



SCOTTS VALLEY WATER DISTRICT

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Finance and Personnel Committee

District Conference Room

2 Civic Center Drive, Scotts Valley, California

10/22/25 11:00 a.m.

This meeting is conducted in a hybrid setting.

Members of the public may attend remotely or in person. Join the meeting remotely using zoom link: [860 0429 4383](https://svwd.zoom.us/j/86004294383) or by phone 1- 669 444 9171 access code 860 0429 4383. Remote access is available 5 minutes before the start of the meeting.

Agenda

1. Convene
2. Oral Communications
3. Action Items
 - 3.1. Water Rate Increase Review and Implementation
4. Discussion Items
 - 4.1. Rate Study Update
 - 4.2. 07.01.25 – 09.30.25 Financials
5. District Updates
6. Reports or Information from Committee Members
7. Future Agenda Items
 - Audit Draft
8. Adjourn

Posted at:
Scotts Valley Water District
www.svwd.org/events

E-mail Distribution:
Bill Ekwall, Committee Member
Chris Perri, Committee Member
Colin Corstorphine, Community Member
Suzy Hunt, Community Member
Wade Leishman, 1st Alternate
Ruth Stiles, 2nd Alternate
Danny Reber, 3rd Alternate

Water Rate Study

Scotts Valley Water District

to WRE in a timely manner, and 2) that District staff and the Board of Directors will have sufficient availability for WRE to schedule virtual check-in meetings in a timely manner.

The timeline also assumes that the District will implement the proposed water rates starting January 1, 2027. We will develop a detailed schedule with a breakdown of all important meetings and milestones as part of the kick-off meeting with District staff; the schedule below can be customized to meet the District's internal deadlines.

Task	Key Deadlines
Task 1: Project Management and Initiation	• October 2025: Kick-off meeting • End of November 2025: All requested data items received by WRE
Task 2: Board Policy Workshop	• November 2025: Board Policy Workshop (virtual)
Task 3: Financial Plan Development	• December to January 2026: Review preliminary financial plan scenarios with District staff
Task 4: Cost-of-Service Analysis	• January to February 2026: Review cost-of-service analysis and allocations with District staff
Task 5: Water Rate Development	• February to March 2026: Review preliminary rates with District staff • If elected, emergency stage rates will also be evaluated during this period (Task 9)
Task 6: Presentation of Preliminary Results	• April 2026: Review preliminary results at Board meeting
Task 7: Report Preparation	• May 2026: Draft rate study report to District staff • June 2026: Final rate study report to District staff
Task 8: Proposition 218 Public Hearing Support	• July 2026: Proposition 218 Public Hearing

Project Staffing

Our proposed project team for this engagement consists of three team members. Sanjay will serve as Project Manager, Charles Diamond will serve as Assistant Project Manager, and Grace Hunzicker will serve as Lead Analyst. Our team is small by design: we can work efficiently and provide a high-touch client experience to ensure a successful study for the District.

SANJAY GAUR, PROJECT MANAGER

Key Tasks: Lead overall project direction, provide policy guidance, advise on rate/fee methodology and Proposition 218 requirements