projects which are underway in the Service Area and anticipated to be completed in FY 2025.

Non-Operating Revenue includes property taxes, notes receivable, interest, dividends, sale of surplus items, etc. Property tax revenue for FY 2025 is budgeted at 5% more than the FY 2024 estimated actual, based on revenue growth estimates from the County. Interest and dividends are budgeted based on current interest rates.

Grant revenue reflects the 2021 Urban and Multibenefit Drought Relief Program funding that the District anticipates receiving as reimbursement funding for eligible project costs.

EXPENSES

The FY 2025 Operating Budget totals \$6,984,460 including \$6,262,275 in the Potable Water (01) Fund and \$722,186 in the Recycled Water (02) Fund. The FY 2025 Operating Budget is comprised of \$3,256,311 in Salaries and Benefits and \$3,728,149 in Services, Supplies and Production Costs, as detailed below.

Salaries and Benefits

	FY 2024 Approved Budget	FY 2025 Proposed Budget	Change	%
Administration	839,870	557,987	-281,883	-33.6%
Finance	621,002	649,129	28,127	4.5%
Operations	1,739,934	1,835,606	95,672	5.5%
Engineering	129,980	133,828	3,848	3.0%
Board	82,474	79,761	-2,713	-3.3%
Total	3,413,260	3,256,311	-156,949	-4.6%

The FY 2025 Salaries and Benefits budget provides for a decrease of \$156,949, or 4.6%, below the FY 2024 budget. The Salaries budget includes a COLA of 3.53%, as well as scheduled step increases for eligible hourly employees and compensation adjustments for exempt employees. Directors Fees for the board include compensation for Directors and Associate Directors to attend board and committee meetings as well as time spent at conferences, training events and other functions. The Benefits budget includes an increase of 4% in medical premium rates; and a decrease of \$60,132 or 44%, for the unfunded pension liability related to prior service by employees due to additional discretionary payments having been made.

The number of positions decreases by 1.5 to 18. The difference is due to the elimination of 1.5 term-limited positions, the 1.0 FTE Special Projects Assistant and 0.5 FTE Special Projects Manager positions. A summary of budgeted full-time equivalent (FTE) positions follows:

Positions

	FTE in FY 2024	FTE in FY 2025
Administrative Office Assistant	1	1
Assistant to the General Manager	1	0
Accounting Specialist	0	1
Accounting Technician	1	0
Engineering Technician	1	1
Electrician/Instrumentation Technician	1	1
Executive Assistant / Board Clerk	0	1
Finance & Customer Service Manager	1	1
General Manager	1	1
Lead Water Facilities Operator	2	2
Operations Manager	1	1
Operations Supervisor	1	1
Special Projects Assistant (Term Limited)	1	0
Special Projects Manager	0.5	0
Utility Service Representative, Field	1	1
Utility Service Specialist	1	1
Utility Service Technician	1	1
Water Facilities Operator III	2	2
Water Facilities Operator II	2	2
Total Positions	19.5	18.0

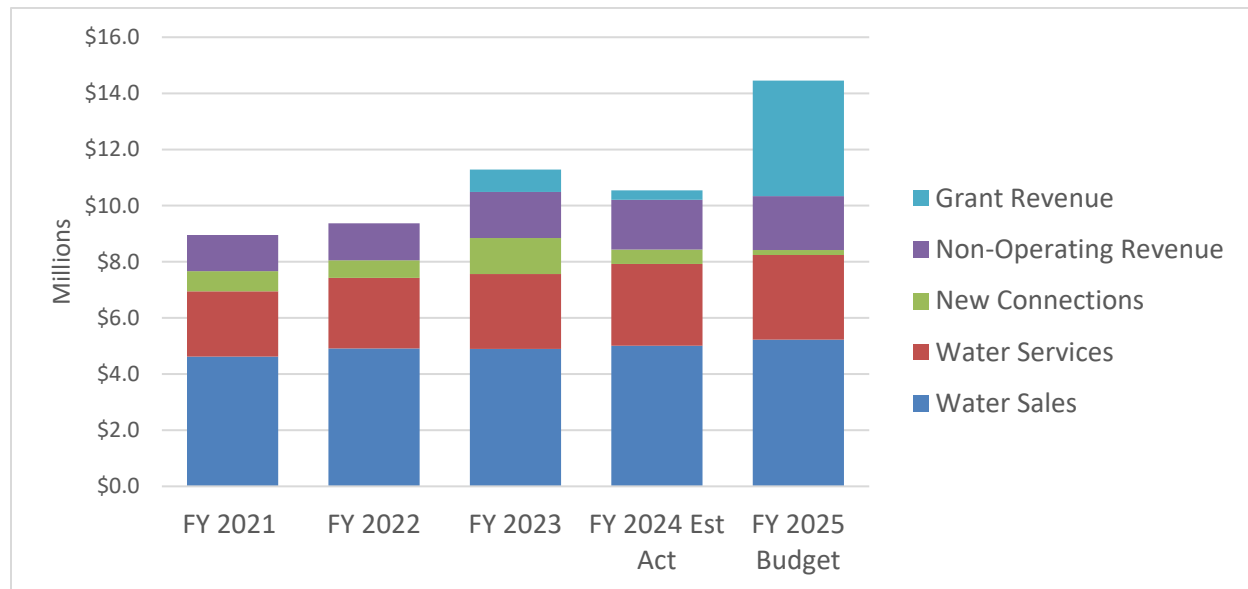
Services, Supplies and Production Costs

	FY 2024 Approved Budget	FY 2025 Proposed Budget	Change	%
Services	1,027,511	1,025,871	-1,640	0%
Supplies	68,520	103,500	34,980	51%
General Production Costs	146,600	154,215	7,615	5%
Source of Supply	419,629	339,571	-80,058	-19%
Pumping	544,000	704,546	160,546	30%
Water Treatment	611,800	621,100	9,300	2%
T&D	252,800	471,300	218,500	86%
Customer Accounts	308,446	306,946	-1,500	0%
Other	6,000	1,100	-4,900	-82%
Total	3,385,306	3,728,149	342,843	10%

FY 2025 Services, Supplies and Production costs are budgeted at \$3,728,149, an increase of 10% from FY 2024. Services costs remained flat at \$1,025,871. The FY 2025 Budget includes various increases in the Operations Division for increased payment pumping costs due to PG&E rate changes as well as increased Transmission & Distribution (T&D) costs for specific one-time main maintenance activities planned in FY 2025.

FIVE-YEAR TREND/COMPARISON:**Revenue:**

The following chart provides a six-year trend of District revenues, excluding Notes Receivable:



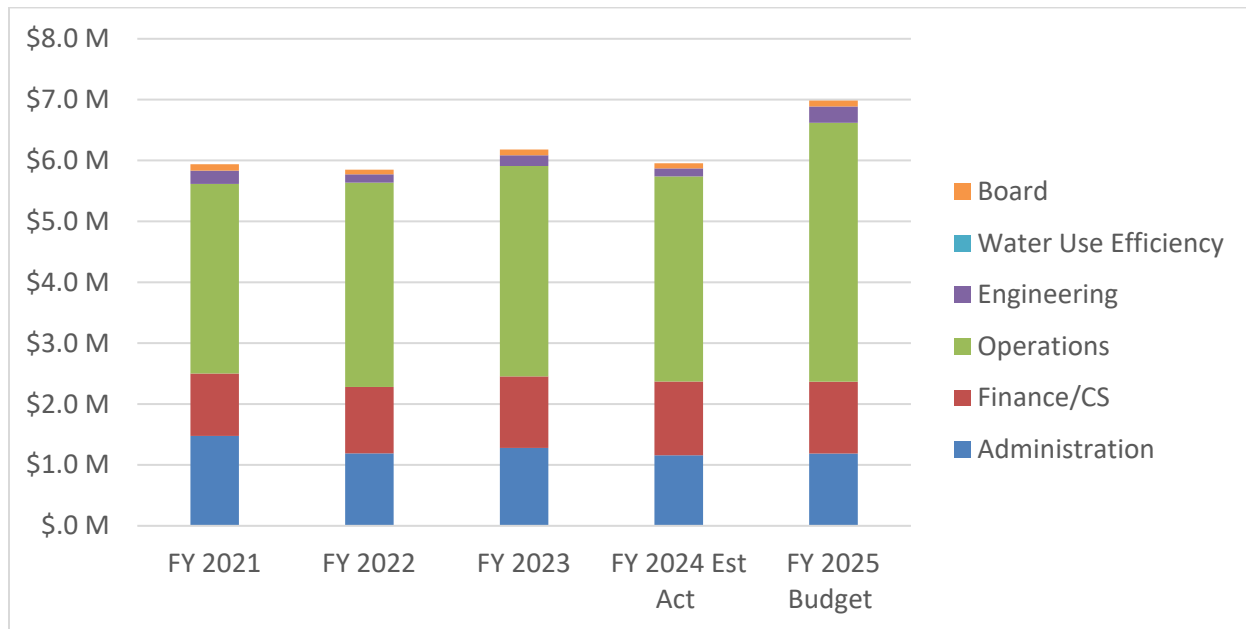
Water sales and water services revenue have increased since the adoption of the 2021 Rate Schedule in proportion to the rate increases over the period. FY 2025 Budget reflects a 5 percent rate increase effective on 1/1/2025, which is the fourth year of a five-year rate plan.

Water sales and water services FY 2024 Estimated Actual revenue reflects the Board decision to approve a 3% rate increase on 1/1/2024, in contrast to the 5% that was approved as part of the rate schedule and assumed in the FY 2024 Budget. In addition, consumption estimates have been revised based on actual experience through the first 9 months of the fiscal year. FY 2024 Estimated Actual water services revenue will likely not reach the budget level because consumption has not picked up as anticipated coming out of the drought. In addition, there has been a decrease in new connections revenue based on fewer development projects connecting to the system in comparison with prior years.

Water Sales consumption and revenue in FY 2025 is expected to remain consistent with FY 2024 consumption levels. This is a change to our projection methodology. In recent years we have budgeted consumption to mirror the five-year historical average. However, after reviewing consumption patterns, staff determined that the five-year historical average would indicate a 7 percent increase, which is unlikely. The approved five percent rate increase is anticipated midway through the fiscal year. Total revenue is anticipated to increase dramatically due to grant revenue. Excluding grant revenue, total budgeted revenue is anticipated to be 7.1 percent higher than the FY 2024 Budget and 1.3 percent higher than the FY 2024 estimated actual.

Expenses:

The following chart provides a five-year trend of District expenses by Division.



The figures above exclude Debt Service and Grant Expense.

DEBT SERVICE

The FY 2025 Debt Service budget totals \$1,115,570, fully funded in the Potable Water (01) Fund pursuant to the 2021 Rate Schedule. The Debt Service is comprised of two debt issuances: the 2016 JP Morgan Loan and a 2021 First Foundation Loan.

	Amount
2016 JP Morgan Loan	
Interest	\$32,036
Principal	\$697,811
Total	\$729,847
2021 First Foundation Loan	
Interest	\$133,723
Principal	\$252,000
Total	\$385,723
TOTAL DEBT SERVICE	
Interest	\$165,759
Principal	\$949,811
Total	\$1,115,570

DEBT SERVICE COVERAGE RATIO (DSCR)

DEBT SERVICE COVERAGE RATIO (DSCR)

The 2016 Refunding Loan requires that the District prescribe, revise and collect such charges for providing water, which, after allowances for contingencies and errors, produce sufficient income in each fiscal year to provide net revenues equal to at least 1.20 times the sum of 1) 2016 Loan installment payments becoming due and payable in such fiscal year and 2) all debt service and any related payments required with respect to any additional parity debt for such fiscal year. Parity debt consists of any additional debt obligations incurred by the District and secured by a debt on District revenues equally and ratably with the 2016 Loan payments. This includes the 2021 First Foundation Loan.

The FY 2025 Budget presents a debt coverage ratio of 3.01, which is well above the minimum requirement of 1.20. New Connections revenue including Meter Fees, Capacity Fees, Will Serve Fees, and Development Project Review Fees are budgeted for a total of \$0.2 million and included in the calculation. In the worst case, if all New Connections revenues were delayed and thus not included in this calculation, the DSCR would be adjusted to 2.85.

PROJECTS

The FY 2025 Projects budget totals \$4,176,663, all of which will be funded in the Potable Water Fund. Additionally, projects in progress in FY 2024 are projected to have a total unspent balance of \$8,345,691 by FY 2024 year-end, and this amount will be carried forward into FY 2025 so that those projects may be completed. Combining the FY 2025 Project budget with the carryover budget, the FY 2025 Projects will total \$12,522,354. Grant reimbursements are anticipated to total \$4,113,830 in the period. Therefore, the net project costs in FY 2025 will be \$8,408,524. Highlighted projects are listed below:

Summary of the FY 2025 Projects Budget:

The most significant FY 2025 projects are described further below:

\$2,844,778	Santa Cruz Water Department – Scotts Valley Water District System Intertie Regional Drought Resiliency Project. Design and construction of: 1) 12" bi-directional pipeline and pump station. 2) New groundwater well and treatment plant upgrades.
\$2,400,000	Construct a new production well that is needed to offset lost production capacity from Well 9 & Well 11A. The replacement well will in part be sited to provide for a more balanced withdrawal rate from the Lompico Aquifer.
\$2,299,175	Well 3B Replacement Replace aging well 3B with new production well at the Sucinto Drive well site.
\$1,990,000	SV Transit Center LID Retrofit Phase 2 Complete Phase 2 of the enhanced Low Impact Development (LID) for recharge of treated stormwater at the Transit Center to recharge groundwater for beneficial use. Phase 2 LID retrofit would increase ground water recharge volume by an estimated 7 acre-feet per year.
\$652,173	Potable Main Replacement Program Replace and upgrade potable water mains based on leak history, service life, and size.

BUDGETARY CONTROL

Through approval of the budget, the board appropriates the resources necessary to maintain District service levels and achieve specified objectives. The District prepares a detailed line item operating budget, which represents an estimate based on operations at the time the budget is prepared. Throughout the fiscal year management applies best business practices to improve operational efficiencies. As a result, actual expenses may differ from the budget.

The level of budgetary control is set at the division level. Each Division Manager is responsible for his/her division budget. The General Manager is responsible for the District budget with authority to move appropriations between divisions. Budgetary control for projects is set at the total Projects budget amount approved for the year, including carryover project funding. Spending on

a project not listed in the budget would require the board's review and approval through an agenda report.

FUND BALANCE

Fund Balance serves as a measure of the financial resources available in a governmental fund. Fund Balance is calculated as working capital, current assets minus current liabilities, to measure the approximate cash balance for the period. Funds in Fund Balance are readily available for new expenses or commitments.

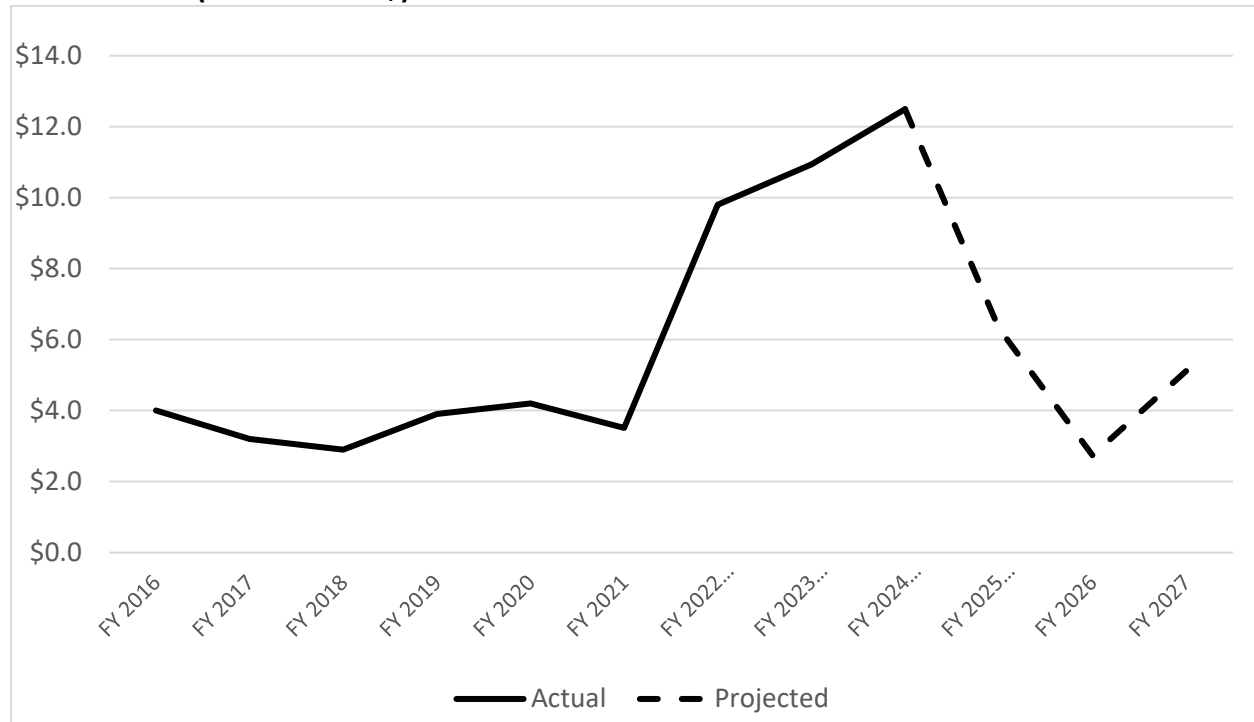
FY 2024 Estimated Actual	Potable Fund	Recycled Fund	District Total
Audited Cash Balance 6/30/2023	10,743,088	192,350	10,935,438
Revenue	9,610,688	598,545	10,209,234
Grant reimbursements	336,170	-	336,170
Operating Expense	(5,130,405)	(639,595)	(5,770,000)
Debt Service	(1,115,923)	-	(1,115,923)
Unfunded Accrued Pension Liability	(1,000,000)	-	(1,000,000)
Project Costs	(2,098,977)	-	(2,098,977)
Increase / (Decrease) of Fund Balance	1,601,553	(41,050)	1,560,503
Projected Fund Balance 6/30/2024	12,344,641	151,300	12,495,941

The total Fund Balance is projected to increase \$1.6 million by the end of FY 2024, from \$10.9 million to \$12.5 million. This increase is primarily due to timing of capital projects. Several large projects budgeted in FY 2024 have been delayed and funding is carried over to FY 2025. The Estimated Actual for projects in FY 2024 is \$2.1 million.

FY 2025 Budget	Potable Fund	Recycled Fund	District Total
Projected Fund Balance 6/30/2024	12,344,641	151,300	12,495,941
Revenue	9,730,476	610,400	10,340,876
Grant reimbursements	4,113,830	-	4,113,830
Operating Expense	(6,262,275)	(722,186)	(6,984,460)
Debt Service	(1,115,570)	-	(1,115,570)
Project Costs	(4,176,663)	-	(4,176,663)
Increase / (Decrease) of Fund Balance	2,289,799	(111,786)	2,178,013
FY 2024 Projects Carryover	(8,345,691)	-	(8,345,691)
Projected Fund Balance 6/30/2025	6,288,749	39,515	6,328,263

The FY 2025 Budget anticipates a \$2 million contribution to Fund Balance before accounting for project carryover. The FY 2025 budget anticipates that \$4.2 million will be needed for new project costs and \$8.3 million in project carryover. Fund Balance is anticipated to decrease from \$12.5 million on 6/30/2024 to \$6.3 million on 6/30/2025.

Fund Balance (in millions of \$)



After five years of stable fund balance from FY 2016 through FY 2021, the Fund Balance increased significantly in FY 2022 due when the District borrowed \$6.1M to finance various capital projects. Borrowed funds were used to pay for the Orchard Run Water Treatment Plant upgrade project, resulting in a draw on fund balance. As of the end of FY 2023 all but \$1M of the borrowed funds have been deployed towards capital projects, however fund balance remains elevated due to the timing of other projects. The FY 2025 Budget anticipates utilizing fund balance for projects. As described above, the FY 2025 Budget anticipates \$8.3M in project carryover.

Numerous assumptions are used in the estimating of future year fund balances. The most significant assumptions relate to Capital Improvement Program spending levels and timing and new connections revenue. The District takes a conservative approach to projecting the timing of when revenue from new connections will be received.

ALLOCATION OF EXPENSES BETWEEN POTABLE FUND AND RECYCLED FUND

Recycled water revenues, portions of debt service for the 2016 Refunding Loan, water meters for recycled accounts, repairs and maintenance of the recycled water plant and 10% of the general and administrative expenses are budgeted in the Recycled Water Fund. In the adopted 2021 Rate Schedule, effective with the FY 2023 Budget funding for the 2016 Refunding Loan was shifted to the Potable Water fund. It should be noted that all District fund balance reserves are allocated to the Potable Fund and none is currently allocated to the Recycled Fund.

TARGET RESERVE

The target reserves are established by the formula stated in District Policy P200-17-2. For FY 2025, the calculated target reserve amount is approximately \$5.74 million, as summarized below. The projected Reserve Balance, based upon fund balance at June 30, 2025, is \$6.3 million, or \$1.5 million greater than the Target Reserve.

District Reserve Components:

		FY 2025
Operating Reserve		
FY 2025 Operating Expense Budget	6,984,460	
Reserve Level: 90 days (25%)	25%	1,746,115
Rate Stabilization Reserve		
FY 2025 Water Sales Revenue Budget	5,225,900	
20% of volumetric water sales revenue	20%	1,045,180
Emergency Reserve		
Net Asset Value @ 6/30/2023	25,175,177	
2.5% of Net Asset Valuation	2.50%	629,379
Capital Reserve		
FY 2023 Depreciation	1,208,395	
1 year of Depreciation	100%	1,208,395
Debt Service Reserve		
FY 2025 Debt Service	1,115,923	
100% of Debt Service	100%	1,115,923
Target Reserve:		5,744,992

In summary, the FY 2025 Budget reflects cautious optimism on the revenue side, an Operating Expense budget that invests in personnel and maintains high service levels, and a detailed Projects budget. Looking ahead, the District plans to implement the FY 2025 work plan that includes projects that are important to the long-term sustainability of the organization. The FY 2025 Budget ensures that high service levels are maintained, essential projects are completed, with the District remaining on the path toward sustaining the target reserve level.

Respectfully submitted,

David McNair
General Manager

Scotts Valley Water District
FY 2025 Proposed Budget: Revenue

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (01)	POTABLE WATER			
R10	Operating Revenue - Water Sales			
01-000-41101	Residential Consumption - Single-Family	2,845,300	2,653,171	2,770,200
01-000-41102	Residential Consumption - Multi-Family	240,200	228,296	238,600
01-000-41103	CII Consumption	1,106,700	1,078,322	1,126,900
01-000-41105	Irrigation Consumption	398,600	494,271	516,200
01-000-41200	Other Bulk Water	21,900	82,484	82,500
	R10 Operating Revenue-Water Sales Total:	4,612,700	4,536,544	4,734,400
R20	Operating Revenue - Water Services			
01-000-41300	Other Late Penalty	18,100	32,468	18,100
01-000-42100	Standby Basic Meter Charge	2,639,400	2,703,055	2,812,800
01-000-42121	Standby FP Basic Meter Charge	75,000	71,435	75,000
01-000-43300	Other Operating Revenue	6,900	6,863	6,900
	R20 Operating Revenue - Water Services Total:	2,739,400	2,813,821	2,912,800
R25	Operating Revenue - New Connections			
01-000-42101	Other Meter Fee	1,700	23,800	7,600
01-000-42102	Other Capacity Buy-in Fee	160,700	454,578	144,700
01-000-42120	Other FP Meter Fee	10,600	17,164	19,600
01-000-43100	Other Will Serve	1,000	875	1,000
01-000-43200	Other Dev Proj Review	6,000	3,620	6,000
	R25 Operating Revenue - New Connections Total:	180,000	500,037	178,900
R30	Non-Operating Revenue			
01-000-46000	Property Taxes	1,361,456	1,556,337	1,637,267
01-000-47110	Interest & Dividend	718	5,282	5,810
01-000-47120	Interest - LAIF	91,700	236,332	241,100
01-000-47520	Misc. Non-Operating Revenue	20,200	20,219	20,200
01-000-47530	Unrealized Gain/Loss on Investment	-	(57,883)	-
	R30 Non-Operating Revenue Total:	1,474,074	1,760,286	1,904,376
R40	Non-Operating - Grant Revenue			
01-000-45230	State Grant - DWR 2021	3,693,244	336,170	3,363,830
01-000-45231	State Grant - DWR 2022	-	-	750,000
	R30 Non-Operating - Grant Revenue Total:	3,693,244	336,170	4,113,830
Fund (01) Potable Water Revenue Total:		12,699,418	9,946,858	13,844,306

Scotts Valley Water District
FY 2025 Proposed Budget: Revenue

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (02)	RECYCLED WATER			
R10	Operating Revenue - Water Sales			
02-000-41105	Irrigation Consumption	534,900	471,842	491,500
02-000-41200	Other Bulk Water	-	2,427	-
	R10 Operating Revenue - Water Sales Total:	534,900	474,268	491,500
R20	Operating Revenue - Water Services			
02-000-42100	Standby Basic Meter Charge	95,800	97,451	102,300
	R20 Operating Revenue - Water Services Total:	95,800	97,451	102,300
R25	Operating Revenue - New Connections			
02-000-42101	Other Meter Fee	-	266	-
02-000-42102	Other Capacity Fee	-	10,055	-
	R25 Operating Revenue - New Connections Total:	-	10,321	-
R30	Non-Operating Revenue			
02-000-47110	Interest and Dividend	6,600	6,505	6,600
02-000-47560	Notes Receivable Payments	10,000	10,000	10,000
	R30 Non-Operating Revenue Total:	16,600	16,505	16,600
Fund (02) Recycled Water Revenue Total:		647,300	598,545	610,400
Fund (01) and Fund (02) Revenue Total:		13,346,718	10,545,403	14,454,706
Total Revenues excluding Notes Receivable		13,336,718	10,535,403	14,444,706

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (01)	POTABLE WATER			
Dept (100)	Administration			
E01	Salaries & Benefits			
01-100-51110	Regular Pay	374,774	336,089	371,154
01-100-51111	Temporary Pay	175,806	110,461	-
01-100-51132	Special Vacation Pay	5,691	-	-
01-100-51150	Vehicle & Phone Allowance	4,800	4,419	3,840
01-100-51161	Medicare	8,136	6,087	5,437
01-100-51162	Social Security	-	121	-
01-100-51202	Retirement - Tier 2	49,640	39,432	25,843
01-100-51203	Retirement - Tier 3	10,085	4,349	12,090
01-100-51204	Unfunded Pension Liability	135,998	-	75,866
01-100-51206	Retirement - Survivor Benefit	109	89	73
01-100-51210	Medical Insurance	48,499	33,047	44,267
01-100-51212	Dental Insurance	2,510	2,414	2,124
01-100-51213	Vision Insurance	681	594	681
01-100-51214	Life & AD&D Insurance	1,668	1,814	1,169
01-100-51215	457 & HSA Contributions	12,800	7,946	6,800
01-100-51216	Employee Assistance Program	123	111	93
01-100-51220	Other Post-Employment Benefits	-	3,126	-
01-100-51240	Workers' Compensation	3,300	3,577	3,300
01-100-51250	Tuition Reimbursement	5,250	-	5,250
01-100-51700	Allocation to RW Fd-S&B	(83,987)	(55,367)	(55,799)
	E01 Salaries & Benefits Totals:	755,883	498,307	502,188
E03	Services			
01-100-52110	Contractual Services	22,900	22,926	23,600
01-100-52120	Landscape Maint	6,180	8,580	8,580
01-100-52210	Professional Services	154,600	72,100	74,300
01-100-52230	IT Services	72,100	72,500	62,500
01-100-52231	Website Maint	2,060	1,760	2,120
01-100-52250	Legal Counsel	42,000	42,000	42,000
01-100-52280	Election Services	14,110	-	14,530
01-100-52310	Sewer Service	570	550	590
01-100-52320	Solid Waste Service	720	780	740
01-100-52330	Electricity & Gas	15,450	18,930	-
01-100-52340	Telephone & Internet	10,905	9,970	10,905
01-100-52410	Software Licensing & Maint	3,610	4,770	4,910
01-100-52420	Equipment Rental & Maint	4,740	4,940	4,880
01-100-52510	Travel & Meetings	12,360	7,890	12,730
01-100-52520	Training	5,150	3,960	5,300

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
01-100-52530	Dues & Memberships	27,200	28,000	28,000
01-100-52540	Employee Recognition	8,240	2,510	8,490
01-100-52570	Printing Services	-	-	2,100
01-100-52620	Legal Advertising	210	1,600	500
01-100-52630	Advertising & Promotion	15,500	12,800	16,000
01-100-52660	Recruitment	2,060	120	1,000
01-100-52700	Safety Services	1,030	-	1,060
01-100-52725	HR Processing Fees	2,270	2,170	2,340
01-100-52800	Regulatory Oversight & Comp	100	-	100
01-100-52810	General Building Maint	2,080	16,770	16,000
01-100-52980	Allocation to RW Fd-Services	(42,614)	(33,563)	(34,327)
E03 Services Totals:		383,530	302,064	308,947
E05	Supplies			
01-100-53100	Office Supplies	4,120	3,440	4,240
01-100-53110	Building Maint Supplies	1,030	-	1,060
01-100-53400	Books & Subscriptions	410	610	420
01-100-53500	Safety Supplies	2,580	280	2,660
01-100-53700	Special Division Supplies	4,120	5,220	4,240
01-100-53910	Office Equipment	2,060	7,500	7,500
01-100-53920	Furniture & Furnishings	3,000	3,000	7,500
01-100-53980	Allocation to RW Fd-Supplies	(1,732)	(2,005)	(2,762)
E05 Supplies Totals:		15,588	18,045	24,858
E10	Source of Supply			
01-100-52211	Professional Services - SMGWA	239,629	239,629	199,571
01-100-52212	Professional Services - SS	50,000	-	50,000
01-100-52290	In-kind Service for SMGWA	10,000	10,000	10,000
E10 Source of Supply Totals:		299,629	249,629	259,571
E70	Other			
01-100-52950	Contingency for Litigation	5,000	-	-
E70 Other Totals:		5,000	-	-
Dept 100 Sub Totals:		1,459,630	1,068,045	1,095,565

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
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Dept (200)	Finance/Customer Service			
E01	Salaries & Benefits			
01-200-51110	Regular Pay	434,266	380,273	455,713
01-200-51111	Temporary Pay	5,000	-	5,000
01-200-51114	Overtime Pay	1,000	-	1,000
01-200-51116	Bonus Pay	3,060	-	3,167
01-200-51132	Special Vacation Pay	5,096	-	5,299
01-200-51150	Vehicle & Phone Allowance	1,920	1,648	1,920
01-200-51161	Medicare	6,399	5,528	6,713
01-200-51202	Retirement - Tier 2	19,437	16,168	20,478
01-200-51203	Retirement - Tier 3	20,744	18,480	22,299
01-200-51206	Retirement - Survivor Benefit	97	97	97
01-200-51210	Medical Insurance	71,247	73,730	79,014
01-200-51212	Dental Insurance	3,808	3,734	3,808
01-200-51213	Vision Insurance	909	891	909
01-200-51214	Life & AD&D Insurance	1,080	1,074	1,498
01-200-51215	457 & HSA Contributions	8,800	8,800	8,800
01-200-51216	Employee Assistance Program	123	117	123
01-200-51220	Other Post-Employment Benefits	31,618	30,776	26,891
01-200-51240	Workers' Compensation	3,500	3,235	3,500
01-200-51250	Tuition Reimbursement	2,900	-	2,900
01-200-51700	Allocation to RW Fd-S&B	(62,100)	(54,455)	(64,913)
	E01 Salaries & Benefits Totals:	558,902	490,096	584,216
E03	Services			
01-200-52210	Professional Services	25,100	23,425	45,600
01-200-52240	Audit Services	15,000	15,000	25,000
01-200-52260	Financial/Regulatory Reporting	2,100	2,005	2,250
01-200-52300	Auto & Liability Insurance	58,200	65,011	67,300
01-200-52400	Property Insurance	28,600	36,871	38,200
01-200-52410	Software Licensing & Maint	10,200	10,471	10,900
01-200-52510	Travel & Meetings	7,000	8,500	8,000
01-200-52520	Training	1,500	400	1,500
01-200-52550	Printing & Mailing Services	100	50	100
01-200-52630	Advertising & Promotion	2,000	-	2,000
01-200-52720	Payroll Processing Fees	8,200	9,321	8,500
01-200-52740	Bank Service Fees	6,100	1,600	2,100
01-200-52760	Health Benefits Admin Fees	500	476	500
01-200-52980	Allocation to RW Fd-Services	(17,020)	(17,863)	(21,755)
01-200-54015	Property Tax Admin Fees	5,600	5,500	5,600
	E03 Services Totals:	153,180	160,767	195,795

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
E05	Supplies			
01-200-53200	Postage	3,000	3,000	3,000
01-200-53290	Promotional Give-Aways	1,000	1,000	1,000
01-200-53980	Allocation to RW Fd-Supplies	(400)	(400)	(400)
	E05 Supplies Totals:	3,600	3,600	3,600
E35	Customer Accounts			
01-200-52415	Software Licensing & Portal	65,456	54,740	56,756
01-200-52555	Printing & Mailing - CA	22,000	21,450	22,000
01-200-52560	Collection Agency Fees	1,200	300	1,200
01-200-52650	AMI Data Subscription	50,000	50,762	51,300
01-200-52710	Payment Processing Fees	95,000	99,863	100,900
01-200-53250	Rebates - Pressure Regulators	1,000	800	1,000
01-200-53260	Rebates- Turf/Drip Replacement	60,000	60,000	60,000
01-200-53270	Rebates- Outdoor Efficiency	3,000	1,000	3,000
01-200-53280	Rebates- Indoor Efficiencies	2,000	1,500	2,000
01-200-53700	Special Division Supplies	3,000	2,000	3,000
01-200-54980	Allocation to RW Fd-Cust Accts	(18,866)	(17,985)	(18,586)
01-200-59400	Bad Debt	5,000	3,500	5,000
	E35 Customer Accounts Totals:	288,790	277,930	287,570
E70	Other			
01-200-54010	Property Taxes	1,000	935	1,000
01-200-54025	Late Penalties	-	607	-
	E70 Other Totals:	1,000	1,542	1,000
E80	Debt Service			
01-200-54740	Interest Expense - 2016 JPMorgan	44,829	44,830	32,036
01-200-54750	Interest Expense - 2021 First Foundation	139,774	139,774	133,723
	E80 Debt Service Totals:	184,603	184,603	165,759
	Dept 200 Sub Totals:	1,190,075	1,118,538	1,237,940

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (300)	Operations			
E01	Salaries & Benefits			
01-300-51110	Regular Pay	1,167,251	1,031,416	1,220,676
01-300-51114	Overtime Pay	82,300	91,580	86,400
01-300-51116	Bonus Pay	19,979	-	28,552
01-300-51132	Special Vacation Pay	-	-	23,567
01-300-51150	Vehicle & Phone Allowance	6,240	6,116	6,240
01-300-51161	Medicare	17,388	16,170	18,633
01-300-51201	Retirement - Tier 1	37,360	27,107	38,847
01-300-51202	Retirement - Tier 2	63,288	52,518	66,654
01-300-51203	Retirement - Tier 3	30,925	28,283	33,167
01-300-51206	Retirement - Survivor Benefit	242	237	242
01-300-51210	Medical Insurance	173,128	178,626	167,548
01-300-51211	Medical Cash-in-lieu	3,000	3,000	6,000
01-300-51212	Dental Insurance	10,985	10,770	10,484
01-300-51213	Vision Insurance	2,272	2,227	2,272
01-300-51214	Life & AD&D Insurance	2,017	2,135	2,212
01-300-51215	457 & HSA Contributions	20,800	25,582	20,900
01-300-51216	Employee Assistance Program	308	401	308
01-300-51220	Other Post-Employment Benefits	56,450	59,772	56,904
01-300-51240	Workers' Compensation	46,000	44,534	46,000
01-300-51700	Allocation to RW Fd-S&B	(173,993)	(158,047)	(183,561)
	E01 Salaries & Benefits Totals:	1,565,941	1,422,427	1,652,046
E03	Services			
01-300-52120	Landscape Maint	21,100	8,410	21,100
01-300-52210	Professional Services	35,300	1,150	35,300
01-300-52310	Sewer Service	670	-	670
01-300-52320	Solid Waste Service	4,920	10,160	7,050
01-300-52340	Telephone & Internet	14,791	15,540	14,791
01-300-52420	Equipment Rental & Maint	17,500	12,010	17,500
01-300-52500	Uniform Laundering Services	7,260	5,630	7,260
01-300-52510	Travel & Meetings	7,200	3,500	7,200
01-300-52520	Training	4,700	6,430	24,700
01-300-52550	Printing & Mailing Services	800	490	800
01-300-52700	Safety Services	3,725	760	3,725
01-300-52810	General Building Maint	6,300	7,280	6,300
01-300-52830	Landfill Fees	5,400	5,820	5,400
01-300-52910	Vehicle Maint	22,700	37,000	22,700
01-300-52930	Facility Site Maint	93,000	76,370	110,000
01-300-52980	Allocation to RW Fd-Services	(28,537)	(22,855)	(32,450)
01-300-55130	GIS Maint	40,000	38,000	40,000
	E03 Services Totals:	256,830	205,695	292,047

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
E05	Supplies			
01-300-53100	Office Supplies	2,300	2,000	2,300
01-300-53110	Building Maint Supplies	-	820	-
01-300-53400	Books & Subscriptions	500	350	500
01-300-53500	Safety Clothing & Equipment	13,700	17,550	13,700
01-300-53600	Vehicle Fuel	20,500	46,910	36,080
01-300-53910	Office Equipment	2,200	3,700	6,700
01-300-53920	Furniture & Furnishings	800	-	800
01-300-53980	Allocation to RW Fd-Supplies	(4,000)	(7,133)	(6,008)
	E05 Supplies Totals:	36,000	64,197	54,072
E07	General Production Costs			
01-300-52800	Regulatory Oversight & Comp	43,000	61,310	44,115
01-300-53300	Small Tools & Equipment	16,000	10,640	19,500
01-300-53700	Special Division Supplies	7,600	2,860	7,600
01-300-55980	Allocation to RW Fd-Gen Prod	(13,860)	(11,602)	(14,622)
01-300-56500	SCADA Maint	72,000	41,210	75,000
	E07 General Production Totals:	124,740	104,418	131,594
E10	Source of Supply			
01-300-55220	Intertie Water for Resale	-	5,500	-
01-300-55230	Well Maint	120,000	85,000	80,000
	E10 Source of Supply Totals:	120,000	90,500	80,000
E15	Pumping			
01-300-56310	Pumps & Boosters	52,000	1,100	52,000
01-300-56320	Pump Facilities Maintenance	-	24,460	52,000
01-300-56330	Pumps - Electricity & Gas	489,300	450,640	596,946
	E15 Pumping Totals:	541,300	476,200	700,946
E20	Water Treatment			
01-300-52315	Wastewater Disposal	139,100	113,260	139,100
01-300-55110	Chemical Supplies	87,000	87,290	90,000
01-300-55120	Laboratory Services	40,000	40,720	40,000
01-300-55210	Treatment Plant Maint	146,000	143,130	146,000
	E20 Water Treatment Totals:	412,100	384,400	415,100
E25	Transmission & Distribution			
01-300-52410	Software Licensing & Maint	6,500	5,030	6,500
01-300-55240	Tank & Reservoir Maint	25,000	16,280	80,000
01-300-56100	Main Maint & Repair	135,000	80,000	200,000
01-300-56200	Service Lateral Maint & Repair	25,000	24,110	25,000
01-300-56400	Fire Hydrant Maint	22,000	9,640	102,000
01-300-56600	Meter Maint	25,800	49,870	25,800
	E25 Transmission & Distribution Totals:	239,300	184,930	439,300
	Dept 300 Sub Totals:	3,296,211	2,932,767	3,765,104

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (400)	Engineering			
E01	Salaries & Benefits			
01-400-51110	Regular Pay	102,003	92,280	105,581
01-400-51114	Overtime Pay	2,500	-	2,500
01-400-51116	Bonus Pay	3,060	-	3,167
01-400-51150	Vehicle & Phone Allowance	480	463	480
01-400-51161	Medicare	1,566	1,374	1,618
01-400-51202	Retirement - Tier 2	12,077	9,975	12,543
01-400-51206	Retirement - Survivor Benefit	24	24	24
01-400-51211	Medical Cash-in-lieu	3,000	3,000	3,000
01-400-51212	Dental Insurance	1,299	1,273	1,299
01-400-51213	Vision Insurance	227	223	227
01-400-51214	Life & AD&D Insurance	482	128	128
01-400-51215	457 & HSA Contributions	2,200	2,124	2,200
01-400-51216	Employee Assistance Program	31	29	31
01-400-51240	Workers' Compensation	1,030	994	1,030
01-400-51700	Allocation to RW Fd-S&B	(12,998)	(11,189)	(13,383)
	E01 Salaries & Benefits Totals:	116,982	100,699	120,445
E03	Services			
01-400-52210	Outside Prof Services	15,000	1,520	19,750
01-400-52220	Engineering Services	100,000	10,190	100,000
01-400-52410	Software Licensing & Maint	-	330	-
01-400-52510	Travel & Meetings	1,400	-	1,400
01-400-52520	Training	1,000	240	1,000
01-400-52980	Allocation to RW Fd-Services	(11,740)	(1,228)	(12,215)
	E03 Services Totals:	105,660	11,052	109,935
E05	Supplies			
01-400-53700	Special Division Supplies	6,400	7,440	11,000
01-400-53980	Allocation to RW Fd-Supplies	(640)	(744)	(1,100)
	E05 Supplies Totals:	5,760	6,696	9,900
	Dept 400 Sub Totals:	228,402	118,447	240,280

Scotts Valley Water District
Potable Water Fund (01)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (900)	Board of Directors			
E01	Salaries & Benefits			
01-900-51120	Director Fees	25,200	20,000	23,400
01-900-51161	Medicare	365	290	339
01-900-51162	Social Security	1,562	1,240	1,451
01-900-51212	Dental Insurance	3,808	4,240	3,808
01-900-51213	Vision Insurance	909	1,010	909
01-900-51214	Life & AD&D Insurance	272	360	321
01-900-51220	Other Post-Employment Benefits	18,445	17,740	17,911
01-900-51240	Workers' Compensation	201	80	200
01-900-51260	Medical Premiums	31,712	34,150	31,422
01-900-51700	Allocation to RW Fd-S&B	(8,247)	(7,911)	(7,976)
	E01 Salaries & Benefits Totals:	74,226	71,199	71,785
E03	Services			
01-900-52410	Software Licensing & Maint	10,000	-	-
01-900-52510	Travel & Meetings	18,400	1,670	18,400
01-900-52520	Training	-	4,610	-
01-900-52980	Allocation to RW Fd-Services	(2,840)	(628)	(1,840)
	E03 Services Totals:	25,560	5,652	16,560
E05	Supplies			
01-900-53100	Office Supplies	200	100	200
01-900-53910	Office Equipment	600	300	600
01-900-53980	Allocation to RW Fd-Supplies	-	(40)	-
	E05 Supplies Totals:	800	360	800
	Dept 900 Sub Totals:	100,586	77,211	89,145
	Expense Totals:	6,274,904	5,315,008	6,428,033

Scotts Valley Water District
Recycled Water Fund (02)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Fund (02)	RECYCLED WATER			
Dept (100)	Administration			
E01	Salaries & Benefits			
02-100-51700	Allocation from Fund (01) to Fund (02)	72,250	55,367	55,799
	E01 Salaries & Benefits Totals:	72,250	55,367	55,799
E03	Services			
02-100-52980	Allocation from Fund (01) to Fund (02)	29,443	33,563	34,327
	E03 Services Totals:	29,443	33,563	34,327
E05	Supplies			
02-100-53980	Allocation from Fund (01) to Fund (02)	1,564	2,005	2,762
	E05 Supplies Totals:	1,564	2,005	2,762
	Dept 100 Sub Totals:	103,257	90,935	92,888
Dept (200)	Finance/Customer Service			
E01	Salaries & Benefits			
02-200-51700	Allocation from Fund (01) to Fund (02)	54,455	54,455	64,913
	E01 Salaries & Benefits Totals:	54,455	54,455	64,913
E03	Services			
02-200-52980	Allocation from Fund (01) to Fund (02)	13,899	17,863	21,755
	E03 Services Totals:	13,899	17,863	21,755
E05	Supplies			
02-200-53980	Allocation from Fund (01) to Fund (02)	400	400	400
	E05 Supplies Totals:	400	400	400
E35	Customer Accounts			
02-200-52555	Printing & Mailing - CA	-	200	-
02-200-52650	AMI Data Subscription	790	790	790
02-200-54980	Allocation from Fund (01) to Fund (02)	18,414	17,985	18,586
	E35 Customer Accounts Totals:	19,204	18,976	19,376
	Dept 200 Sub Totals:	87,958	91,694	106,444

Scotts Valley Water District
Recycled Water Fund (02)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (300)	Operations			
E01	Salaries & Benefits			
02-300-51700	Allocation from Fund (01) to Fund (02)	158,047	158,047	183,561
	E01 Salaries & Benefits Totals:	158,047	158,047	183,561
E03	Services			
02-300-52980	Allocation from Fund (01) to Fund (02)	14,656	22,855	32,450
	E03 Services Totals:	14,656	22,855	32,450
E05	Supplies			
02-300-53980	Allocation from Fund (01) to Fund (02)	4,195	7,133	6,008
	E05 Supplies Totals:	4,195	7,133	6,008
E07	General Production Costs			
02-300-53700	Special Division Supplies	-	31	8,000
02-300-55980	Allocation from Fund (01) to Fund (02)	15,042	11,602	14,622
	E07 General Production Totals:	15,042	11,633	22,622
E15	Pumping			
02-300-56330	Pumps - Electricity and Power	2,636	3,458	3,600
	E15 Pumping Totals:	2,636	3,458	3,600
E20	Water Treatment			
02-300-55210	Treatment Plant Maintenance	193,862	200,000	206,000
	E20 Water Treatment Totals:	193,862	200,000	206,000
E25	Transmission & Distribution			
02-300-55240	Tank and Reservoir Maintenance	1,000	1,000	1,000
02-300-56100	Main Maintenance and Repairs	30,000	30,000	30,000
02-300-56200	Service Lateral Maint & Repair	1,000	1,000	1,000
	E25 Transmission & Distribution Totals:	32,000	32,000	32,000
E30	Conservation			
02-300-56900	Recycled Water Fill Station	1,500	100	100
	E70 Other Totals:	1,500	100	100
	Dept 300 Sub Totals:	421,939	435,227	486,340

Scotts Valley Water District
Recycled Water Fund (02)
FY 2025 Proposed Budget: Expense

Account Number	Account Description	FY 2024 Budget	FY 2024 Estimated Actual	FY 2025 Budget
Dept (400)	Engineering			
E01	Salaries & Benefits			
02-400-51700	Allocation from Fund (01) to Fund (02)	11,189	11,189	13,383
	E01 Salaries & Benefits Totals:	11,189	11,189	13,383
E03	Services			
02-400-52220	Professional Services			
02-400-52980	Allocation to RW Fd-Services	5,552	1,228	12,215
	E03 Services Totals:	5,552	1,228	12,215
E05	Supplies			
02-400-53980	Allocation to RW Fd-Supplies	118	744	1,100
	E05 Supplies Totals:	118	744	1,100
	Dept 400 Sub Totals:	16,859	13,161	26,698
Dept (900)	Board of Directors			
E01	Salaries & Benefits			
02-900-51700	Allocation from Fund (01) to Fund (02)	7,867	7,911	7,976
	E01 Salaries & Benefits Totals:	7,867	7,911	7,976
E03	Services			
02-900-52980	Allocation from Fund (01) to Fund (02)	447	628	1,840
	E03 Services Totals:	447	628	1,840
E05	Supplies			
02-900-53980	Allocation from Fund (01) to Fund (02)	40	40	-
	E05 Supplies Totals:	40	40	-
	Dept 900 Sub Totals:	8,354	8,579	9,816
	Expense Totals:	638,367	639,595	722,186

Scotts Valley Water District					
FY 2025 Proposed Budget: Project Costs					
Capital Improvement and Maintenance Projects					
Category	Project Name	Project Description	FY 2024 Carryover	FY 2025 Request	FY 2025 Budget
Mains	Main Replacement Program - Potable	Replace and upgrade potable water mains based on leak history, service life, and size	-	652,173	652,173
	SCWD-SVWD System Intertie	Design and construction of component one: 12" bi-directional pipeline and pump station.	2,250,000	594,778	2,844,778
	<i>Funded by Local Project Sponsor (City of Santa Cruz)</i>		(2,250,000)	-	(2,250,000)
Treatment Plants	El Pueblo Water Treatment Plant Improvements	Replace manual 1980's filter control system with programable automated control system linked with SCADA.	186,008	-	186,008
	Well 10 WTP Water Quality Improvements	Implement esthetic taste & odor improvements by adding additional filter bed and Chlorine analyzer equipment.	17,140	-	17,140
	VFD installation at Orchard WTP	Install variable frequency drive (VFD) devices to boosters 1, 2, and 3.	-	110,000	110,000
Tanks	Bethany Tank Rehabilitation	Construct additional tank on-site to allow for roof reconstruction and interior and exterior coating replacement of 400,000 gallon Bethany Tank. Project extends tank service life and provides additional permanent storage and redundancy.	119,258	50,000	169,258
	Sequoia Tank Roof Recoat	Sandblast, recoat roof of Sequoia tank per DDW Sanitary Survey report. Replace tank vents.	-	125,000	125,000
	Glenwood Tank Landslide Evaluation & Repair	Geotechnical evaluation and potential mitigation measures following landside below Glenwood Tank following the federally declared disaster in January 2023. FEMA/Cal OES funding will be available.	495,000	-	495,000
Pump Stations	Monte Fiore PS Rehab	Major upgrade to include new building, pumps, piping, propane generator, and controls.	-	202,412	202,412
Wells	Grace Wy Well	Construct a new production well that is needed to offset lost production capacity from Well 9 & Well 11A. The replacement well will in part be sited to provide for a	2,100,000	300,000	2,400,000
	<i>DWR Drought Grant Reimbursement</i>	<i>Component 1: Intertie 1</i>	(963,830)	(150,000)	(1,113,830)
	Well 3B Replacement	Replace aging well 3B with new production well at the Sucinto Drive well site.	2,272,175	27,000	2,299,175
Groundwater Supply	SV Transit Center LID Retrofit Phase 2	Construct new stormwater capture infrastructure and associate piping to convey to existing infiltration infrastructure	490,000	1,500,000	1,990,000
	<i>GW Recharge - Grant Reimbursement</i>	<i>IRWM Prop 1 Round 2 Grant (75-25)</i>	-	(750,000)	(750,000)
Recycled Water Supply	Purified Recycled Water Recharge	Supplemental supply project to increase groundwater reliability, especially in dry years (climate change related change). Could be shifted to SMGWA or replaced with conjunctive use.	100,000	-	100,000
Distribution System	System wide pressure reduction program	Utilize consultant to model water system and make recommendations to reduce overall pressure in the SVWD system. Implement recommendations where feasible in the distribution system.	22,960	250,000	272,960
	Distribution system improvements in Montevalle	Make system improvements in Montevalle, including locating and mapping 200+ service lines, evaluate mainline condition. Based upon mainline condition, replace sections of main and/or add additional valves. Eventual replacement of 200+ polyethelene service lines with copper- multi year project.	128,299	-	128,299
Meters	Automated Metering Infrastructure (AMI)	Install AMI transmitters on all meters over 3-4 year period.	-	12,750	12,750
	Meter Replacement Program	Replace all meters installed before 2012 at the rate of 800-1000 meters per year.	-	52,550	52,550

Scotts Valley Water District					
FY 2025 Proposed Budget: Project Costs					
Capital Improvement and Maintenance Projects					
Category	Project Name	Project Description	FY 2024 Carryover	FY 2025 Request	FY 2025 Budget
Technology	SCADA Improvements- Teledesign Radio and Kingfisher RTU Replacements	Phased approach to replace obsolete Teledesign radios and Kingfisher remote terminal units (RTU's) with General Electric Orbit radios and Allen-Bradley programming logic controllers (PLC's)	-	150,000	150,000
Fleet	Vehicle Replacement Program	Replace aging fleet: one vehicle per year on average, starting FY 2019.	75,000	-	75,000
	Specialized Operations Equipment	Replace heavy equipment and specialized vehicles on as-needed basis.	46,536	120,000	166,536
Buildings	Administrative Building Improvements	Repairs and modifications to the office facility to support business operations	-	20,000	20,000
	Corp Yard Improvements	Remove unused infrastructure, paving, heavy equipment shelter.	18,315	10,000	28,315
	Solar Installation	Installation of small scale solar systems at District facilities	25,000	-	25,000
	Total Projects		8,345,691	4,176,663	12,522,354
	Less Other Funding		(3,213,830)	(900,000)	(4,113,830)
	Net Projects		5,131,861	3,276,663	8,408,524

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2025 DRAFT		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2025 TASKS	P/O
1. Water Resource Management: SVWD meets the water supply needs of its customers by developing new, sustainable sources and maximizing the use of existing sources.		
1.1 Pursue the potential of wastewater for beneficial uses	Work with City PW's staff as they develop treatment plant upgrades. Ensure new processes benefit the ongoing production of recycle water.	O
	Explore opportunities to expand the recycle water system to meet irrigation needs for City required RHNA development.	O/P
	Work with City PW's staff to start engineering analysis on tertiary plant for much needed upgrades	O
1.2 Identify and implement conjunctive use projects in the region	Continue recently started conjunctive use discussions with SLVWD. Be an advocate for SLVWD during their EIR process to expand points of use for their surface water sources.	O
	Complete Intertie I operations agreement and SOP. Complete Intertie rate analysis. Model conjunctive use outcomes to formulate basin benefits.	P
1.3 Optimize the efficient use of water	Meet or exceed 2022 water loss audit score of 85 in 2023.	O
	Utilize data from WaterSmart to generate charts and other visual aids to report on customer leaks, rebates, and other water use efficiency metrics.	O
	Implement the pilot project as CIP budget allows from the 2024 WSC Pressure Management Study	O
	Ensure that account data in Springbrook is maintained with sufficient detail to comply with the new requirements; prepare and submit the reports.	O
2. Infrastructure Integrity: SVWD provides continuous investment in its infrastructure and process improvements to ensure the efficiency of its operations.		
2.1 Maintain all assets within their useful life threshold	Implement projects in Montevalle to focus on isolation of the neighborhood, including adding, repairing and replacing mainline valves.	O/P
	Get in contract with a geotechnical firm to conduct geotechnical evaluation of the existing tank site to determine feasibility of the proposed conceptual project of replacing 400k gal tank with two 200k gal tanks.	P
	Begin and complete construction on Grace way well and conduct initial water quality monitoring samples.	P
	Sucinto Well: Complete Well 3B equipping including installing wellhead piping, electrical service and control panel in order to place well online.	P
	Continue to make improvements to El Pueblo Yard, FY25 will be enhanced perimeter fencing, repair of roof and gutters on concrete block building	O
2.2 Utilize technology and innovative solutions for improving operational efficiencies	Replace obsolete Teledesign radios and Kingfisher Remote Terminal Units (RTU's) by upgrading four sites to GE Orbit Radios and Allen Bradley RTU's.	O
	Conduct an assessment of production data collecting practices and align collection of data gathering with billed read data. Complete pilot study of recycled production vs consumption. Move on to controlled areas of the distribution system.	O
	Focus on low scale solar opportunities. Replace pool vehicle with an electric vehicle.	O
	Implement Self Certification Site Supervisor Training on the SVWD website. Continue to look for 3rd party solutions for permit tracking.	O

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2025 DRAFT		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2025 TASKS	P/O
2.3 Optimize the redundancy and effectiveness of the system and facilities	Complete construction on Grace Wy Well.	P
	Solicit an RFP for design/build firms to propose energy upgrades at District facilities, focusing on low scale opportunities.	O/P
3. Financial Stewardship: SVWD manages its financial resources in a manner that ensures the reliability of its operations and provides the greatest value to its customers.		
3.1 Provide seamless customer experience	Provide customer support and training that demonstrates the value of engagement with the platform, and communicate those benefits in customer interactions.	O
	Implement new payment solution that enables single sign-on (SSO) for online payments and WaterSmart functionality	O
3.2 Exploit integrated data management for maximum efficiency and transparency	Produce a visual aid to display the precise timing of each utility billing activity	O
3.3 Design and manage balanced and fair revenue sources that are sufficient for meeting operating and capital needs while providing for adequate reserves	Pursue investment opportunities in local government investment pools (LGIP's) and additional discretionary payments toward the District's unfunded pension liability.	O
	Conduct board strategic planning session in fall/winter 2024 to develop clear priorities and objectives for FY 2026 budget.	O
	Coordinate activities in support of DWR Urban and Multibenefit Drought Relief Grants 1 and 2.	O/P
4. Community Engagement: SVWD proactively creates opportunities for strategic alliances and mutually beneficial relationships with its customers and partners.		
4.1 Use creative approaches and technology for engaging the community	Participate in 4th of July Parade and SV Art Wine Beer Festival.	O
	Include operators to narrate tours of various system operational components	O
	Demo/Pilot the Owl hybrid video equipment to improve District hybrid meeting experience.	O
4.2 Increase youth involvement and education on water matters	Partner with Scotts Valley High School in implementing their Career Exploration Program if determined to reconvene the activities.	O
	Continue managing the Youth Outreach Program (internship) for Santa Margarita Groundwater Agency.	O
4.3 Identify, develop and strengthen strategic alliances, both private and public	Create opportunities for GM and Board President to connect with the community	O

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2025 DRAFT		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2025 TASKS	P/O
5. Organizational Vitality: SVWD recruits and retains the highest quality employees and board members by offering a work environment in which they can thrive and succeed.		
5.1 Value and reward competence, team spirit and creativity	Include various staff members in community educational events such as virtual system tours.	O
	Continue regular meetings between City of Scotts Valley Wastewater and District staff.	O
	Continue to identify relevant opportunities for each employee and Director to attend at minimum 1 training and/or professional event annually.	O
	Achieve 100% participation for each employee and Director to volunteer at a community event at least once a year.	O
	Sponsor 1 employee and/or Director to participate in Leadership Santa Cruz County civic program.	O
5.2 Cultivate productive work conditions, positive workforce culture and work environment	Offer our location to ACWA JPIA to hold safety training sessions with the goal of quarterly trainings that are also made available for employees of other agencies in the region.	O
	Contract with DuAll safety to complete an assessment of compliance of the SVWD Safety Program. Implement recommendations from assessment.	O
	Organize and host at least one annual employee non-work event.	O
	Continue to execute the annual records management plan in compliance with the District's Records Retention Policy.	O
P/O - Project or Operations Budget		