



# Program

<b>Type:</b>	Board of Directors		
<b>Title:</b>	<b>Community Members on Board Committees</b>		
<b>Description:</b>	Establishes guidelines for including Community Member Representatives on Finance and Personnel Committee, and Engineering and Water Resources Committee		
<b>Review Date:</b>	11/09/23	<b>Initial Date:</b>	09/12/19
<b>Review Cycle:</b>	2 Years		

The Scotts Valley Water District Board of Directors (Board) uses a committee format for in-depth discussion, debate, and deliberation to occur on matters which the Board must decide. The committee does not vote on matters rather makes recommendations for full Board consideration.

The committees are composed to review, study and discuss proposals, reports and issues in the specific area of expertise; advise and recommend actions to the Board of Directors on these topics; and to provide feedback to the General Manager and staff.

To engage the community, increase the awareness about District’s activities and provide education on water matters, the District includes Community Member Representatives on the following Board committees:

- Engineering and Water Resources Committee -  
Reviews issues related to water supply, water quality, water use efficiency, capital and maintenance projects (infrastructure and facilities), property acquisition and disposition, and regulations pertinent to the Operations, Engineering and Water Use Efficiency divisions.
- Finance and Personnel Committee –  
Reviews issues related to fiscal policies, financial reporting, audits, rates and fees, personnel policies, new positions, compensation adjustments, and potential disciplinary action.

Community Member Representative is expected to attend all respective committee meetings that are typically held once a month. They are also encouraged to attend Board meetings, especially when items, which fall under their committee’s jurisdiction, are being discussed.

Community Member Representative understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

**Eligibility:**

- Reside or work in the District service area
- Age 18 or over
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a 2-year term

**Terms:**

- 2-years starting at the beginning of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Community Member Representatives may be selected for each committee
- No more than one (1) member from a household

Stipend: \$25.00 per committee meeting

The application period is typically in the Fall of each odd year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes the appointments. The Board may release the Community Member Representative who does not meet the eligibility requirements or fails to follow the Code of Conduct.