



SCOTTS VALLEY WATER DISTRICT

AGENDA PACKET

REGULAR BOARD MEETING

11/13/25 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

This meeting is conducted in a hybrid setting.

Public participation is encouraged. Members of the public may attend in person or remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890.

The public has opportunities to make comments throughout the meeting: to comment online, use the raise hand option, by phone press *9.

BOARD OF DIRECTORS

Danny Reber, President
Ruth Stiles, Vice President
Bill Ekwall, Director
Wade Leishman, Director
Chris Perri, Director

Alex Schulz, Associate Director
Jasmin Schulz, Associate Director

David McNair, General Manager

Water Industry Acronyms

AF – Acre Foot	RWMF – Regional Water Management Foundation
AFY – Acre Foot per Year	RFP – Request for Proposals
ACWA – Association of California Water Agencies	ROW – Right-of-way
ACWA JPIA – ACWA Joint Powers Insurance Authority	RWQCB – Regional Water Quality Control Board
AWWA – American Water Works Association	SCWD – Santa Cruz Water Department (City of)
BMP – Best Management Practices	SDWA – Safe Drinking Water Act
CCR – Consumer Confidence Report	SGMA – Sustainable Groundwater Management Act
CD – Certificate of Deposit	SLVWD – San Lorenzo Valley Water District
CEQA - California Environmental Quality Act	SMGWA – Santa Margarita Groundwater Agency
CSDA – California Special District Association	SqCWD – Soquel Creek Water District
DHS – Department of Health Services	SWRCB – State Water Resources Control Board
DWR – Department of Water Resources	TP – Treatment Plant
EIR – Environmental Impact Report	WY – Water Year
EPA – Environmental Protection Agency	
FY – Fiscal Year	
GASB – Governmental Accounting Standards Board	
IRWM – Integrated Regional Water Management	
JPA – Joint Powers Agreement	
LAIF – Local Agency Investment Fund	
LAFCO – Local Agency Formation Commission	
LID – Low Impact Development	
MCL – Maximum Containment Level	
MGD – Million Gallons per Day	
MGY – Million Gallons per Year	
MOU – Memorandum of Understanding	
O&M – Operations and Maintenance	
PERS – Public Employees Retirement System	
PHG – Public Health Goal	
PPB – Parts Per Billion	
PRV – Pressure Relief Valve	
PVC Pipe – Polyvinyl Chloride Pipe	



SCOTTS VALLEY WATER DISTRICT

Board of Director

Regular Meeting

11/13/25 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

BOARD OF DIRECTORS
PRESIDENT Danny Reber
VICE PRESIDENT Ruth Stiles
Bill Ekwall
Wade Leishman
Chris Perri
ASSOCIATE DIRECTORS
Alex Schulz
Jasmin Schulz
GENERAL MANAGER
David McNair

Agenda

This meeting is conducted in a hybrid setting. Public participation is encouraged, members of the public may attend in person, remotely through this link

<https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890. The public has opportunities to make comments throughout the meeting. To comment online, use the raise hand option, by phone press *9. If experiencing technological difficulties online, join the meeting via phone.

1. Convene

- 1.1. Call to Order and Roll Call
- 1.2. Pledge of Allegiance and Invocation
- 1.3. Closed Session Report
- 1.4. Additions/Deletions to the Agenda
- 1.5. Oral Communications

2. Presentation (None)

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

Engineering & Water Resource Committee 10/27/25

Finance & Personnel Committee 10/22/25

Executive & Public Affairs Committee 10/22/25

Santa Margarita Groundwater Agency Board 10/23/25

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. [Approval of Minutes – Regular Board Meeting 10/9/25](#)

Recommendation: Approve the minutes of the 10/9/25 Board Meeting.

4.2. [Public Involvement in Board Activities](#)

Recommendation: Approve Junior Associate Board Member Program and the Community Members on Board Committees Program.

5. **Public Hearings (None)**

Items include an agenda report with recommendations, an oral staff report or presentation.

6. **Business**

Items are complex in nature, considered individually, and each item includes an agenda report with a recommendation, and an oral staff report or presentation.

6.1. [Assistant Analyst Job Description](#)

Recommendation: Approve the Assistant Administration Analyst job description formally titled Administrative Office Assistant.

6.2. [Water Rate Increase Consideration](#)

Recommendation: Determine appropriate water rate increase to go into effect 01/01/26 by choosing one of the following actions: 1) Implement the next rate/fee increase as established by Resolution 08-21; 2) Adopt Resolution 06-25 approving rate increase less than established by Resolution 08-21.

6.3. [Standard Specifications Update](#)

Recommendation: Approve amendments to the Scotts Valley Water District Water System Standard Specifications. Additions of the Detail 4 Retrofit, Detail 4b, Detail 8, Detail 9a, and removal of Details 4 and Detail 4a.

7. **Staff Reports**

7.1. Legal

District Counsel

7.2. Administrative

General Manager – oral

7.3. Finance

Finance Manager – oral

FY26Q1 Quarterly Financials

7.4. Operations

Operations Report – oral

Production, Demand & Rainfall

8. **Director's Reports**

9. **Written Correspondence**

[ACWA JPIA Risk Review Letter](#)

10. Community Relations

October Newsletter

ACWA Regulatory Newsletter

11. Closed Session (None)

11. Report on Closed Session and Additional Items (None)

12. Future Items (None)

14. Meetings and Event Calendar

Board Meetings

12/11/25

1/8/26

2/12/26

Committee Meetings

11/26/25 Finance and Personnel

11/24/25 Engineering and Water Resources

1/28/26 Executive and Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 1/29/26

15. Events (None)

16. Adjourn

AVAILABILITY OF PUBLIC RECORDS PROVIDED TO THE BOARD OF DIRECTORS: THE DISTRICT MAKES ANY PUBLIC RECORD PROVIDED TO THE BOARD OF DIRECTORS AVAILABLE FOR PUBLIC REVIEW AT **WWW.SVWD.ORG AND AT THE DISTRICT OFFICE DURING NORMAL BUSINESS HOURS** AT THE SAME TIME IT IS PROVIDED TO THE BOARD OF DIRECTORS.

PUBLIC ACCESS – ACCOMMODATIONS UNDER THE ADA: PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, THE DISTRICT REQUESTS THAT ANY PERSON IN NEED OF ANY TYPE OF SPECIAL EQUIPMENT, ASSISTANCE OR ACCOMMODATION(S) IN ORDER TO EFFECTIVELY COMMUNICATE AT THIS MEETING MAKE A REQUEST AT THE ABOVE ADDRESS OR BY CALLING (831) 438-2363 AT LEAST THREE (3) WORKING DAYS BEFORE THE MEETING TO ALLOW TIME TO MAKE ARRANGEMENTS.



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Engineering and Water Resources Committee

District Conference Room

2 Civic Center Drive, Scotts Valley, California

10/27/25 at 4:00 p.m.

Meeting Report

1. Convene

The meeting convened at 4:04 p.m. in the Conference Room. It was conducted in a hybrid format.

Present: Committee Members Reber, Stiles, Kassner, and Violante

Staff: General Manager McNair, Operations Manager Gillespie and Executive Assistant/Board Clerk Jensen

2. Oral Communications

Community Member Kasner inquired about recent roadwork, Operations Manager Gillespie provided information.

3. Business Items

3.1. Standard Specifications Update

General Manager McNair introduced the item, Gillespie presented. The committee recommended the item to the Board.

4. Discussion Items

5. District Updates

Gillespie provided updates about the Sequoia Tank, Meadow Way PRV, and Grace Way Well

6. Committee Member Reports

None.

7. Future Agenda Items

8. Adjourn

The meeting adjourned at 4:29 p.m.



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Finance and Personnel Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California
10/22/25 11:00 a.m.
Meeting Report

1. Convene
The meeting convened at 11:02 a.m. in the District Conference Room. It was conducted in a hybrid setting.

Present: Committee Members Stiles and Hunt

Staff: General Manager McNair, Customer Service & Finance Manager Dillon, and Executive Assistant/Board Clerk Jensen
2. Oral Communications
None.
3. Action Items
 - 3.1. Water Rate Increase Review and Implementation
General Manager McNair introduced the item and Customer Service & Finance Manager Dillon presented. The committee discussed and recommended that the Board approve the scheduled 7% rate increase for 2026.
4. Discussion Items
 - 4.1. Rate Study Update
Dillon provided an update regarding the upcoming Rate Study. The committee received information.
 - 4.2. Financials 07.01.25 – 9.30.25
Dillon presented the financials. The committee received information.
5. District Updates
McNair provided a staffing update.
6. Reports or Information from Committee Members
None.
7. Future Agenda Items
Audit Draft
8. Adjourn
The meeting adjourned at 11:38 a.m.



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Executive and Public Affairs Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California
10/22/25 12:00 p.m.
Meeting Report

1. Convene

The meeting convened at 12:12 p.m. in the District Conference Room.

Present: Committee Member Reber and Stiles

Staff: General Manager David McNair

2. Business Items

2.1. Program Review: Junior Associate Board Members

General Manager McNair presented the item. The Committee discussed and made a recommendation to continue the Junior Associate Board Members Program.

2.2. Program Review: Community Members on Board Committees

McNair presented the item. The Committee discussed and made a recommendation to continue the Community Members on Board Committees Program.

3. Discussion Items

None.

4. Oral Communications

None.

5. Future Agenda Items

None.

6. Adjournment

The meeting adjourned at 12:27 p.m.

Board of Directors

Regular Meeting

10/09/25 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Reber called the meeting to order at 6:00 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Ruth Stiles

Chris Perri

Danny Reber

Junior Board

Alex Schulz

Jasmin Schulz

Staff

Terry Rein, Legal Counsel

Nate Gillespie, Operations Manager

John Dillon, Finance & Customer Service Manager

David McNair, General Manager

Rahni Jensen, Executive Assistant/Board Clerk

Guests

Calvin Men

Bill Maxfield

Heidi Luckenbach

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge, and Director Leishman led a moment of silence.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

2. Presentation

Update on City of Santa Cruz Water Supply Planning and Implementation

City of Santa Cruz Water Director Luckenbach presented an update on water supply conditions and future plans for the City of Santa Cruz. The Board discussed.

Communications & Community Outreach Report

Calvin Men with Miller Maxfield presented the report. The Board discussed.

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

Engineering & Water Resource Committee (None)

Finance & Personnel Committee 9/24/25

Nothing to add to the written report.

Executive & Public Affairs Committee (None)

Santa Margarita Groundwater Agency Board (None)

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 9/11/25

Approved the minutes of the 9/11/25 Regular Board Meeting.

MOTION Stiles/Leishman, carried to approve consent agenda by unanimous voice vote.

5. Public Hearings (None)

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Annual Reimbursement Disclosure

General Manager McNair introduced the item, Finance & Customer Service Manager Dillon presented. The Board discussed.

MOTION Leishman/Perri carried to accept the Fiscal Year 2025 Reimbursements Disclosure Report by unanimous voice vote.

7. Staff Reports

7.1. Legal

Legal Council Rein discussed the upcoming rate study process.

7.2. Administrative

McNair provided an update regarding a joint Urban Water Master Plan with SLVWD, a recent grant application with EPA, and the slurry and seal project with the City of Scotts Valley.

7.3. Finance

Financial Report 7/1/25 – 8/31/25

Nothing to add to the written report.

7.4. Operations

Operations Report

Production, Demand & Rainfall

Gillespie provided updates regarding the Intertie-1 project, La Cuesta main extension, Grace Way Well, Sequia tank roof recoat project, Engineering Technician I/II role, and a verbal overview of the production and demand numbers from September.

8. Directors Reports

Director Perri noted recent ADU law updates regarding meter service, and continued fire-fighting efforts, Reber attended the State of the City meeting, and noted that there's a new city council member and a new interim police chief.

9. Written Correspondence (None)

10. Community Relations

September Newsletter

ACWA 2026 – 2027 Term Election Results

ACWA Regulatory Round Up

11. Closed Session (None)

12. Report on Closed Session and Additional Items (None)

13. Future Items

Program Review: Junior Associate Board

Program Review: Community Members Serving on Board Committees

14. Meetings and Event Calendar

Board Meetings

11/13/25

12/11/25

1/8/26

Committee Meetings

10/22/25 Finance & Personal

10/27/25 Engineering & Water Resource

10/22/25 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 10/23/25

15. Events (None)

16. Adjourn

The meeting adjourned at 7:25 p.m

Approved:

Attest:

Danny Reber, Board President

David McNair, Board Secretary

DRAFT

AGENDA REPORT

Scotts Valley Water District

Date: 11/13/25

To: Board of Directors

Item: Consent 4.2

Subject: **Public Involvement in Board Activities**

Reason: Supports Strategic Goal No. 4 Public Outreach: Foster relationships and communications with District's stakeholders and the community

SUMMARY

Recommendation: Approve the Junior Associate Board Member Program and the Community Members on Board Committees Program.

Fiscal Impact: The proposed fee for Junior Associate Board Members is \$50 per meeting and for Community Members on Board Committees \$25 per meeting. Total annual cost is estimated to be in the range of \$2000-\$3000 and the funds are available in the FY 2026 budget.

Previous Related Action: On 03/21/17, the Board discussed ways to advance awareness on District's activities among the District's stakeholders, considered including community members on Board committees, and directed staff to develop a process for such appointments.

On 09/12/19 the Board approved the Junior Associate Board Member Pilot Program and the Community Members on Board Committees Pilot Program.

On 11/12/20 the Board decided to continue the Junior Associate Board Member Pilot Program and the Community Members on Board Committees Pilot Program and extended the terms of the current public members on the Board and two committees.

On 10/25/21 the Executive and Public Affairs Committee discussed the programs and made a recommendation for the Board to transition from pilot programs to standing programs and revise the terms incorporating proposed changes.

On 11/10/21 the Board approved the Junior Associate Board Member Program and the Community Members on Board Committees Program.

BACKGROUND

The District is continually looking for ways to increase awareness about its activities, engage the community and include diversity of opinions in the decision-making process. One way to achieve this is to involve community representatives in board activities. The board approved the Junior Associate Board Member Pilot Program and Community Members on Committees Pilot Program in the Fall of 2019. The assessment of the pilot programs was completed by the Executive and Public Affairs Committee in October 2021 with proposed changes geared towards

increasing the engagement of public members, enhancing diversity and keeping the administrative burden to a minimum. The Board approved both programs in November 2021 with two-year review cycle.

DISCUSSION

If the programs are again approved, staff will proceed with opening the application process for Junior Associate Board Members and Community Members on Board Committees with the goal for the Board appointments in early 2026.

Submitted,

David McNair
General Manager

Enclosed: Junior Associate Board Member Program
Community Members on Board Committees Program



SCOTTS VALLEY
WATER DISTRICT

svwd.org  svwater

Program

Type:	Board of Directors		
Title:	Junior Associate Board (JAB) Members		
Description:	Establishes guidelines for including Junior Associate Board Members on Board of Directors.		
Review Date:	11/13/25	Initial Date:	09/12/19
Review Cycle:	2 Years		

The Scotts Valley Water District Board of Directors (Board) is composed of 5 individuals who are elected to four-year staggered terms by the voters in the District service area.

The Board has three major responsibilities: 1) Promoting the interests of the District's customers by establishing policies that support the vision and mission of the District and by ensuring the implementation of those policies; 2) Overseeing the fiscal health of the District; and 3) Hiring a General Manager to manage the day-to-day operations of the District.

To engage the community, increase the awareness about District's activities and provide education on water matters, the District created a Junior Associate Board Member position.

Junior Associate Board Member is expected to attend all Board regular meetings that are typically held once a month and review the agenda packets in advance of the meetings. They do not attend the closed sessions of the Board. JAB Member is also encouraged to attend special Board meetings and Board Committee meetings as appropriate.

Junior Associate Board Member is a non-voting member of the Board. They are invited to participate in board discussions but will not vote on matters coming before the Board for action. Since the District is very interested in receiving a wide variety of input and perspectives, the Junior Associate Board Member may be asked to prepare and present short oral reports at the Board meetings on topics of interest. The District is committed to providing appropriate resources for the JAB Members that allows them to gain a meaningful experience while contributing to the success of the District. The resources may include but are not limited to: mentor-mentee relationship with a designated Board member, access to Executive staff members of the District, participation in water industry events and relevant educational opportunities.

Junior Associate Board Member understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

Eligibility:

- Reside or work in the District service area
- Age 16 to 30
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a 2-year term

Terms:

- 2-years starting December of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Junior Associate Board Members may be selected for each term
- No more than one (1) member from a household

Stipend: \$50.00 per meeting or ½ day (pre-authorized) event, \$100.00 per full day (pre-authorized) event

The application period is typically in the Fall of each even year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes the appointments. The Board may release the Junior Associate Board Member who does not meet the eligibility requirements or fails to follow the Code of Conduct.



Program

Type:	Board of Directors		
Title:	Community Members on Board Committees		
Description:	Establishes guidelines for including Community Member Representatives on Finance and Personnel Committee, and Engineering and Water Resources Committee		
Review Date:	11/13/25	Initial Date:	09/12/19
Review Cycle:	2 Years		

The Scotts Valley Water District Board of Directors (Board) uses a committee format for in-depth discussion, debate, and deliberation to occur on matters which the Board must decide. The committee does not vote on matters rather makes recommendations for full Board consideration.

The committees are composed to review, study and discuss proposals, reports and issues in the specific area of expertise; advise and recommend actions to the Board of Directors on these topics; and to provide feedback to the General Manager and staff.

To engage the community, increase the awareness about District's activities and provide education on water matters, the District includes Community Member Representatives on the following Board committees:

- Engineering and Water Resources Committee -
Reviews issues related to water supply, water quality, water use efficiency, capital and maintenance projects (infrastructure and facilities), property acquisition and disposition, and regulations pertinent to the Operations, Engineering and Water Use Efficiency divisions.
- Finance and Personnel Committee –
Reviews issues related to fiscal policies, financial reporting, audits, rates and fees, personnel policies, new positions, compensation adjustments, and potential disciplinary action.

Community Member Representative is expected to attend all respective committee meetings that are typically held once a month. They are also encouraged to attend Board meetings, especially when items, which fall under their committee's jurisdiction, are being discussed.

Community Member Representative understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

Eligibility:

- Reside or work in the District service area
- Age 18 or over
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a 2-year term

Terms:

- 2-years starting at the beginning of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Community Member Representatives may be selected for each committee
- No more than one (1) member from a household

Stipend: \$25.00 per committee meeting

The application period is typically in the Fall of each odd year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes the appointments. The Board may release the Community Member Representative who does not meet the eligibility requirements or fails to follow the Code of Conduct.

AGENDA REPORT

Scotts Valley Water District

Date: 11/13/25

To: Board of Directors

Item: Business 6.1

Subject: Job Description Update / Assistant Administration Analyst position

Reason: Supports Strategic Goal No 5 Organizational Vitality

SUMMARY

Recommendation: Approve the Assistant Administration Analyst job description formally titled Administrative Office Assistant.

Fiscal Impact: The annual compensation range for the Administration Office Assistant is \$78,792-\$105,588. The pay scale for the proposed Assistant Administration Analyst classification is to remain the same. Funding is available in the FY 2026 budget.

Previous Related Action: On 9/24/25 Finance & Personnel Committee reviewed and recommended approval of the Assistant Administration Analyst job description.

BACKGROUND

The Administrative Office Assistant (AOA) position was created in 2017 to provide administrative assistance for the District and the Santa Margarita Ground Water Agency (SMGWA). In May of 2022, the Regional Water Management Foundation assumed administration duties for SMGWA, and the AOA became a full time District position.

DISCUSSION

This position in part will be used to shift numerous mandatory monthly, quarterly, and annual time-consuming regulatory reporting from higher level staff in Operations, Finance, and Engineering Tech. This position will also provide needed administrative assistance for the new Cross Connection Control Program. This position will be responsible (with oversight) for overhauling the District's archives and file records systems.

The proposed Assistant Administration Analyst classification is a paraprofessional level position that assists with a wide variety of administrative and customer service duties to all divisions in the organization.

The classification is governed by the Memorandum of Understanding between the District and its Employees Union AFSCME Local 101.

Submitted,

David

General Manager

Enclosed: Current Job Description: Administrative Office Assistant

Revised Job Description: Assistant Administration Analyst



Position: Administrative Office Assistant

Reports to: Assistant to General Manager

Definition: Under supervision from an assigned management representative, provides general and confidential office support to various District divisions with primarily administrative tasks such as: prepare documents including correspondence, forms, memos, reports; maintain filing systems; assist with the compilation, distribution and delivery of Board meeting agendas and related materials; assist with developing and updating District's social media presence; receive, greet and screen phone calls and visitors; assist with customer services such as payment processing and account inquiries, provide information and assistance to the public; support District's public outreach strategy; and perform other related work as required.

Supervision: Reports to the Assistant to General Manager, may be asked to support and take direction from other management representatives.

Typical Duties:

Under general supervision within a framework of established policies and procedures, incumbent learns and performs both, general/routine and complex/specialized professional office support tasks. Some responsibility to provide lead level support to other employees on a limited basis may be required. Duties may include, but are not limited to, the following:

- Prepare correspondence, memos, reports, contracts, presentations and other documents including confidential reports, meeting minutes from drafts, notes, or instructions using a personal computer and a variety of software applications; design and develop new forms as needed;
- Proofread materials for accuracy, completeness, format, compliance with District standards and correct English;
- Perform all administrative support functions to the Santa Margarita Groundwater Agency including but not limited to formatting and assembling agenda materials, recording meetings, preparing minutes and public notices, processing Board actions, maintaining the records, and supporting social media presence. Research information from various sources, assemble for inclusion in periodic or special reports and use various software programs to display in table or graphic format;
- Edit content, and graphic design elements for District website using content management software; update information regularly to ensure content is up to date; collaborate with staff to improve presentation;
- Manage the use of the community room; handle inquiries, process reservations, provide assistance and/or training for audio visual equipment;
- Coordinate conference, travel and training arrangements for board members and staff.

- Maintain paper and electronic filing systems according to District standards, perform document management activities including scanning, indexing, retrieving and updating documents; assist with the coordination of file reviews and responding to public records requests; develop and maintain indexes or lists;
- Coordinate facilities support services including custodial, information technology, maintenance, and security;
- Receive, greet and screen phone calls and visitors, take messages or direct calls to appropriate staff, distribute general mail/e-mail;
- Communicate with customers, vendors and other parties in person, phone or in writing regarding District programs, policies and services using tact and judgment;
- Provide coverage for Customer Service, as necessary, with customer inquiries, water bill payments, and other transactions;
- Drive a motor vehicle to various District facilities, governmental agencies and other locations to pick up and deliver correspondence, documents, materials and supplies;
- Perform other related work as required.

Minimum Qualifications:

Knowledge: Principles, techniques, and practices of office activities and functions; methods and practices of data collection and report preparation; common computer software and hardware; principles and practices of verbal and written communications; proper use of office equipment.

Skills: Keyboard with speed and accuracy; keep clear, accurate and concise records; provide high level of customer service with public, vendors, contractors and staff. Proficiency in MS Office with expertise in Microsoft Word, PowerPoint and Excel

Abilities: Deal tactfully and courteously with the public and staff; work effectively and maintain attention to detail despite frequent interruptions; quickly learn policies and procedures pertaining to the work; work cooperatively and effectively in a team setting; work independently and in the absence of supervision; understand and carry out oral and written instructions; organizing own work, set priorities and meet critical time deadlines.

Education and Experience:

Any combination of education and experience that has produced the necessary knowledge, skills and abilities may be qualifying. A typical way of obtaining the required qualifications would be

Experience: Two or more years of increasingly responsible administrative and/or customer service experience

Education: Completion of high school or its equivalent. Some coursework or specialized training in business administration, public administration, or a related area of study.

License or Certification: Must possess and maintain a valid California Driver's License and a safe driving record.

Desirable Qualifications: Experience in public utility or governmental agency. Knowledge of web-based media, social media, and other emerging media for communications.

Other Requirements: Must be willing to attend evening and weekend board meetings as required. Must take part in all safety and training programs for staff, must have sufficient eyesight to read standard text on paper and computer screen, must have acute hearing, must be able and willing to lift, drag and push files and records weighing up to 25 pounds.

Revised: May 2019



Position: Assistant Administration Analyst

Reports to: Executive Assistant / Board Clerk

Definition: Under supervision from an assigned management representative, performs a variety of office administrative and clerical duties in support of various District divisions, provides general administrative support to designated management staff, coordinates assigned programs, projects and services with District divisions and outside vendors, provides general information and assistance to the public and performs other related work as required.

Supervision: Reports to the Executive Assistant / Board Clerk, may be asked to support and receive direction from other management staff.

Typical Duties:

Under general supervision within a framework of established policies and procedures, incumbent learns and performs both general/routine and complex/specialized professional office support tasks. Some responsibility to provide lead level support to other employees on a limited basis may be required. Duties may include, but are not limited to, the following:

- Prepare correspondence, memos, reports, contracts, forms, presentations and other documents including confidential reports, meeting minutes from drafts, notes, or instructions using a personal computer and a variety of software applications.
- Assist in the preparation of monthly, quarterly, semiannual and annual reports to local, state and federal regulatory agencies.
- Assist in implementing outreach and water systems education program to customers, community groups, students, teachers, stakeholders and staff.
- Assists with developing public and community outreach events and programs promoting conservation, water resource planning and community programs. Staff's various special events such as assemblies, science fairs, farmers markets, community group meetings and open houses.
- Coordinate outreach activities at community events such as annual Art, Wine & Beer Festival and Fourth of July Parade.

- Assist in the preparation and posting of Board of Directors meeting agenda materials and reports.
- Be familiar, and available to provide support to record and administrate Board of Director and Committee meetings, as needed.
- Proofread materials for accuracy, completeness, format, compliance with District standards and correct English, as needed.
- Organize and maintain paper and electronic filing systems according to District standards, perform document management activities including scanning, indexing, retrieving and updating documents; assist with the coordination of file reviews and responding to public records requests; develop and maintain indexes and lists.
- Edit content and design elements for District website using content management software; updates information regularly basis to ensure content is up to date; collaborate with staff to improve presentation.
- Be familiar, and available to manage use of the community room, as needed.
- Receive, greet and screen phone calls and visitors, take messages or direct calls to appropriate staff, distribute general mail/e-mail.
- Communicate with customers, vendors and other parties in person, phone or in writing regarding District programs, policies and services using tact and judgment.
- As assigned, interact in person and over the phone with customer inquiries such as water bill payments, rebates and other transactions.
- Coordinate activities related to increasing engagement in all customer categories on the District's customer portal.
- Drive a motor vehicle to various District facilities, governmental agencies and other locations to pick up and deliver correspondence, documents, materials and supplies.
- Performs other related work as required.

Minimum Qualifications:

Knowledge: Principles, techniques, and practices of office activities and functions; methods and practices of data collection and report preparation; common computer software and hardware; principles and practices of verbal and written communications; proper use of office equipment.

Skills: Keyboard with speed and accuracy; keep clear, accurate and concise records; provide high level of customer service with public, vendors, contractors and staff. Proficiency in MS Office with expertise in Microsoft Word, PowerPoint and Excel.

Abilities: Deal tactfully and courteously with the public and staff; work effectively and maintain attention to detail despite frequent interruptions; quickly learn policies and procedures pertaining to the work; work cooperatively and effectively in a team setting; work independently and in the absence of supervision; understand and carry out oral and written instructions; organizing own work, set priorities and meet critical time deadlines.

Education and Experience: Any combination of education and experience that has produced the necessary knowledge, skills and abilities may be qualifying. A typical way of obtaining the required qualifications would be:

Experience: Two or more years of increasingly responsible administrative and/or customer service experience

Education: Completion of high school or its equivalent. Some coursework or specialized training in business administration, public administration, or a related area of study.

License or Certification: Must possess and maintain a valid California Driver's License and a safe driving record.

Desirable Qualifications: Experience in public utility or governmental agency. Knowledge of web-based media, social media, and other emerging media for communications.

Other Requirements: Must be willing and available to attend evening and weekend community events and board meetings as required. Must take part in all safety and training programs for staff, must have sufficient eyesight to read standard text on paper and computer screen, must have acute hearing, must be able and willing to lift, drag and push files and records weighing up to 25 pounds.

Revised: November 13, 2025

AGENDA REPORT

Scotts Valley Water District

Date: 11/13/25

To: Board of Directors

Item: Business 6.2

Subject: **Water Rate Increase Consideration**

Reason: Supports Strategic Goal No. 3 Financial and Customer Service Stewardship

SUMMARY

Recommendation: Determine appropriate water rate increase to go into effect 01/01/26 by choosing one of the following actions: 1) Implement the next rate/fee increase as established by Resolution 08-21; 2) Adopt Resolution 06-25 approving rate increase less than established by Resolution 08-21.

Fiscal Impact: The projected additional revenue in Fiscal Year 2026 from the adopted seven percent rate increase in January 2025 is \$299,833. Additional revenue from a reduced rate increase of five percent is projected to be approximately \$214,167.

Previous Related Action: On 10/14/21, the Board accepted the 2021 Water and Recycled Water Rate Study prepared by Raftelis Financial Consultants as final, and adopted Resolution 08-21 establishing a new rate structure, setting rates for potable and recycled water effective on 01/01/21 through 01/01/26.

On 10/14/21, the Board approved the Rate Implementation Program.

On 11/09/23, the Board approved a 3%, which would go into effect on 01/01/24.

On 11/14/24, the Board approved a 5% rate increase, which went into effect on 01/01/25.

On 10/22/25, the Finance and Personnel Committee reviewed rate increase scenarios showing projections for a 5% rate increase and a 7% rate increase.

BACKGROUND

The District recognizes the challenge of providing essential services to the community, fully funding the costs of providing and sustaining good service, while keeping rates and fees fair and affordable. Raftelis Financial Consultants, Inc. (RFC) prepared a comprehensive rate and fee study in 2021 and completing the following tasks:

- Develop a financial plan to determine the District's potable and recycled water revenue requirements.
- Conduct potable and recycled water cost of service and associated tiered rate analyses.
- Develop a rate structure that satisfies community objectives while ensuring adequate revenue to satisfy the utility's cost requirements.
- Create an administrative report that explains the proportionality of the rates to meet the requirements of Proposition 218.

The cost of service study and rate development activities were conducted as a public process. The final report (2021 Water and Recycled Water Rate Study) is published and available for review at the District office and on www.svwd.org.

DISCUSSION:

The Board made a commitment to District's constituents to evaluate the need for rate increases each year prior to the scheduled effective date.

The water rates are designed to sufficiently cover operating expenses, capital expenditures, debt service payments and maintain adequate reserves. The increases were designed using conservative financial assumptions and could be modified (reduced) if the actual revenue or expenditures differ significantly from the assumptions.

District's Current Financial Position

The FY 2025 Ending Fund Balance of \$12.2 million significantly exceeds the Target Fund Balance as calculated by the District Reserves Policy in the FY 2025 budget, but budget projections for FY 2026 predict that the Districts Fund Balance will be below the target balance due to project spending.

Potable water demand in FY 2025 increased 7% from FY 2024 (from 301 MG to 322 MG). Operating revenue increased 6.5%, which was 4% above the FY 2025 budget. This was primarily attributable to potable water consumption revenue ending the year 5% above budget. Revenue through the first four months of FY 2026 has increased from the FY 2025 level and tracks in line with the budget.

New connections revenue of \$185,322 was collected in FY 2025. This amount is attributable to several single home projects connecting to the system. Staff anticipates that this revenue source will decline in FY 2026 and takes a conservative approach to projecting future new connections revenue based on permitted projects with approved plans.

Operational expenditures were slightly below budget in FY 2025 and are tracking under budget in FY 2026. Project expenditures in FY 2025 were also below budget due to the timing of project

spending. Several projects were delayed, including the SVWD / City of Santa Cruz Intertie project, resulting in \$5.1 in project funding carried over to FY 2026.

Projects expenditures and new connections revenue are both volatile and can change significantly from year to year. The District monitors these parameters closely to ensure accurate reports and fiscal stability.

Rate Implementation

The Board has the authority to approve rate increases that are less than adopted pursuant to Proposition 218 and to be implemented as of 01/01/2026. The following table summarizes two rate increase scenarios (adopted 7%, proposed 5%) that are under consideration.



MONTHLY RATE SCHEDULE - POTABLE WATER

BASIC METER CHARGE	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Adopted 1/1/2026 (7% Increase)	Alternative 5% Scenario 1/1/2026
Meter Size						
5/8"	\$44.07	\$46.28	\$47.67	\$50.05	\$53.57	\$50.05
5/8" Rate Assistance (Residential)	\$30.85	\$32.40	\$33.37	\$35.04	\$37.50	\$35.04
5/8" Fire Service (Residential/Commercial)	\$11.66	\$12.24	\$12.61	\$13.24	\$14.17	\$13.24
3/4" (Multi-Residential, incl Fire Service) *	\$55.73	\$58.51	\$60.27	\$63.28	\$67.74	\$63.28
3/4"	\$61.61	\$64.69	\$66.63	\$69.96	\$74.88	\$69.96
1"	\$96.81	\$101.65	\$104.70	\$109.94	\$117.67	\$109.94
1 1/2"	\$192.74	\$202.38	\$208.45	\$218.87	\$234.28	\$218.87
2"	\$310.24	\$325.75	\$335.52	\$352.30	\$377.10	\$352.30
3"	\$643.91	\$676.10	\$696.38	\$731.20	\$782.67	\$731.20
4"	\$1,138.55	\$1,195.48	\$1,231.34	\$1,292.91	\$1,383.91	\$1,292.91
6"	\$2,269.80	\$2,383.29	\$2,454.79	\$2,577.53	\$2,758.96	\$2,577.53
VOLUMETRIC RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Adopted 1/1/2026	Alternative 5% Scenario 1/1/2026
Tiers for Residential Units with Individual Meters						
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00	\$0.94
3,001 TO 6,000	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61	\$1.50
6,001 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.91	\$2.73
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.50	\$3.28
Tiers for Multi-Residential Units with Master Meters **						
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00	\$0.94
3,001 TO 3,200	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61	\$1.50
3,201 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.91	\$2.73
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.50	\$3.28
UNIFORM RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Adopted 1/1/2026	Alternative 5% Scenario 1/1/2026
Commercial, Industrial, Institutional (CII)	\$1.35	\$1.42	\$1.46	\$1.53	\$1.64	\$1.53
Landscape Potable	\$2.22	\$2.33	\$2.40	\$2.52	\$2.70	\$2.52
Qualifying Medical Needs Residential	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61	\$1.50
Rate Assistance (Residential)	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00	\$0.94

Each of the scenarios will impact FY 2026 and FY 2027 revenue. The enclosed Fund Balance Projection charts demonstrate the impact that each rate would have for the five-year planning horizon.

The impact to revenue in FY 2026 and FY 2027 is summarized below:

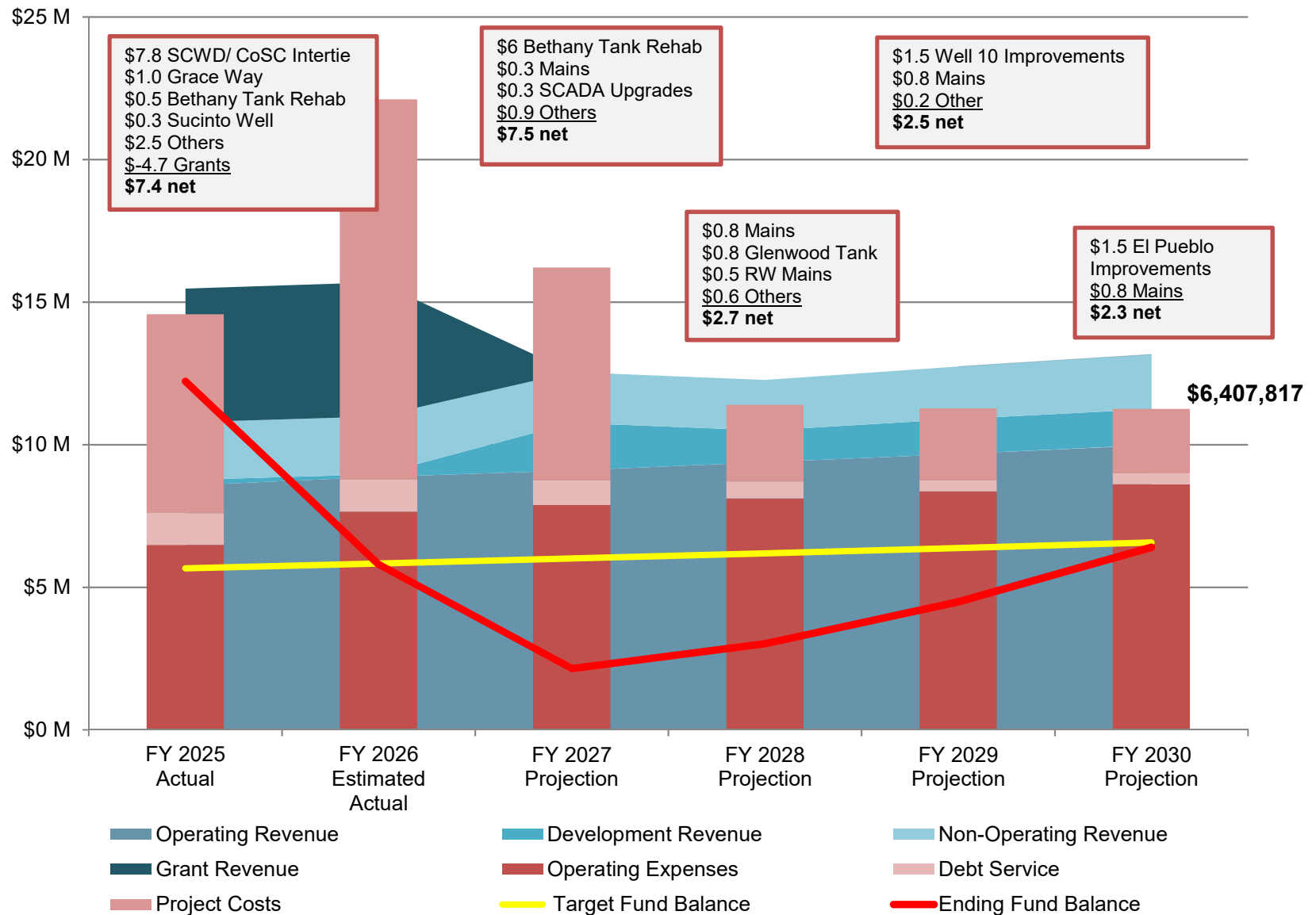
Scenario	Projected Revenue Growth		
	FY 2026	FY 2027	1 Yr Total
A - 7% rate increase	\$ 299,833	\$ 225,702	\$ 525,535
B - 5% rate increase	\$ 214,167	\$ 223,521	\$ 437,688
Fiscal Impact	\$ 85,667	\$ 2,181	\$ 87,847

Submitted,

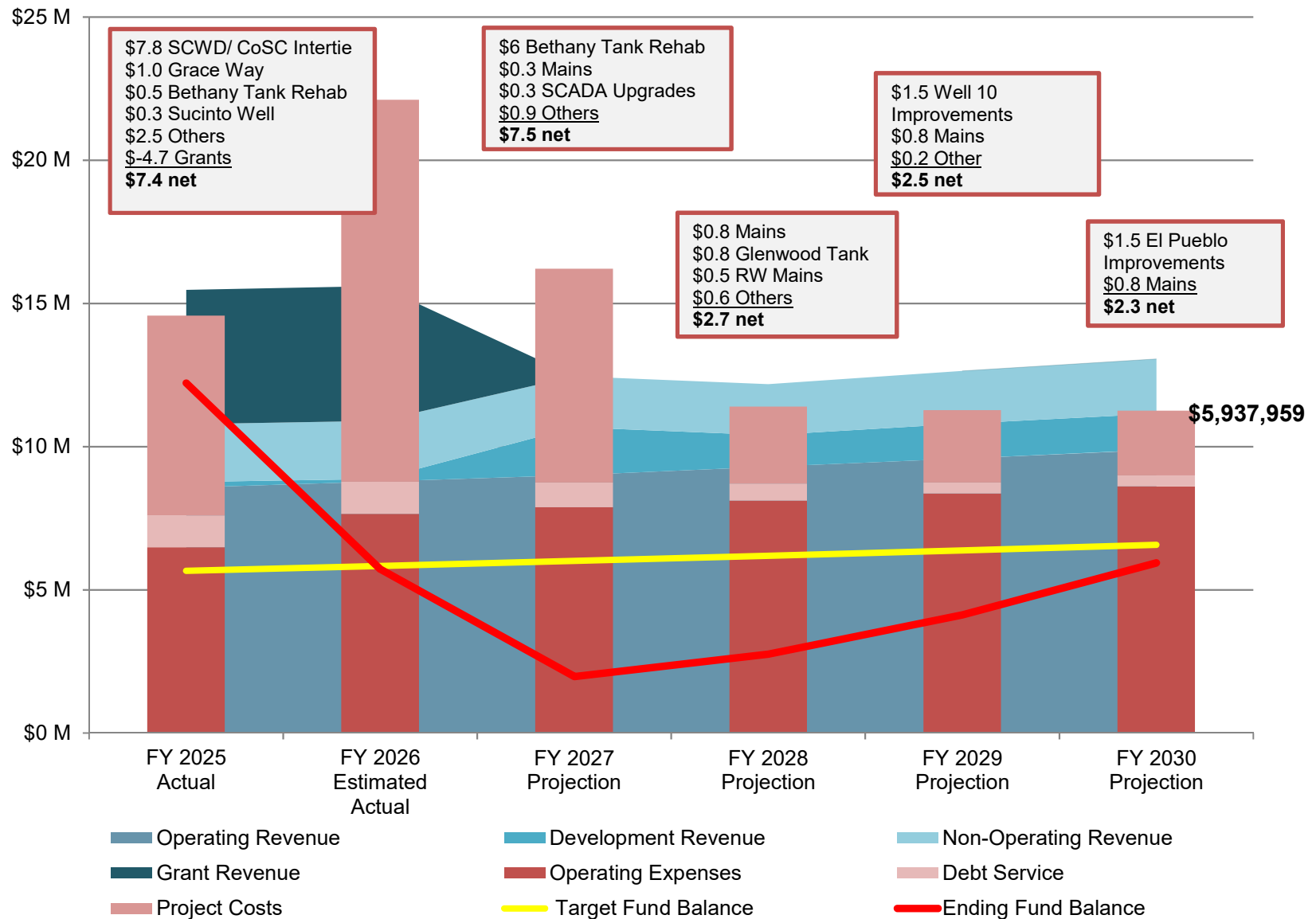
David McNair
General Manager

Enclosed: Fund Balance Projections
Current Rate Schedule
Resolution 06-25

Scenario A: 7% rate increase on 1/1/26



Scenario B: 5% rate increase on 1/1/26





MONTHLY RATE SCHEDULE - POTABLE WATER

BASIC METER CHARGE	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Effective 1/1/2026
Meter Size					
5/8"	\$44.07	\$46.28	\$47.67	\$50.05	\$53.57
5/8" Rate Assistance (Residential)	\$30.85	\$32.40	\$33.37	\$35.04	\$37.50
5/8" Fire Service (Residential/Commercial)	\$11.66	\$12.24	\$12.61	\$13.24	\$14.17
3/4" (Multi-Residential, incl Fire Service) *	\$55.73	\$58.51	\$60.27	\$63.28	\$67.74
3/4"	\$61.61	\$64.69	\$66.63	\$69.96	\$74.88
1"	\$96.81	\$101.65	\$104.70	\$109.94	\$117.67
1 1/2"	\$192.74	\$202.38	\$208.45	\$218.87	\$234.28
2"	\$310.24	\$325.75	\$335.52	\$352.30	\$377.10
3"	\$643.91	\$676.10	\$696.38	\$731.20	\$782.67
4"	\$1,138.55	\$1,195.48	\$1,231.34	\$1,292.91	\$1,383.91
6"	\$2,269.80	\$2,383.29	\$2,454.79	\$2,577.53	\$2,758.96
VOLUMETRIC RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Effective 1/1/2026
Tiers for Residential Units with Individual Meters					
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00
3,001 TO 6,000	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61
6,001 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.91
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.50
Tiers for Multi-Residential Units with Master Meters **					
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00
3,001 TO 3,200	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61
3,201 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.91
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.50
UNIFORM RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Effective 1/1/2026
Commercial, Industrial, Institutional (CII)	\$1.35	\$1.42	\$1.46	\$1.53	\$1.64
Landscape Potable	\$2.22	\$2.33	\$2.40	\$2.52	\$2.70
Qualifying Medical Needs Residential	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61
Rate Assistance (Residential)	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00

* Meter at Multi-Residential Units that is upsized only to provide fire service (equivalent to 5/8" plus fire detection meter)

** Tier allocation is per unit

Note: Board will evaluate and determine the need prior to implementing increases in 2026

RESOLUTION No. 06-25
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SCOTTS VALLEY WATER DISTRICT
SETTING WATER RATES AND FEES EFFECTIVE JANUARY 01, 2026
AND AMENDING RESOLUTION No. 08-21

WHEREAS:

1. Pursuant to Water Code Section 31007, the Scotts Valley Water District is required to set water rates and charges at a level to sufficiently pay for the provision of water services.
2. On October 14, 2021 the Board of Directors adopted Resolution No. 08-21 setting water rates and fees consistent with the requirements of the California Constitution Article XIID.

AND WHEREAS:

1. The Board of Directors has made a commitment to consider the need for rate increases prior to implementing them each year from 2021-2026.
2. The evaluation of the revenue, operating expenses, debt service payments, project expenditures and their composite impact to the reserve balances, as set by District's Reserve Policy, concluded that it is feasible in 2026 to implement lesser potable water increases than adopted by Resolution 08-21.

THEREFORE BE IT RESOLVED THAT:

The Scotts Valley Water District Board of Directors hereby:

1. Establishes the rate schedule for potable water as set forth on Exhibit A effectively amending Resolution No. 08-21 and that said rate schedule will be effective January 01, 2026.

PASSED AND ADOPTED this 13th day of November 2025, by the following vote:

AYES:

NOES:

ABSENT:

Attest: _____
David McNair, General Manager

Danny Reber, President
Board of Directors



MONTHLY RATE SCHEDULE - POTABLE WATER

BASIC METER CHARGE	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Alternative 5% Scenario 1/1/2026	Adopted 1/1/2026 (7% Increase)
Meter Size						
5/8"	\$44.07	\$46.28	\$47.67	\$50.05	\$52.55	\$53.57
5/8" Rate Assistance (Residential)	\$30.85	\$32.40	\$33.37	\$35.04	\$36.79	\$37.50
5/8" Fire Service (Residential/Commercial)	\$11.66	\$12.24	\$12.61	\$13.24	\$13.90	\$14.17
3/4" (Multi-Residential, incl Fire Service) *	\$55.73	\$58.51	\$60.27	\$63.28	\$66.44	\$67.74
3/4"	\$61.61	\$64.69	\$66.63	\$69.96	\$73.46	\$74.88
1"	\$96.81	\$101.65	\$104.70	\$109.94	\$115.43	\$117.67
1 1/2"	\$192.74	\$202.38	\$208.45	\$218.87	\$229.81	\$234.28
2"	\$310.24	\$325.75	\$335.52	\$352.30	\$369.92	\$377.10
3"	\$643.91	\$676.10	\$696.38	\$731.20	\$767.76	\$782.67
4"	\$1,138.55	\$1,195.48	\$1,231.34	\$1,292.91	\$1,357.55	\$1,383.91
6"	\$2,269.80	\$2,383.29	\$2,454.79	\$2,577.53	\$2,706.40	\$2,758.96
VOLUMETRIC RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Alternative 5% Scenario 1/1/2026	Adopted 1/1/2026
Tiers for Residential Units with Individual Meters						
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$0.99	\$1.00
3,001 TO 6,000	\$1.33	\$1.39	\$1.43	\$1.50	\$1.58	\$1.61
6,001 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.86	\$2.91
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.44	\$3.50
Tiers for Multi-Residential Units with Master Meters **						
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$0.99	\$1.00
3,001 TO 3,200	\$1.33	\$1.39	\$1.43	\$1.50	\$1.58	\$1.61
3,201 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.86	\$2.91
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.44	\$3.50
UNIFORM RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Alternative 5% Scenario 1/1/2026	Adopted 1/1/2026
Commercial, Industrial, Institutional (CII)	\$1.35	\$1.42	\$1.46	\$1.53	\$1.61	\$1.64
Landscape Potable	\$2.22	\$2.33	\$2.40	\$2.52	\$2.65	\$2.70
Qualifying Medical Needs Residential	\$1.33	\$1.39	\$1.43	\$1.50	\$1.58	\$1.61
Rate Assistance (Residential)	\$0.83	\$0.87	\$0.90	\$0.94	\$0.99	\$1.00

* Meter at Multi-Residential Units that is upsized only to provide fire service (equivalent to 5/8" plus fire detection meter)

** Tier allocation is per unit

Note: Board will evaluate and determine the need prior to implementing increases in 2026



MONTHLY RATE SCHEDULE - RECYCLED WATER

BASIC METER CHARGE	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Effective 1/1/2026
Meter Size					
5/8"	\$44.07	\$46.28	\$48.59	\$50.05	\$52.55
3/4"	\$61.61	\$64.69	\$67.92	\$69.96	\$73.46
1"	\$96.81	\$101.65	\$106.73	\$109.94	\$115.43
1 1/2"	\$192.74	\$202.38	\$212.50	\$218.87	\$229.81
2"	\$310.24	\$325.75	\$342.04	\$352.30	\$369.92
3"	\$643.91	\$676.10	\$709.91	\$731.20	\$767.76
4"	\$1,138.55	\$1,195.48	\$1,255.25	\$1,292.91	\$1,357.55
6"	\$2,269.80	\$2,383.29	\$2,502.45	\$2,577.53	\$2,706.40
VOLUMETRIC RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Effective 1/1/2026
Landscape Recycled	\$1.41	\$1.48	\$1.64	\$1.82	\$2.01

AGENDA REPORT

Scotts Valley Water District

Date: 11/13/2025

To: Board of Directors

Item: Business 6.3

Subject: **Standard Specifications Updates: Detail 4 Retrofit, Detail 4B, Detail 8, Detail 9a**

Reason: Supports Strategic Goal No. 2 Water System Integrity

SUMMARY

Recommendation: Approve amendments to the Scotts Valley Water District Water System Standard Specifications. Additions of Detail 4 Retrofit, Detail 4b, Detail 8 and Detail 9a, and removal of Detail 4 and Detail 4a.

Fiscal Impact: No impact associated with this action.

Previous Related Action: On 11/14/2019, the Board approved Water System Standard Specifications that included Detail 4, and Detail 4a.

On 6/12/2025, the Board approved the Cross Connection Control and Backflow Prevention Policy update.

On 10/27/2025 the Water Resources and Engineering Committee reviewed and recommended approval for the proposed Detail 4 Retrofit, Detail 4b, Detail 8 and Detail 9 revisions.

BACKGROUND

The Districts approved Cross Connection Control and Backflow Prevention Policy requires testable backflow prevention devices installed on all residential fire protection systems. Updates to the Districts Standard Specifications for Details 4, 4a, 8 and 9 were needed to align with installation requirements for a testable backflow device in accordance with the Cross Connection Control and Backflow Prevention Policy.

DISCUSSION

Detail 4b: Combination 2-inch Fire and Domestic Service Installation 2-inch and Smaller is a newly proposed detail that includes sizing 2-inch and smaller Fire and Domestic combination services. Detail 4b will replace Detail 4 (Combo 2-inch Fire and Domestic Service) and Detail 4a (Combo $\frac{3}{4}$ inch Fire and Domestic Service). Detail 4b will also serve as a retrofit for Detail 4a. This detail also specifies that a backflow device per Detail 8 or 9A needs to be installed on the fire service line on the customer side and specifies that NSF 61 certified plumbing materials must be present on the customers side between the backflow device and the meter.

Detail 4 Retrofit: Combination Fire and Domestic Service Retrofit is a newly proposed detail and is intended to serve as a retrofit for existing Detail 4's in the system (Combo 2-inch Fire and Domestic Service). Detail 4 currently does not include a testable backflow device, which is a requirement of the Cross Connection Control and Backflow Prevention Policy. Detail 4 Retrofit removes the non-testable double check valve and detector meter assembly and replaces this space with a meter. Detail 4 Retrofit specifies that a backflow device on the fire service must be installed per Detail 8 or 9a and plumbing in between the fire service meter and the backflow device must be NSF 61 certified plumbing materials.

Detail 8: 2 Inch and Smaller Backflow Prevention Assembly Installation is an existing detail. This detail was modified to specify piping between a backflow device and the meter must be NSF 61 certified material.

Detail 9a: Vertical 2 inch and smaller fire service BFD installation is a new detail. This detail specifies how a vertical backflow device can be installed on a fire system riser. This detail also specifies that NSF 61 certified piping must be installed between the backflow device and the meter.

Submitted,

David McNair
General Manager

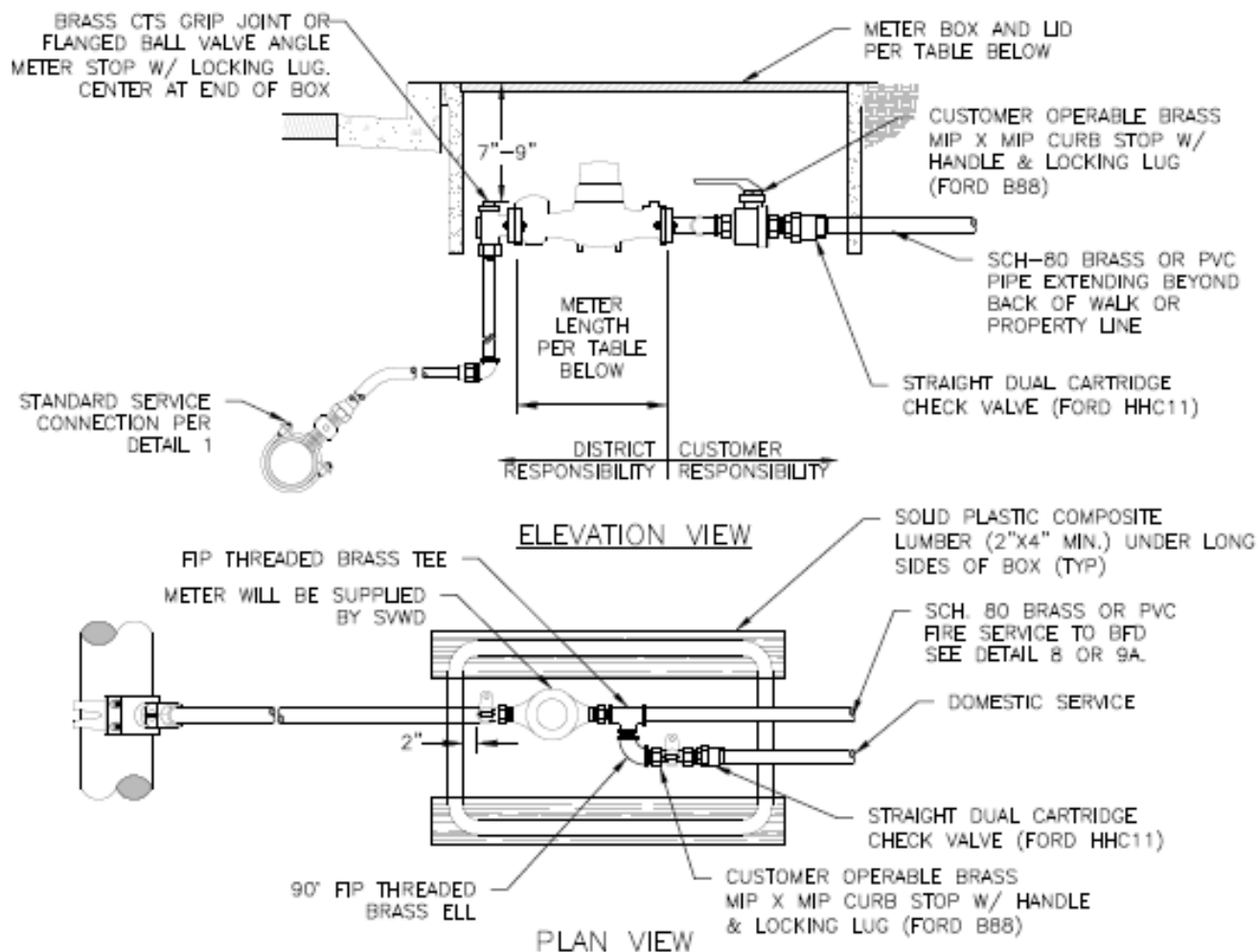
Enclosed:

Detail 4b: Combination 2-Inch Fire and Domestic Service Installation 2-Inch and Smaller

Detail 4 Retrofit: Combination Fire and Domestic Service Retrofit

Detail 8: 2-inch and Smaller Backflow Prevention Assembly Installation

Detail 9a: Vertical 2-inch Fire and Smaller Fire Service Backflow Prevention Assembly Installation



METER SIZE & TYPE DETERMINED BY FS SYSTEM DESIGNER	BOX TYPE	METER LENGTH*	MAX. FLOW RATE (GPM)
¾" THREADED	16	7 ¾"	30
1" THREADED	36	11"	50
1 ½" FLANGED	36	13 ¾"	100
2" FLANGED	36	17"	160

* METER LENGTH INCLUDES SPACE FOR TWO ½" METER GASKETS

BOX TYPE	NON-TRAFFIC	TRAFFIC
TYPE 16	CHRISTY B16 W/ B16D LID OR EQUAL	CHRISTY B1017 BOX W/ B1017-JH LID OR EQUAL
TYPE 36	CHRISTY B36 BOX W/ B36D LID OR EQUAL	CHRIST B1730 BOX W/ B1730-51JH LID OR EQUAL

NOTES

- BRASS FITTINGS, VALVES AND PIPE SHALL CONSIST OF LOW-LEAD BRASS ALLOY AND SHALL HAVE A MINIMUM WORKING PRESSURE OF 150 PSI.
- FIRE SERVICE LINE SHALL BE TESTED FOR LEAKS PRIOR TO BACKFILLING.
- CUSTOMER SIDE FIRE SERVICE PIPE TYPE AND CONNECTION SHALL MEET LOCAL FIRE AGENCY REQUIREMENTS.
- ALL FITTINGS BETWEEN DISTRICT METER AND BACKFLOW DEVICE SHALL BE NSF 61 CERTIFIED MATERIAL.



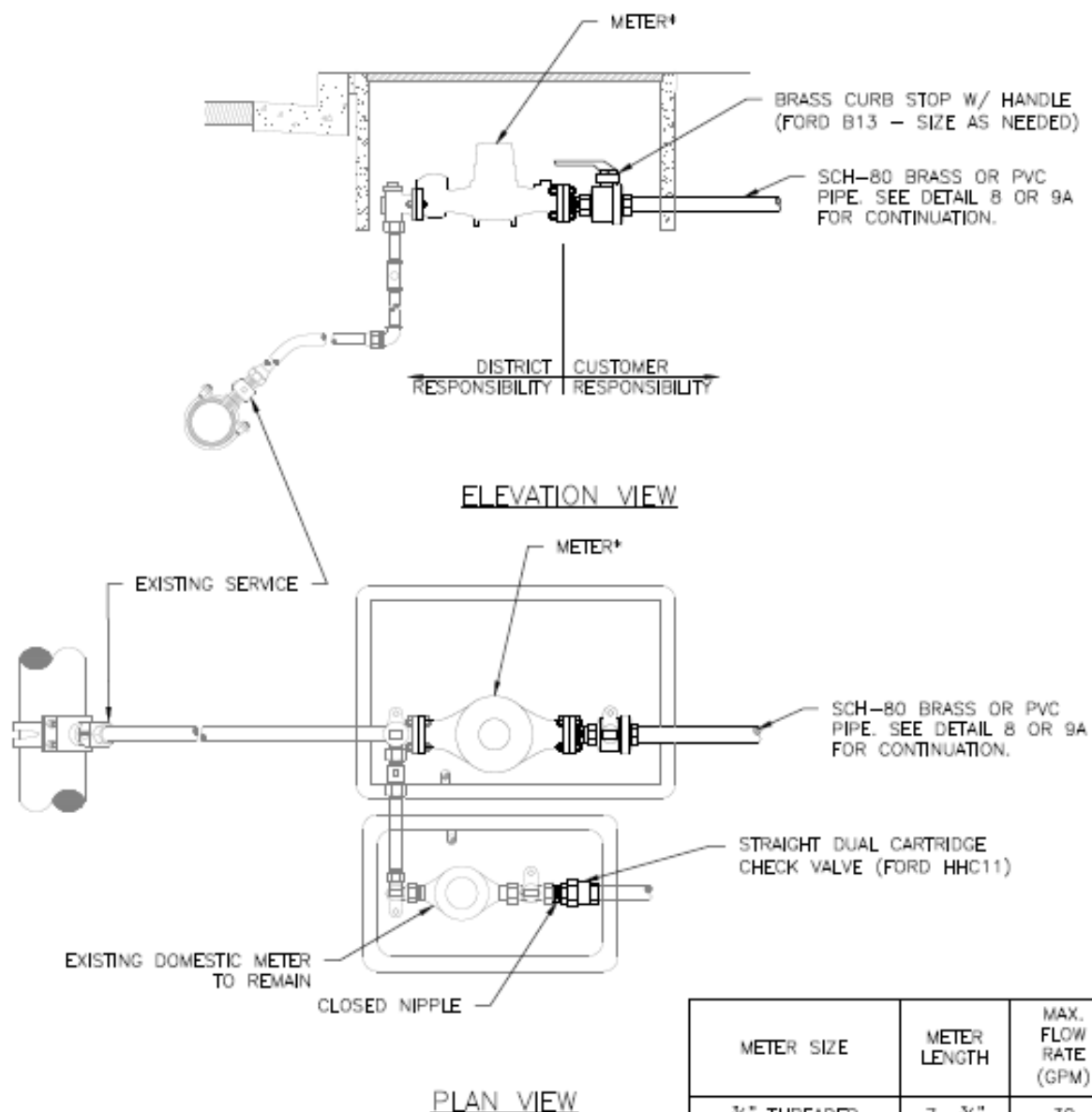
SCOTTS VALLEY WATER DISTRICT
WWW.SVWD.ORG

DETAIL 4B

COMBINATION 2-INCH FIRE & DOMESTIC SERVICE INSTALLATION 2-INCH & SMALLER

NOT TO SCALE

C:\Users\TJ\OneDrive\Public\Work\SVWD\042424\006 04-24-24\ET-4L_042424\ET-4L RETROFIT.dwg



NOTES

- * FIRE SERVICE METER AND FIRE SERVICE BFD TO BE SIZED BY OTHERS
- 1. METER FLANGES, ADAPTERS GASKET, BRASS NIPPLES AND STAINLESS STEEL NUTS AND BOLTS AS NEEDED TO COMPLETE RETROFIT, FORD METER BOX COMPANY OR APPROVED EQUAL.
- 2. BRASS FITTINGS, VALVES AND PIPE SHALL CONSIST OF LOW-LEAD BRASS ALLOY AND SHALL HAVE A MINIMUM WORKING PRESSURE OF 150 PSI.
- 3. FIRE SERVICE LINE SHALL BE TESTED FOR LEAKS PRIOR TO BACKFILLING.
- 4. CUSTOMER SIDE FIRE SERVICE PIPE TYPE AND CONNECTION SHALL MEET LOCAL FIRE AGENCY REQUIREMENTS.
- 5. ALL FITTINGS BETWEEN DISTRICT METER AND BACKFLOW DEVICE SHALL BE NSF 61 CERTIFIED MATERIAL.

METER SIZE	METER LENGTH	MAX. FLOW RATE (GPM)
¾" THREADED	7 ¾"	30
1" THREADED	11"	50
1 ½" FLANGED	13 ¾"	100
2" FLANGED	17"	160



SCOTTS VALLEY
WATER DISTRICT

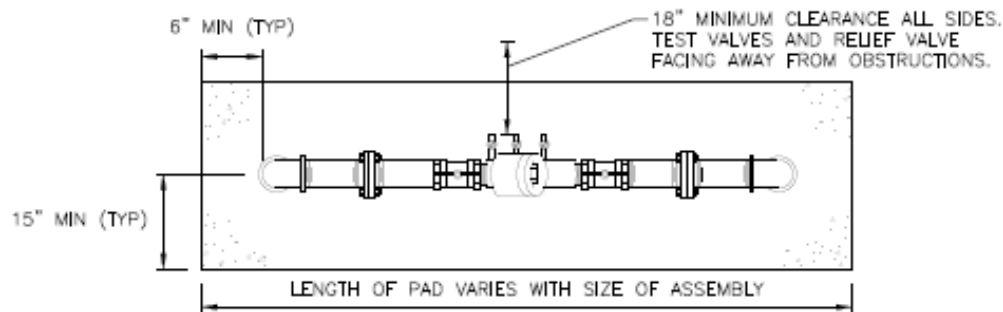
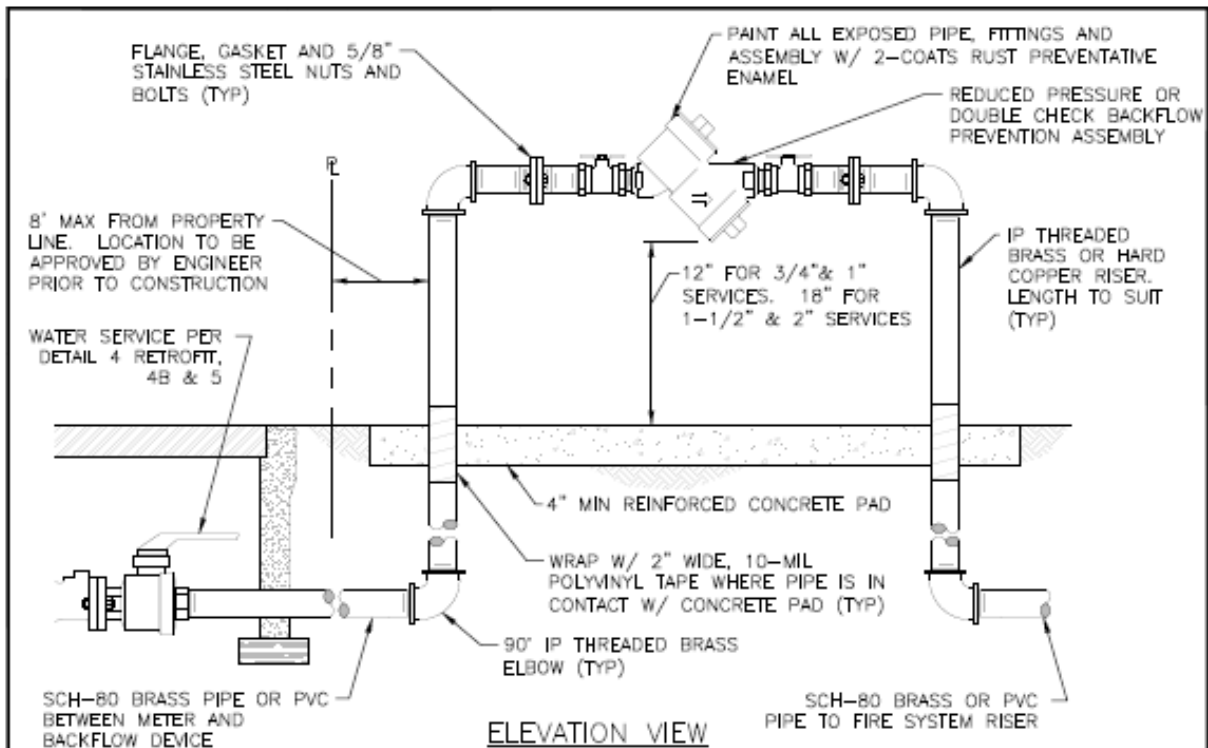
SCOTTS VALLEY WATER DISTRICT

WWW.SVWD.ORG

DETAIL 4 RETROFIT

COMBINATION FIRE AND DOMESTIC
SERVICE RETROFIT

NOT TO SCALE



NOTES

1. APPROVED BACKFLOW ASSEMBLY SHALL BE INCLUDED IN THE CURRENT "LIST OF APPROVED BACKFLOW PREVENTION ASSEMBLIES," FOUNDATION FOR CROSS-CONNECTION AND HYDRAULIC RESEARCH, USC, SCHOOL OF ENGINEERING. APPROVED ASSEMBLY SHALL BE INSTALLED SUCH THAT IT IS READILY ACCESSIBLE FOR REPAIR AND INSPECTION.
2. BRASS FITTINGS, VALVES AND PIPE SHALL CONSIST OF LOW-LEAD BRASS ALLOY AND SHALL HAVE A MINIMUM WORKING PRESSURE OF 150 PSI.
3. BRASS OR PLASTIC PLUGS SHALL BE INSTALLED ON ALL TEST PORTS.
5. ALL FITTINGS BETWEEN DISTRICT METER AND BACKFLOW DEVICE SHALL BE NSF 61 CERTIFIED MATERIAL.
6. ALL ABOVE GROUND PIPE, FITTINGS AND ASSEMBLY SHOULD BE PAINTED WITH TWO COATS OF ENAMEL.
7. AN ENCLOSURE OR CAGE MAY BE INSTALLED AT THE OPTION OF THE PROPERTY OWNER.



SCOTTS VALLEY WATER DISTRICT

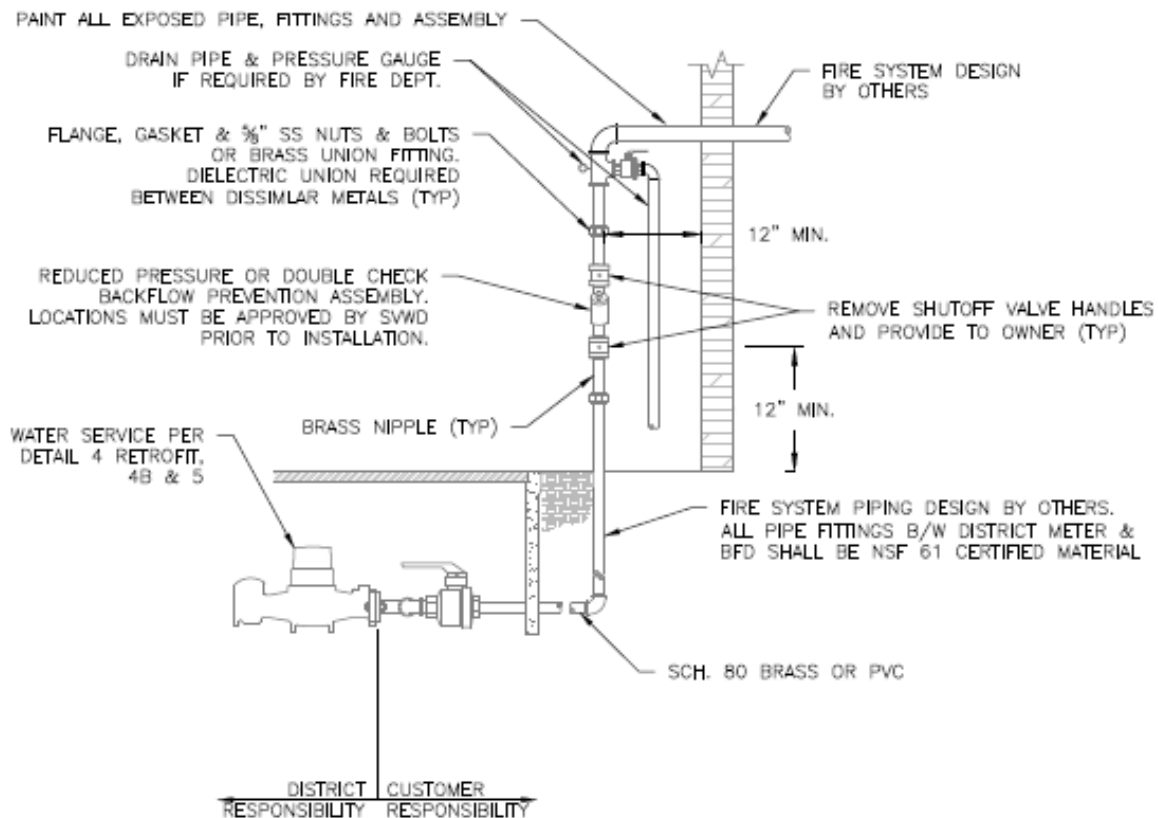
WWW.SVWD.ORG

DETAIL 8

2-IN & SMALLER BACKFLOW

PREVENTION ASSEMBLY INSTALLATION

NOT TO SCALE



ELEVATION VIEW

NOTES

1. APPROVED BACKFLOW ASSEMBLY SHALL BE INCLUDED IN THE CURRENT "LIST OF APPROVED BACKFLOW PREVENTION ASSEMBLIES," FOUNDATION FOR CROSS-CONNECTION AND HYDRAULIC RESEARCH, USC, SCHOOL OF ENGINEERING. APPROVED ASSEMBLY SHALL BE INSTALLED SUCH THAT IT IS READILY ACCESSIBLE FOR REPAIR AND INSPECTION.
2. LOCATIONS MUST BE APPROVED BY SVWD PRIOR TO INSTALLATION
3. PAINT ALL EXPOSED PIPE, FITTINGS AND ASSEMBLY WITH 2-COATS OF RED COLORED RUST PREVENTATIVE ENAMEL



SCOTTS VALLEY
WATER DISTRICT

SCOTTS VALLEY WATER DISTRICT
WWW.SVWD.ORG

DETAIL 9A

VERTICAL 2-INCH FIRE AND SMALLER
FIRE SERVICE BFD INSTALLATION

NOT TO SCALE

STAFF REPORT - Finance

Scotts Valley Water District

Date: 11/13/2025
To: Board of Directors
From: General Manager
Item: Staff Reports 7.3
Subject: Preliminary Financial Reports 07/01/25 through 09/30/2025

Summary

Fiscal Year-to-Date (YTD) preliminary figures reflect the period of 07/01/25 through 09/30/25. YTD revenues total \$2.77M and expenses total \$2.82M.

Revenue

September is the third month of the fiscal year. YTD potable water sales revenue is \$1.58M, water services revenue is \$725K and no revenue from new connections. Less than \$5K property tax revenue has been collected. Total YTD revenue in the potable water fund, excluding grants, is \$2.4M, equal to 24% of the budget roughly equal to last year.

YTD recycled water sales revenue is \$347K, water services revenue is \$26K, and \$0 from new connections for the period. Total YTD revenue of \$373K in the recycled water fund equals 61% of the budget, which is 17% higher than for the same period of last fiscal year.

Expenses

Combined YTD operating expenses are in-line with the budget, with expenses of \$1.9M representing 24% of the budget. Project expenditures total \$351K and the debt service principal payments of \$950K have been made.

Fund Balance

At the end of September, cash reserves were approximately \$8.77M. An additional \$2.0M are held in investments and \$1.5M is booked in Accounts Receivable.

Enclosed

Quarterly Financial Report 07/01/25 – 09/30/25
Budget Status Balance 07/01/25 – 09/30/25
Budget Status Revenue 07/01/25 – 09/30/25
Budget Status Expense 07/01/25 – 09/30/25
Projects Expense 07/01/25 - 09/30/25
Balance Sheet 09/30/25
Check Register 09/01/25 – 09/30/25
Investment Summary 09/30/25

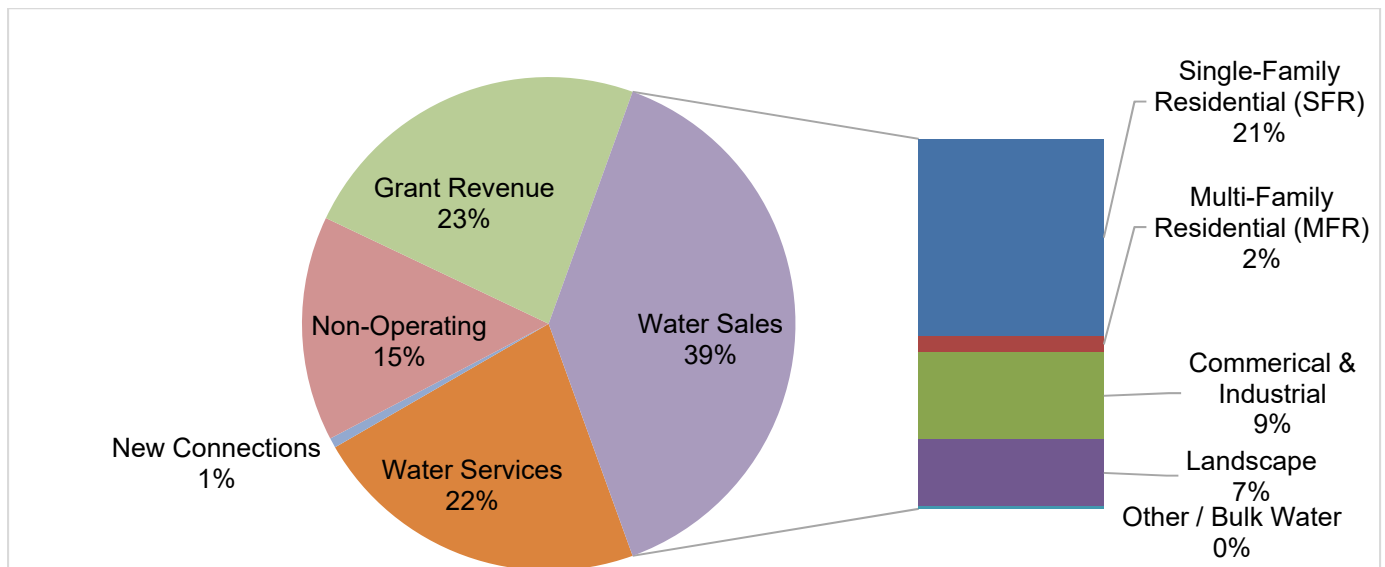


FY 2026 – Q1 Financial Report

July 1, 2025 – September 30, 2025

Revenues

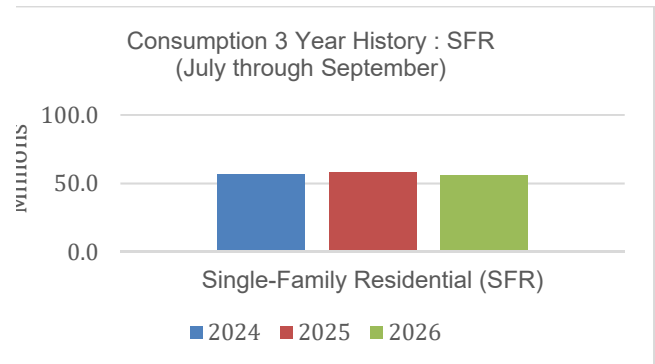
Scotts Valley Water District revenues come from four main sources: Water Sales, Water Services (Basic Service Charge), New Connections, and Non-Operating*.



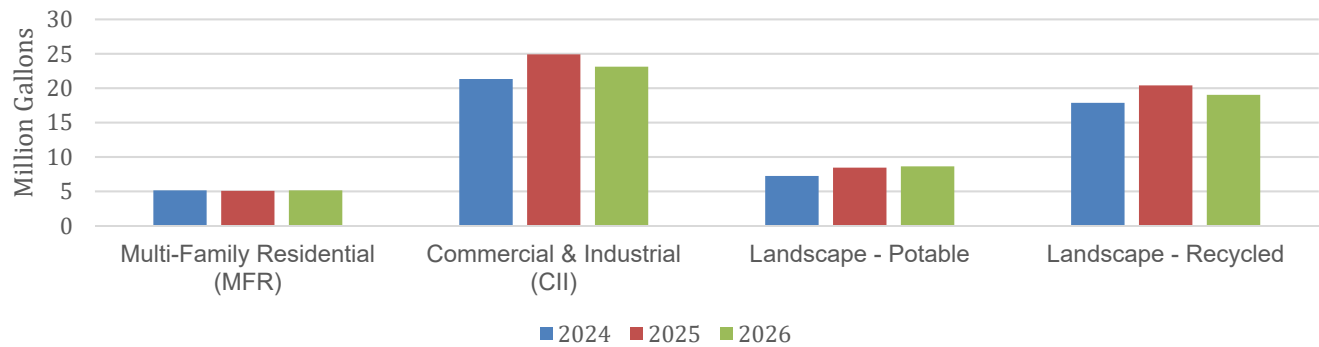
The District's largest operating revenue category is Single Family Residential (SFR) Water Sales. Revenue in the SFR category for the period July through September is up 0.8% from prior year.

Consumption

Water consumption by SFR customers in the first quarter is 56 million gallons, down 2 million gallons or 3.8% from the same period in FY 2025.

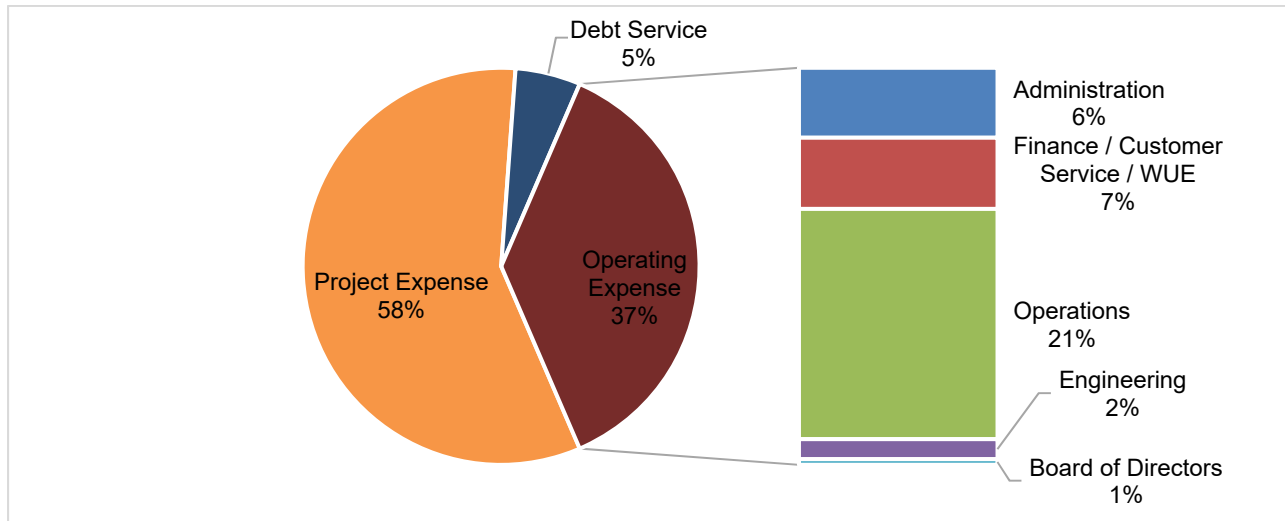


Consumption 3 Year History : MFR, CII, Landscape (July through September)

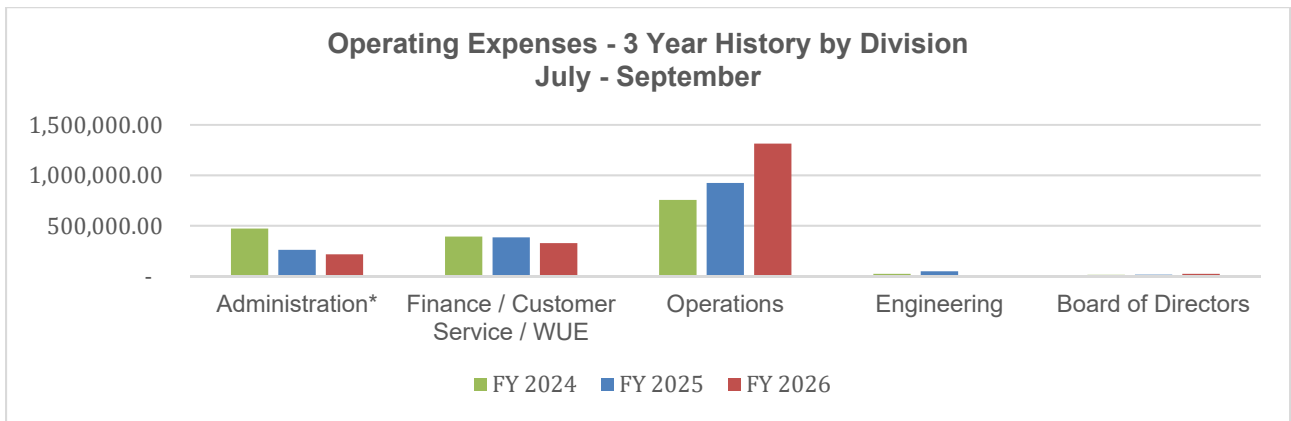


Expenses

District expenses are comprised of three major categories: Operating Expenses, Project Expenses, and Debt Service. The chart below presents the FY 2026 Budget by expense category, with Operating Expenses broken down by Division*.



Operating expenses are the organization's largest expense category. District operating expenses reflect the cost of providing uninterrupted high-quality water service across the service area. Operating expenses in Q1 of FY 2026, which accounts for activity from July through September of 2025, are tracking in-line with the budget. Total operating expenses in FY 2026 are higher than the FY 2025 total for the same period by 15.9% due to water main maintenance and repair expenses. The chart below compares Operating Expenditures by Division for each of the past three fiscal years. The Administration Division tracks lower in FY 2025 due to the timing of the annual contribution to Santa Margarita Groundwater Agency.

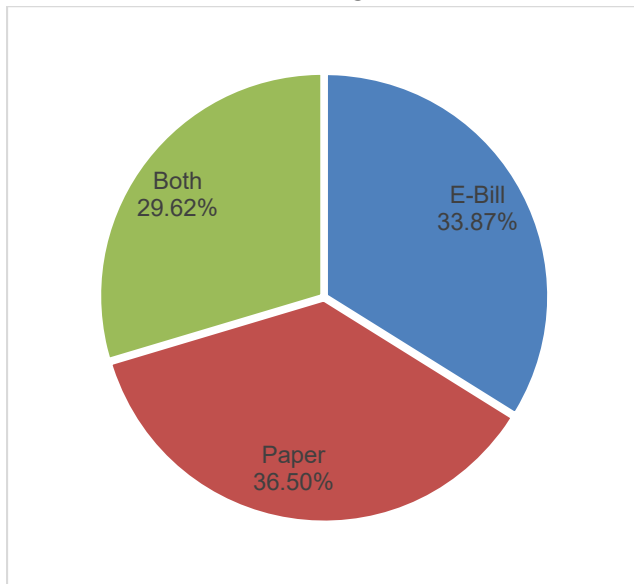


Customer Accounts

The charts below provide additional information on how customers interact with the District.

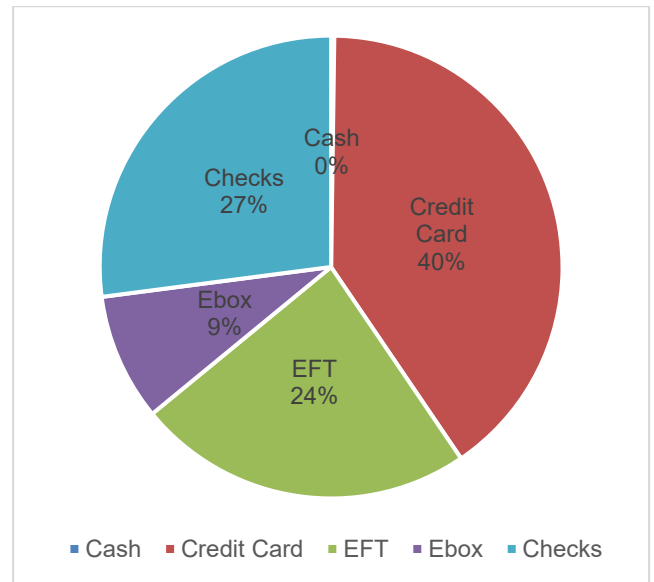
Total Accounts: 4,590

How do customers RECEIVE their bill?



	Q4 (FY25)	Q1 (FY26)	change
E-Bill	32.8%	33.9%	1.1%
Paper	37.6%	36.5%	-1.1%
Both	29.7%	29.6%	0.0%

How do customers PAY their bill?



	Q4 FY25	Q1 FY26	change
Credit Card	44.8%	40.3%	-4.6%
EFT	20.0%	23.6%	3.5%
Ebox	9.4%	8.9%	-0.5%
Checks	25.4%	27.1%	1.6%

Delinquent Accounts

Billing	Reminder			Late Payment Penalty		
	Date	Accounts	Emails	Date	Accounts	Past Due Balance
July	8/5/2025	411	352	8/6/2025	301	80140.27
August	9/5/2025	414	340	9/8/2025	276	101899.24
September	10/6/2025	326	326	10/7/2025	308	85658.06

Rebates

Rebates Processed # of Rebates Total Amount

FY 2026 (July 2025 – September 2025)

FY 2025 (July 2024 – September 2024)

Lawn Removal	2/1	\$4,050/\$4,208
Low Volume Irrigation	0/0	\$0/\$0
Toilet Replacement	6/4	\$530/\$400
Pressure Regulators	4/4	\$430/\$400
Pool Covers	4/0	\$2,200/\$0
Smart Controllers	0/1	\$0/\$100

Rebates / Give-Away Summary						
Rebates	Rebate Offerings	Accounts	Units/ Gals/ Sq. ft	Cost	Water Savings gal/year	Gallons Saved per \$ Spent
High-Efficiency Toilet	\$50-\$150	4	4	\$400	2,190	5.48
Lawn Removal	\$2.00 / sq.ft.	1	2,104	\$4,208	37,450	8.90
Pool Covers	50% up to \$1,000	0	0	\$3,310	0	-
Smart Irrigation Controller	\$100	1	1	\$100	7,500	75.00
Totals		6		\$8,018	47,140	5.88
Give Aways						
Shower Head	Free	2	2	0	.7 gpm	
Faucet Aerator	Free	1	2	0	1.45 gpm	
Hose Timers	Free	1	1	0	Prevents	
Shut Off Nozzle	Free	3	3	0	waste	

Budget Status - Balance



Period: 07/01/25 - 09/30/2025

FY Remain: 75%

	FY 2025 YTD Actual 07/01/24 - 9/30/2024	FY 2026 YTD Actual 07/01/25 - 9/30/2025	FY 2026 vs. FY 2025	YOY % change	FY 2026 Budget	FY 2026 Remaining Balance	%
Period: 3 months							
Potable Water - Fund 01							
Water Sales & Services (R10, R20)	\$ 2,280,066	\$ 2,309,696	\$ 29,630	1%	\$ 8,042,900	\$ 5,733,204	71%
New Connections (R25)	\$ 125	\$ 630	\$ 505	404%	\$ 91,184	\$ 90,554	99%
Other Revenue (R30, R40)	\$ 130,120	\$ 89,086	\$ (41,034)	-32%	\$ 8,622,403	\$ 8,533,317	99%
Potable Water Total	\$ 2,410,311	\$ 2,399,411	\$ (10,899)	0%	\$ 16,756,486	\$ 14,357,075	86%
Recycled Water - Fund 02							
Water Sales & Services (R10, R20)	\$ 319,656	\$ 373,609	\$ 53,953	17%	\$ 593,800	\$ 220,191	37%
New Connections (R25)	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!
Other Revenue (R30, R40)	\$ -	\$ -	\$ -	-	\$ 16,600	\$ 16,600	100%
Recycled Water Total	\$ 319,656	\$ 373,609	\$ 53,953	17%	\$ 610,400	\$ 236,791	39%
TOTAL REVENUE	\$ 2,729,967	\$ 2,773,020	\$ 43,053	2%	\$ 17,366,886	\$ 14,593,867	84%
Expenses - Fund 01 and Fund 02 Combined							
Salaries & Benefits (E01)	\$ 857,587	\$ 769,641	\$ (87,945)	-10%	\$ 3,424,195	\$ 2,654,554	78%
Services & Supplies (E03-E80)	\$ 768,246	\$ 1,120,731	\$ 352,485	46%	\$ 4,365,119	\$ 3,244,388	74%
Project Expenses	\$ -	\$ 351,346	\$ 351,346		\$ -	\$ (351,346)	
Debt Service - Principal	\$ 931,320	\$ 949,811	\$ 18,491	2%	\$ 949,811	\$ -	0%
TOTAL EXPENSES *	\$ 2,557,153	\$ 3,191,529	\$ 634,377	25%	\$ 8,739,125	\$ 5,547,595	63%
NET REVENUE	\$ 172,814	\$ (418,510)	\$ (591,324)		\$ 8,627,762	\$ 9,046,271	
Period: 07/01/24 - 09/30/24 (3 months)							
Total Revenue	\$ 2,729,967	\$ 2,773,020	\$ 43,053	2%	\$ 17,366,886	\$ 14,593,867	84%
Total Expenses *	\$ 2,557,153	\$ 3,191,529	\$ 634,377	25%	\$ 8,739,125	\$ 5,547,595	63%
Net Revenue	\$ 172,814	\$ (418,510)	\$ (591,324)		\$ 8,627,762		
Period: 07/01/24 - 08/31/24 (2 months)							
Total Revenue	\$ 1,677,923	\$ 1,789,547	\$ 111,624	7%	\$ 14,454,707	\$ 12,665,160	88%
Total Expenses *	\$ 2,185,272	\$ 2,019,574	\$ (165,697)	-8%	\$ 20,622,286	\$ 18,602,712	90%
Net Revenue	\$ (507,349)	\$ (230,027)	\$ 277,321		\$ (6,167,579)		

* Expense totals do not include depreciation expense

Budget Status - Revenue



Period: 07/01/25 - 09/30/2025

FY Remain: 75%

		FY 2025 YTD Actual	FY 2026 YTD Actual	FY 2026 vs. FY 2025	YOY % change	FY 2026 Budget	FY 2026 Remaining Balance	%
Fund 01	Potable Water							
R10	Operating Revenue - Water Sales							
01-000-41101	Residential Consumption - SF	\$ 951,134	\$ 936,201	\$ (14,934)	-2%	\$ 2,938,200	\$ 2,001,999	68%
01-000-41102	Residential Consumption - MF	\$ 59,762	\$ 64,669	\$ 4,907	8%	\$ 239,200	\$ 174,531	73%
01-000-41103	CII Consumption	\$ 326,750	\$ 314,426	\$ (12,325)	-4%	\$ 1,288,700	\$ 974,274	76%
01-000-41105	Irrigation Consumption	\$ 202,557	\$ 217,389	\$ 14,832	7%	\$ 514,000	\$ 296,611	58%
01-000-41106	CII Consumption - Other	\$ 36,802	\$ 39,517	\$ 2,715	7%	\$ -	\$ (39,517)	
01-000-41200	Other - Bulk Water	\$ 12,509	\$ 11,960	\$ (549)	-4%	\$ 31,000	\$ 19,040	61%
	R10 Sub Totals:	\$ 1,589,515	\$ 1,584,161	\$ (5,354)	0%	\$ 5,011,100	\$ 3,426,939	68%
R20	Operating Revenue - Water Services							
01-000-41300	Other - Late Penalty	\$ 7,624	\$ 7,696	\$ 72	1%	\$ 18,100	\$ 10,404	57%
01-000-42100	Standby Basic Meter Charge	\$ 660,609	\$ 694,225	\$ 33,616	5%	\$ 2,920,300	\$ 2,226,075	76%
01-000-42121	Standby FP Basic Meter Charge	\$ 19,943	\$ 21,159	\$ 1,215	6%	\$ 84,700	\$ 63,541	75%
01-000-43300	Other Operating Revenue	\$ 2,375	\$ 2,455	\$ 80	3%	\$ 8,700	\$ 6,245	72%
	R20 Sub Totals:	\$ 690,551	\$ 725,535	\$ 34,984	5%	\$ 3,031,800	\$ 2,306,266	76%
R25	Operating Revenue - New Connections							
01-000-42101	Other Meter Fee	\$ -	\$ -	\$ -		\$ 1,300	\$ 1,300	100%
01-000-42102	Other Capacity Fee	\$ -	\$ -	\$ -		\$ 82,184	\$ 82,184	100%
01-000-42120	Other FP Meter Fee	\$ -	\$ 630	\$ 630		\$ 700	\$ 70	10%
01-000-43100	Other Will Serve	\$ 125	\$ -	\$ (125)	-100%	\$ 1,000	\$ 1,000	100%
01-000-43200	Other Dev Proj Review	\$ -	\$ -	\$ -		\$ 6,000	\$ 6,000	100%
	R25 Sub Totals:	\$ 125	\$ 630	\$ 505	404%	\$ 91,184	\$ 90,554	99%
R30	Non-Operating Revenue - Other							
01-000-46000	Property Taxes	\$ 3,041	\$ 4,649	\$ 1,607	53%	\$ 1,637,492	\$ 1,632,843	100%
01-000-47110	Interest & Dividend	\$ 13,614	\$ 23,669	\$ 10,054	74%	\$ 110,494	\$ 86,825	79%
01-000-47120	Interest - LAIF	\$ 76,208	\$ 53,737	\$ (22,471)	-29%	\$ 309,700	\$ 255,963	83%
01-000-47520	Misc. Non-Operating Revenue	\$ 602	\$ 7,031	\$ 6,429	1068%	\$ 9,600	\$ 2,569	27%
01-000-47540	Third-Party Reimbursements	\$ -	\$ -	\$ -		\$ -	\$ -	
01-000-47560	Rental Revenue	\$ -	\$ -	\$ -		\$ -	\$ -	
	R30 Sub Totals:	\$ 130,120	\$ 89,086	\$ (4,380)	-32%	\$ 2,067,286	\$ 1,978,200	96%
01-000-45230	State Grant - DWR 2021	\$ -	\$ -	\$ -		\$ 6,555,117	\$ 6,555,117	100%
01-000-45231	State Grant - DWR 2022	\$ -	\$ -	\$ -		\$ -	\$ -	
	R40 Sub Totals:	\$ -	\$ -	\$ -		\$ 6,555,117	\$ 6,555,117	100%
	Fund 01 Revenue:	\$ 2,410,311	\$ 2,399,411	\$ 25,755	0%	\$ 16,756,486	\$ 14,357,075	86%
	Fund 01 Rev Excl Grants & Cap	\$ 2,410,311	\$ 2,399,411	\$ 25,755	0%	\$ 10,201,369	\$ 7,801,958	76%

US Bank & CLASS

Budget Status - Revenue



Period: 07/01/25 - 09/30/2025

FY Remain: 75%

		FY 2025 YTD Actual	FY 2026 YTD Actual	FY 2026 vs. FY 2025	YOY % change	FY 2026 Budget	FY 2026 Remaining Balance	%
Fund 02	Recycled Water							
R10	Operating Revenue - Water Sales							
02-000-41105	Irrigation Consumption	\$ 293,301	\$ 346,104	\$ 52,803	18%	\$ 491,500	\$ 145,396	30%
02-000-41200	Other - Bulk Water	\$ 1,185	\$ 1,219	\$ 34	3%	\$ -	\$ (1,219)	
	R10 Sub Totals:	\$ 294,486	\$ 347,323	\$ 52,838	18%	\$ 491,500	\$ 144,177	29%
02-000-41300	Other - Late Penalty							
02-000-42100	Standby Basic Meter Charge	\$ 25,095	\$ 26,185	\$ 1,090	4%	\$ 102,300	\$ 76,115	74%
02-000-43300	Other Operating Revenue	\$ 75	\$ 100	\$ 25	33%	\$ -	\$ (100)	
	R20 Sub Totals:	\$ 25,170	\$ 26,285	\$ 1,115	4%	\$ 102,300	\$ 76,015	74%
R25	Operating Revenue - New Connections							
02-000-42101	Other Meter Fee	\$ -	\$ -	\$ -		\$ -	\$ -	
02-000-42102	Other Capacity Fee	\$ -	\$ -	\$ -		\$ -	\$ -	
	R25 Sub Totals:	\$ -	\$ -	\$ -		\$ -	\$ -	
R30	Non-Operating Revenue - Other							
02-000-47110	Interest & Dividend	\$ -	\$ -	\$ -		\$ 6,600	\$ 6,600	100%
02-000-47560	Notes Receivable Payments	\$ -	\$ -	\$ -		\$ 10,000	\$ 10,000	100%
	R30 Sub Totals:	\$ -	\$ -	\$ -		\$ 16,600	\$ 16,600	100%
	Fund 02 Revenue:	\$ 319,656	\$ 373,609	\$ 53,953	17%	\$ 610,400	\$ 236,791	39%
	Fund 02 Rev Excl Grants & Cap	\$ 319,656	\$ 373,609	\$ 53,953	17%	\$ 610,400	\$ 236,791	39%
Revenue Totals:		\$ 2,729,967	\$ 2,773,020	\$ 79,708	2%	\$ 17,366,886	\$ 14,593,867	84%
	Revenue Total Excl Grants & Cap Contributions	\$ 2,729,967	\$ 2,773,020	\$ 79,708	2%	\$ 10,811,769	\$ 8,038,750	74%

Budget Status - Expense



Period: 07/01/25 - 09/30/2025

FY Remain: 75%

			FY 2025	FY 2026	FY 2026	YOY	FY 2026	FY 2026	
			YTD Actual	YTD Actual	vs. FY 2025	% change	Budget	Remaining	%
								Balance	
Fund 01 and Fund 02 Combined									
Dept	Administration								
E01	Salaries & Benefits	\$	178,282	\$	139,670	\$	(38,613)	-22%	79%
E03	General & Admin - Services	\$	76,640	\$	74,192	\$	(2,448)	-3%	84%
E05	General & Admin - Supplies	\$	5,494	\$	1,627	\$	(3,867)	-70%	94%
E10	Source of Supply	\$	-	\$	-	\$	-		100%
E70	Other	\$	-	\$	-	\$	-		
	Dept 100 Sub Totals:	\$	260,417	\$	215,488	\$	(44,928)	-17%	84%
Dept	Finance/Customer Service								
E01	Salaries & Benefits	\$	162,177	\$	151,639	\$	(10,539)	-6%	77%
E03	General & Admin - Services	\$	106,075	\$	106,794	\$	719	1%	62%
E05	General & Admin - Supplies	\$	-	\$	-	\$	-		100%
E35	Customer Accounts	\$	75,636	\$	69,068	\$	(6,568)	-9%	76%
E70	Other	\$	240	\$	4	\$	(237)	-98%	100%
E80	Debt Service - Interest	\$	40,591	\$	-	\$	(40,591)	-100%	100%
	Dept 200 Sub Totals:	\$	384,720	\$	327,504	\$	(57,216)	-15%	77%
Dept	Operations								
E01	Salaries & Benefits	\$	468,038	\$	446,619	\$	(21,419)	-5%	76%
E03	General & Admin - Services	\$	67,552	\$	86,757	\$	19,205	28%	78%
E05	General & Admin - Supplies	\$	6,740	\$	8,652	\$	1,912	28%	88%
E07	General Production	\$	13,753	\$	15,024	\$	1,271	9%	92%
E10	Source of Supply	\$	-	\$	33,904	\$	33,904		49%
E15	Pumping	\$	184,826	\$	234,587	\$	49,762	27%	70%
E20	Water Treatment	\$	110,855	\$	205,567	\$	94,712	85%	68%
E25	Transmission & Distribution	\$	66,998	\$	283,253	\$	216,254	323%	44%
E35	Conservation	\$	-	\$	274	\$	274		-174%
E70	Other	\$	-	\$	-	\$	-		
	Dept 300 Sub Totals:	\$	918,761	\$	1,314,636	\$	395,875	43%	71%
Dept	Engineering								
E01	Salaries & Benefits	\$	35,138	\$	9,614	\$	(25,524)	-73%	93%
E03	General & Admin - Services	\$	1,339	\$	1,030	\$	(309)	-23%	100%
E05	General & Admin - Supplies	\$	11,427	\$	-	\$	(11,427)	-100%	100%
	Dept 400 Sub Totals:	\$	47,904	\$	10,644	\$	(37,260)	-78%	97%
Dept	Board of Directors								
E01	Salaries & Benefits	\$	13,951	\$	22,100	\$	8,149	58%	76%
E03	General & Admin - Services	\$	80	\$	-	\$	(80)	-100%	100%
E05	General & Admin - Supplies	\$	-	\$	-	\$	-		100%
	Dept 900 Sub Totals:	\$	14,031	\$	22,100	\$	8,069	58%	80%

Budget Status - Expense



Period: 07/01/25 - 09/30/2025

FY Remain: 75%

			FY 2025 YTD Actual	FY 2026 YTD Actual	FY 2026 vs. FY 2025	YOY % change	FY 2026 Budget	FY 2026 Remaining Balance	%
Summary									
E01	Salaries & Benefits	\$	857,587	\$ 769,641	\$ (87,945)	-10%	\$ 3,424,195	\$ 2,654,554	78%
E03	General & Admin - Services	\$	251,686	\$ 268,772	\$ 17,086	7%	\$ 1,426,460	\$ 1,157,687	81%
E05	General & Admin - Supplies	\$	23,660	\$ 10,278	\$ (13,382)	-57%	\$ 104,230	\$ 93,952	90%
E07	General Production	\$	13,753	\$ 15,024	\$ 1,271	9%	\$ 183,600	\$ 168,576	92%
E10	Source of Supply	\$	-	\$ 33,904	\$ 33,904		\$ 282,307	\$ 248,403	88%
E15	Pumping	\$	184,826	\$ 234,587	\$ 49,762	27%	\$ 781,400	\$ 546,813	70%
E20	Water Treatment	\$	110,855	\$ 205,567	\$ 94,712	85%	\$ 640,100	\$ 434,533	68%
E25	Transmission & Distribution	\$	66,998	\$ 283,253	\$ 216,254	323%	\$ 507,500	\$ 224,247	44%
E35	Customer Accounts	\$	75,636	\$ 69,342	\$ (6,294)	-8%	\$ 292,035	\$ 223,963	77%
E70	Other	\$	240	\$ 4	\$ (237)	-98%	\$ 1,000	\$ -	0%
E80	Debt Service - Interest	\$	40,591	\$ -	\$ (40,591)	-100%	\$ 146,487	\$ 146,487	100%
District Expense Total:		\$	1,625,833	\$ 1,890,373	\$ 264,540	16%	\$ 7,789,314	\$ 5,899,215	76%
Fund 01 and 02 Combined									
E01	Salaries & Benefits	\$	857,587	\$ 769,641	\$ (87,945)	-10%	\$ 3,424,195	\$ 2,654,554	78%
E03-E80	Services & Supplies	\$	768,246	\$ 1,120,731	\$ 352,485	46%	\$ 4,365,119	\$ 3,244,388	74%
District Expense Total:		\$	1,625,833	\$ 1,890,373	\$ 264,540	16%	\$ 7,789,314	\$ 5,898,941	76%

Projects - Expense



Period: 07/01/25 - 09/30/2025

FY Remain: 75%

		FY 2026 YTD Actual	FY 2026 Budget	FY 2026 Remaining Balance	%
Fund 01 and Fund 02 Combined					
Project	Description				
C15007	Grace Wy Well	\$ 80,629	\$ 930,866	\$ 850,237	91%
C16024	Bethany Tank Rehabilitation	\$ 690	\$ 481,387	\$ 480,697	100%
C17011	Automated Metering Infrastructure (AMI)	\$ -	\$ 16,000	\$ 16,000	100%
C19020	El Pueblo Water Treatment Plant Improvements	\$ -	\$ 181,410	\$ 181,410	100%
C19070	Vehicle Replacement Program	\$ -	\$ 180,000	\$ 180,000	100%
C20010	Main Replacement Program - Potable	\$ 32,125	\$ 50,000	\$ 17,875	36%
C20040	Administrative Building Improvements	\$ 8,528	\$ 20,000	\$ 11,472	57%
C21010	Well 10 WTP Improvements	\$ -	\$ 200,000	\$ 200,000	100%
C22010	Well 3B Replacement	\$ 100,990	\$ 339,951	\$ 238,961	70%
C22020	Specialized Operations Equipment	\$ -	\$ 49,227	\$ 49,227	100%
C23010	SCWD-SVWD System Intertie	\$ -	\$ 7,756,878	\$ 7,756,878	100%
C24010	Glenwood Tank Landslide Evaluation & Repair	\$ 16,270	\$ 495,000	\$ 478,730	97%
C24020	Monte Fiore PS Rehab	\$ 4,033	\$ 502,412	\$ 498,379	99%
C24030	System wide pressure reduction program	\$ -	\$ 339,402	\$ 339,402	100%
C24040	Distribution system improvements in Monteville	\$ -	\$ 112,045	\$ 112,045	100%
C24050	Corp Yard Improvements	\$ -	\$ 35,425	\$ 35,425	100%
C25000	SCADA Improvements- Teledesign Radio and Kingfi	\$ 17,824	\$ 202,127	\$ 184,303	91%
C26010	Orchard Run Well Rehab	\$ 78,876	\$ 255,000	\$ 176,124	69%
C26020	VFD installation at Orchard WTP	\$ -	\$ 175,000	\$ 175,000	100%
C26030	Solar Installation	\$ -	\$ 25,000	\$ 25,000	100%
C26040	Sequoia Tank Roof Recoat	\$ 11,380	\$ 292,280	\$ 280,900	96%
M17011	Meter Replacement Program	\$ -	\$ 60,000	\$ 60,000	100%
-	PW Tank Seam Resealing	\$ -	\$ 125,000	\$ 125,000	100%
-	RW Tank Seam Resealing	\$ -	\$ 75,000	\$ 75,000	100%
Projects Expense Totals:		\$ 351,346	\$ 12,899,410	\$ 12,548,064	97%

Balance Sheet



Fund 01, Fund 02 and Fund 03 Combined

	9/30/24	9/30/25
Assets		
Cash	\$8,896,844	\$8,774,968
Investments	\$1,974,693	\$1,969,000
Accrued Interest	\$157,391	\$53,737
A/R Customer-Water	\$1,437,740	\$1,445,760
Property Tax Receivable	\$0	\$0
A/R - Other	(\$13,308)	\$2,414,948
Interfund Loan Receivable	\$888,040	\$1,093,007
Inventory	\$234,904	\$263,194
Prepaid Expense	\$0	\$6,570
Note Receivable	\$35,000	\$25,000
JPA Investment	\$149,345	\$149,345
Land & Right-of-ways	\$1,218,697	\$1,218,697
Construction-in-progress	\$3,084,155	\$6,465,602
Water Rights / Intangible Assets	\$5,267,833	\$5,267,833
Plant & Equipment	\$45,908,923	\$47,914,474
Depreciation/Amortization	(\$28,278,656)	(\$29,545,826)
Deferred Pension Outflows	\$1,366,327	\$888,208
Unfunded OPEB Liability	\$115,583	\$116,097
	\$42,443,509	\$48,520,613
Liabilities		
A/P & Accrued Expenses	\$132,114	\$2,418,614
Accrued Salaries & Wages	\$0	\$8,524
Accrued Interest Payable	\$40,591	\$0
Customer Deposits	\$58,210	\$53,624
Interfund Loans	\$888,040	\$1,093,007
LT Liabilities Due in 1 Yr	\$1,013,357	\$796,317
Unearned Revenue	\$64,255	\$77,753
Long-term Liabilities	\$9,146,010	\$8,277,872
Deferred Pension Inflows	\$1,187,814	\$694,399
	\$12,530,391	\$13,420,109
Fund Balance		
Investment in Capital Assets	\$23,190,237	\$23,190,237
Unrestricted Net Position	\$5,623,516	\$11,027,619
	\$28,813,753	\$34,217,856
Total Liabilities and Fund Balance:	\$41,344,144	\$47,637,965
Total Retained Earnings:	\$1,099,365	\$882,648
Total Fund Balance and Retained Earnings:	\$29,913,119	\$35,100,504
Total Liabilities, Fund Balance, and Retained Earnings:	\$42,443,509	\$48,520,613

Vendor Name	Check Date	Check Number	Description	Amount
A T & T	9/25/2025	34267	SCADA Auto Modem Dialer 8/13/25 - 9/12/25	109.14
ACWA/JPIA	9/11/2025	ACH	Cyber Liability - FY 2026	3,013.00
ACWA/JPIA	9/25/2025	ACH	EE & Retiree Benefits - October 2025	30,559.93
ADP, INC	9/11/2025	34238	ADP Payroll - PW 32 August 2025	217.58
ADP, INC	9/11/2025	34238	ADP Payroll - PW 34 August 2025	217.58
ADP, INC	9/11/2025	34238	ADP Payroll - PW 36 August 2025	217.58
ADP, INC	9/11/2025	34238	ADP Time & Attendance - August 2025	228.00
ADP, INC	9/11/2025	34238	ADP Workforce Now - August 2025	159.50
AFLAC	9/25/2025	34268	EE Self Funded Supplemental Benefits August 2025	319.98
AFLAC	9/25/2025	34268	EE Self Funded Supplemental Benefits September 2025	319.98
AT&T MOBILITY	9/25/2025	34269	August 2025 Service	529.12
BADGER METER	9/11/2025	34239	Cell Chrgs PW/RW Meter Reads August 2025	4,566.49
BARTLEY PUMP PM LLC	9/11/2025	ACH	Orchard Well Spare Pump, Motor and Wire	78,875.95
BARTLEY PUMP PM LLC	9/11/2025	ACH	Sucinto Well Spare Pump, Motor and Wire	63,227.75
BARTLEY PUMP PM LLC	9/11/2025	ACH	Well 10A Spare Pump, Motor and Wire	18,311.10
BARTLEY PUMP PM LLC	9/11/2025	ACH	Well 11B Spare Pump and Motor	15,592.76
BARTLEY PUMP PM LLC	9/25/2025	ACH	Grace Way Well -Well Head Pedestal & Pump Installation	49,058.25
BATTERIES PLUS BULBS #314	9/25/2025	34270	12V 5AH LEAD	24.09
BATTERIES PLUS BULBS #314	9/25/2025	34270	12V 31DT Dur Ultra AGM 30	322.90
BRENNTAG PACIFIC, INC	9/11/2025	ACH	Aquapure 3672 NSF Bulk	10,422.78
BRENNTAG PACIFIC, INC	9/25/2025	ACH	L A Chemchlor Sodium	5,223.15
CALPERS	9/3/2025	ACH	ADM Retirement - PW-36 Ended 9.1.25	1446.68
CALPERS	9/3/2025	ACH	EE Retirement Withholdings - PW-36 Ended 9.1.25	5816.4
CALPERS	9/3/2025	ACH	FN/CS Retirement - PW-36 Ended 9.1.25	1460.95
CALPERS	9/3/2025	ACH	OPS Retirement - PW-36 Ended 9.1.25	5320.2
CALPERS	9/19/2025	ACH	ADM Retirement - PW-38 Ended 9.15.25	1446.68
CALPERS	9/19/2025	ACH	EE Retirement Withholdings - PW-38 Ended 9.15.25	5821.32
CALPERS	9/19/2025	ACH	FN/CS Retirement - PW-38 Ended 9.15.25	1469.35
CALPERS	9/19/2025	ACH	OPS Retirement - PW-38 Ended 9.15.25	5320.2
CALPERS	9/29/2025	ACH	CalPERS Unfunded Liability Payment - September Classic	6270.58
CALPERS	9/29/2025	ACH	CalPERS Unfunded Liability Payment - September PEPRA	716
CALPERS	9/29/2025	ACH	CalPERS Unfunded Liability Payment - September Tier 2	3142.92
CALPERS	9/29/2025	ACH	GASB 68 Reporting Services Fees, CalPERS	350
CANON FINANCIAL SERVICES	9/25/2025	34271	Copier Lease 9/26/25 - 10/25/25	400.60
CITY OF SCOTTS VALLEY	9/11/2025	34240	Treatment Plant Disposal - El Pueblo	3,010.60
CIVIL CONSULTANTS GROUP INC	9/11/2025	34241	Glenwood Tank	5,680.00
CIVIL CONSULTANTS GROUP INC	9/25/2025	34272	Grace Way Well-Modification Hardscape Drainage Improvement Plans	6,000.00
CIVIL CONSULTANTS GROUP INC	9/25/2025	34272	Monthly General Engineering	515.00
CLEMENTS RON	9/11/2025	34242	Refund Water Meter Deposit	2,000.00
COASTAL EVERGREEN	9/25/2025	34273	Monthly Maintenance September 2025	650.00
CONTRACTOR COMPLIANCE & MONITORING	9/11/2025	34243	Labor Compliance Services Granite Creek Main Replacement	804.00
CONTRACTOR COMPLIANCE & MONITORING	9/11/2025	34243	Labor Compliance Services Water Main Replacement - August 2025	788.75
DASSELS PETROLEUM	9/11/2025	34244	#47465 Diesel Charges for August 2025	2,524.67
DELUXE	9/25/2025	ACH	DBA ICR Deposit Tickets	93.27
DU-ALL SAFETY, LLC	9/11/2025	34245	Professional Safety Consultation - August 2025	680.00
EUROFINS EATON ANALYTICAL	9/25/2025	ACH	Annual Treatment Plant Monitoring Well 10	384.75
EUROFINS EATON ANALYTICAL	9/25/2025	ACH	Annual Well Monitoring Well 11A	348.70
EUROFINS EATON ANALYTICAL	9/25/2025	ACH	Compliance Well Testing El Pueblo	348.70
EUROFINS EATON ANALYTICAL	9/25/2025	ACH	Compliance Well Testing Well 11B	348.70
EXCEEDIO	9/25/2025	34274	Managed Services 10/1/25 - 10/31/25	6,749.79
FASTENAL COMPANY	9/11/2025	34246	Stock	1,071.27
GRAINGER	9/11/2025	34247	Backflow Preventer	4,899.22
GRAINGER	9/25/2025	34275	Backflow Preventer Repair Kit	1,505.73
GRAINGER	9/25/2025	34275	Backflow Preventer Repair Kits	1,968.37
GRAINGER	9/25/2025	34275	Fuses, Scrubbing Towels	381.11
GRANITE CONSTRUCTION CO	9/11/2025	34248	Agg Base, Dump Charge	271.41
GREENWASTE RECOVERY, LLC	9/11/2025	34249	Waste Service August 2025SVWD 70 El Pueblo	443.83
HACH COMPANY	9/25/2025	34276	Portable Turbimeter, Silicone Oil, Chlorine	2,843.85
HAIGHT JUANELLA	9/25/2025	34277	Premium Reimbursement September 2025	415.59
HEALTHQUITY, INC	9/25/2025	34278	Monthly Fees - August 2025	32.45
HEALTHQUITY, INC	9/25/2025	34278	Monthly Fees - July 2025	32.45
HEALTHQUITY, INC	9/25/2025	34278	Monthly Fees - September 2025	32.45
ICONIX WATERWORKS (US), INC	9/11/2025	ACH	3 Clow MJXFLG NRS AWWA	764.42
ICONIX WATERWORKS (US), INC	9/11/2025	ACH	B1017 Box, Steel lid Water, Spool Black	3,529.35
ICONIX WATERWORKS (US), INC	9/11/2025	ACH	Hymax Flip Coupling	8,206.29
ICONIX WATERWORKS (US), INC	9/11/2025	ACH	Hymax Flip Coupling MJXFLG NRS AWWA	1,634.79
ICONIX WATERWORKS (US), INC	9/11/2025	ACH	Kink Hose Bib	112.80
ICONIX WATERWORKS (US), INC	9/25/2025	ACH	2 Ford MIP X FIP BALLCORP NL	431.70
ICONIX WATERWORKS (US), INC	9/25/2025	ACH	3/4XI Ford GJCTSXTN ANG BV NL	833.38
ICONIX WATERWORKS (US), INC	9/25/2025	ACH	4EBAA Mega Flange Kit	559.24
ICONIX WATERWORKS (US), INC	9/25/2025	ACH	6X2IP Ford 2028 SDL 690-750	594.80
ICONIX WATERWORKS (US), INC	9/25/2025	ACH	6x4 FLG 90 ELL IMP, Combo Air Valve	1,509.29
ICONIX WATERWORKS (US), INC	9/25/2025	ACH	Box, Steel Lid Water, ID Tag Purple	874.92
ICONIX WATERWORKS (US), INC	9/25/2025	ACH	Grace Well MATCO 1200U CI FLG Swing Check, Gaskets, Bolts	4,094.45
INFOSEND	9/11/2025	34250	Statement Data Processing & Mailing August 2025	2,225.62
KASSIS JANETTE	9/25/2025	34279	Premium Reimbursement September 2025	506.29
LAWS TREVOR	9/11/2025	34251	Claim for Low Water Pressure	274.00
LEISHMAN WADE	9/25/2025	34280	Premium Reimbursement September 2025	873.15
MICHAEL K NUNLEY & ASSOCIATES	9/11/2025	34252	La Cuesta Dr Main Installation	30,713.60
MILLER MAXFIELD, INC	9/11/2025	34253	Public Outreach Consulting Services for August 2025	4,127.35
MISSION UNIFORM SERVICE	9/11/2025	34254	Uniform Laundering Service 9/2/25	108.87
MISSION UNIFORM SERVICE	9/11/2025	34254	Uniform Laundering Service 9/9/25	180.26
MISSION UNIFORM SERVICE	9/25/2025	34281	Uniform Laundering Service 9/16/25	108.87
MISSION UNIFORM SERVICE	9/25/2025	34281	Uniform Laundering Service 9/23/25	180.26
MONTEREY BAY ANALYTICAL SERVICES	9/11/2025	ACH	Samples 7/22/25	90.00
MONTEREY BAY ANALYTICAL SERVICES	9/11/2025	ACH	Samples 8/12/25	185.00
MONTEREY BAY ANALYTICAL SERVICES	9/11/2025	ACH	Samples 8/26/25	242.00
MONTEREY BAY ANALYTICAL SERVICES	9/11/2025	ACH	Samples 8/27/25	144.00
MONTEREY BAY ANALYTICAL SERVICES	9/11/2025	ACH	Samples 9/2/25	140.00
MONTEREY BAY ANALYTICAL SERVICES	9/11/2025	ACH	Samples 09/05/25	138.00
MONTEREY BAY ANALYTICAL SERVICES	9/11/2025	ACH	Samples 09/09/25	140.00

MONTEREY BAY ANALYTICAL SERVICES	9/25/2025	ACH	Samples 9/9/25	179.00
MONTEREY BAY ANALYTICAL SERVICES	9/25/2025	ACH	Samples 9/16/25	140.00
MONTGOMERY & ASSOCIATES, INC	9/25/2025	ACH	Grace Report	798.00
NATIONWIDE RETIREMENT SOLUTIONS	9/11/2025	ACH	IRS 457 Plan - Paydate 08.22.2025	2623.1
NATIONWIDE RETIREMENT SOLUTIONS	9/3/2025	ACH	IRS 457 Plan - Paydate 9.5.25	2723.1
NATIONWIDE RETIREMENT SOLUTIONS	9/15/2025	ACH	IRS 457 Plan - Paydate 9.19.2025	2723.1
NATIONWIDE RETIREMENT SOLUTIONS	9/25/2025	ACH	IRS 457 Plan - Paydate 07/29/2022 (Missed)	2704.18
NATIONWIDE RETIREMENT SOLUTIONS	9/25/2025	ACH	IRS 457 Plan - Paydate 06/17/2022	2692.94
NIGRO & NIGRO	9/11/2025	34255	Interim Audit Work - June 30, 2025	9,500.00
NORTH BAY FORD	9/25/2025	34282	Service 2019/Ford/F250SD Vin#30005	1,221.00
NORTON PATRICIA	9/25/2025	34283	Retiree Dental- Sep 2025	33.72
NORTON PATRICIA	9/25/2025	34283	Retiree Medical - Sep 2025	512.45
NORTON PATRICIA	9/25/2025	34283	Retiree Vision Sep 2025	18.56
OLIVE SPRINGS QUARRY	9/11/2025	34256	3/8" MM HMA	178.75
OLIVE SPRINGS QUARRY	9/25/2025	34284	3/8" MM HMA	114.91
PACIFIC GAS & ELECTRIC	9/11/2025	34257	Service 08/08/28 - 09/08/25	83,869.59
PERRI CHRISTOPHER	9/25/2025	34285	Premium Reimbursement September 2025	1,024.90
PIED PIPER EXTERMINATORS	9/11/2025	34258	General Pest Monthly Svc- September 2025	270.00
PIED PIPER EXTERMINATORS	9/25/2025	34286	Monthly Rodent Control September 2025	100.00
PRESS BANNER	9/25/2025	34287	Press Banner Monthly 1/4 Page 1/4S-New Tab	410.00
RAMBO PROPANE TANKS	9/18/2025	34266	1000 Gallon Above Ground Propane Tank-Sucinto	5,284.00
REBER DANIEL	9/25/2025	34288	Premium Reimbursement September 2025	1,728.02
RED WING BUSINESS ADVANTAGE ACCOUNT	9/11/2025	ACH	Work Boots- Scott	265.86
REIN & REIN	9/11/2025	34259	Legal Counsel August 2025	3,500.00
REITSMA COREY	9/25/2025	34289	Refund Check 014705-000, 321 CIDER COURT	855.00
ROHRBOUGHS TREE SERVICE	9/11/2025	34260	Cut Tree next to Well 6, Hauled Away	1,850.00
SANTA CRUZ BACKFLOW TESTING & REPAIR	9/25/2025	34290	Annual Backflow Test	252.00
SANTA CRUZ RECORDS MANAGEMENT	9/11/2025	34261	Document Destruction	50.00
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	2X4X8' DF PT Autumn Tone	62.20
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	3" Bristle Chip Brush	14.76
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Fast Act Fuse	53.87
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Irwin Spring Climp	14.76
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Mag Torpedo LVL, Scissors, Hole Saw Pilot, Punch Center	131.62
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Mtl Cut Whl	32.84
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Pail Paint Bucket, Deck Mop	17.54
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Recip Swbld	18.65
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Stihl Chain	73.51
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/11/2025	ACH	Watch/Calc Battery 3V 2450	15.78
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	4x4x8 DF PT Autumn Tone 8" Sono Tube, Concrete Mix	180.73
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	5in1 Spray Gls, Flap Disc, Blade Diamond Dry Cut	72.06
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	Erosion Contr Sandbag 50#	39.44
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	Greese Synthetic, Nipple SCH80, PVC Nipple	21.87
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	Metal Finishing Pad, Spry Ruststop SAT	10.62
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	Mobile USB Charge 24W, Erosion Control Sandbag 50#	86.58
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	Quikrete Concrete Mix, Band Saw Blades	110.96
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/25/2025	ACH	Viva Towels, Elmt Grd Ext SF GL 4X Qt, Ace Better Brush	54.07
SCHAAF & WHEELER	9/25/2025	34291	SA101 On-Call Support Marriott Residence Inn	1,845.00
SCHAAF & WHEELER	9/25/2025	34291	SA221 On-Call Support Erba Lane Plan Review	1,947.50
SCHAAF & WHEELER	9/25/2025	34291	SA222 On-Call Support 4444 Scotts Valley Dr	1,025.00
SCOTTS VALLEY SPRINKLER	9/11/2025	34262	Adapter, Elbow, Blue Glue	30.24
SCOTTS VALLEY SPRINKLER	9/11/2025	34262	Primer PVC Purple	37.28
SCOTTS VALLEY SPRINKLER	9/25/2025	34292	4 CAP PVC SCH40 4" Slip (returned the 3")	8.80
SCOTTS VALLEY SPRINKLER	9/25/2025	34292	CAP PVC SCH40 3" Slip	65.78
SPRINGBROOK HOLDING COMPANY, LLC	9/11/2025	ACH	Springbrook Annual Maintenance	14,214.82
SPRINGBROOK HOLDING COMPANY, LLC	9/11/2025	ACH	Springbrook Annual Maintenance	5,494.83
STILES RUTH	9/25/2025	34293	Premium Reimbursement September 2025	398.21
SYCAL ENGINEERING, INC	9/11/2025	ACH	Engineering - Scotts Valley Water-Const. Asst	237.50
SYCAL ENGINEERING, INC	9/11/2025	ACH	Engineering - Sucinto	4,503.97
SYCAL ENGINEERING, INC	9/11/2025	ACH	Ethernet Polling SCADA PLC	17,823.68
THE NEW YORK BLOWER CO	9/25/2025	34294	Freight Charge	237.77
UNITED SITE SERVICES	9/11/2025	34263	Restroom Rental 9/3/25 - 9/30/25	336.90
UNITED SITE SERVICES	9/11/2025	34263	Restroom Rental 9/9/25 - 10/6/25	381.84
UNITED SITE SERVICES	9/25/2025	34295	Restroom Rental 9/17/25 - 10/14/25	384.79
UNIVERSAL BUILDING SERVICES	9/11/2025	34264	Monthly Janitorial Services - August 2025 2 Civic Ctr	610.00
UNIVERSAL BUILDING SERVICES	9/11/2025	34264	Monthly Janitorial Services - August 2025 El Pueblo	496.00
USABBLUEBOOK	9/11/2025	ACH	D-Chlor Tablets Sodium Sulfite	1,305.37
USABBLUEBOOK	9/25/2025	ACH	Dickson PR325 Pressure Regulator	698.82
WATERWISEPRO TRAINING LLC	9/11/2025	34265	Job Post	300.00
WELLS FARGO	9/25/2025	ACH	WFB CC Payment - September (August Charges)	9362.55
XPRESS BILL PAY	10/9/2025	ACH	Xpress Bill Paymnt Processing Fees-September 2025	3177.17
Grand Total	Total	Total	Total	\$ 620,203.71

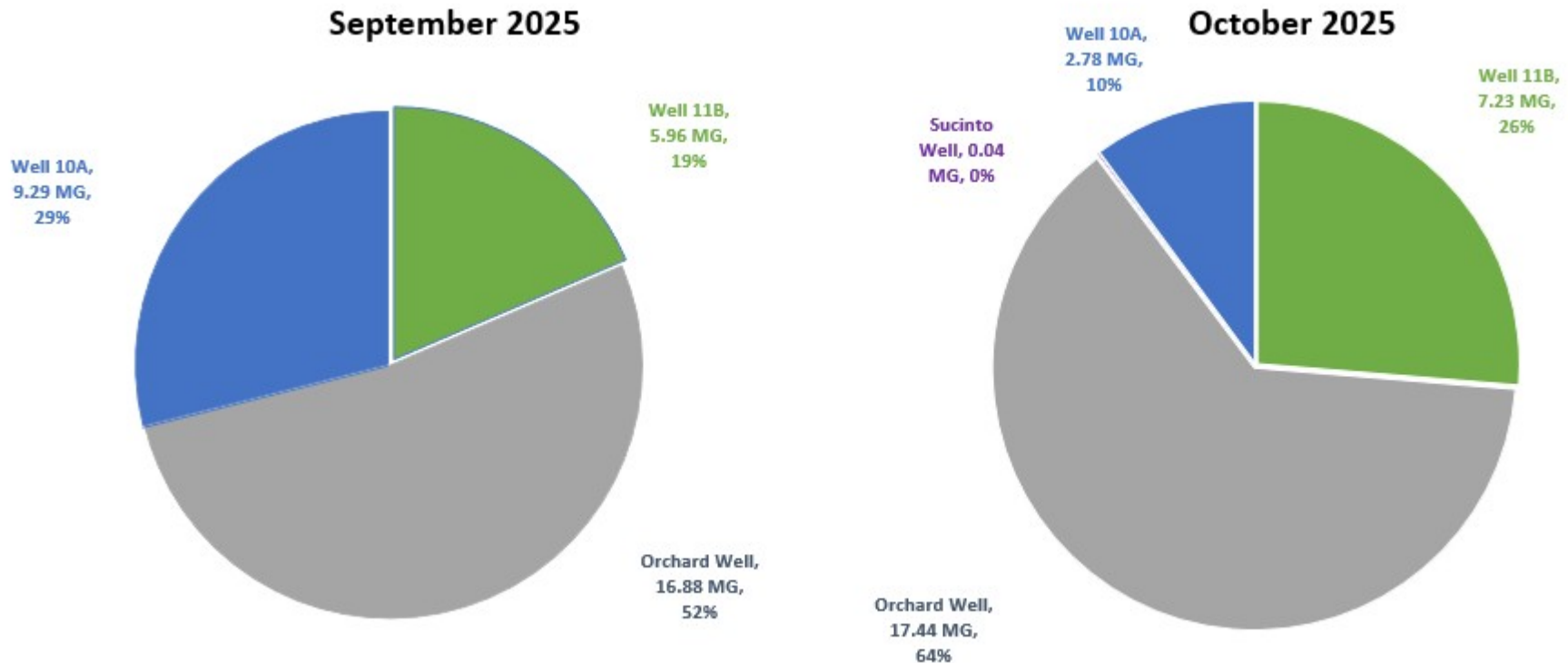
Vendor Name	Statement Date	Description	Amount
A T & T	9/3/2025	Backup Internet - 2 Civic Center	\$ 107.00
A T & T	9/3/2025	Backup Internet - El Pueblo	107.00
ACWA	9/3/2025	Conference Registration-McNair	999.00
ADOBE	9/3/2025	Adobe Licensing 8/11/25 - 9/10/25	287.88
ALOHI	9/3/2025	Fax Plus-BASIC Annual	83.99
AMAZON	9/3/2025	24V 100Ah LifePO4 Lithium Battery-Sucinto	384.11
AMAZON	9/3/2025	A&W Filter Cartridge	40.60
AMAZON	9/3/2025	American Flag	43.88
AMAZON	9/3/2025	Battery-Sucinto	346.80
AMAZON	9/3/2025	California Flag	36.21
AMAZON	9/3/2025	LifePO4 Smart Battery Charger-Sucinto	54.86
AMAZON	9/3/2025	Logitech Webcam	109.74
AMAZON	9/3/2025	Office Coffee	78.36
BC WATER JOBS	9/3/2025	Advertising Job	149.00
COMCAST	9/3/2025	El Pueblo 08/01/25 - 08/31/25	501.42
COMCAST	9/3/2025	Internet Civic Center 7/14/25 - 8/13/25	501.42
DOMAINPEOPLE.COM	9/3/2025	Domain Renewal Fee	134.55
EVO STUDIOS INC.	9/3/2025	Website Hosting/Maint	124.00
FIRST ALARM	9/3/2025	Fire Alarm Service 9/1/25 - 11/30/25	372.78
HOME DEPOT	9/3/2025	Brushless Cordless Blower	383.03
ICON CLOUD SOLUTIONS, LLC	9/3/2025	Phones - Civic Center	313.94
ICON CLOUD SOLUTIONS, LLC	9/3/2025	Phones - El Pueblo	104.65
LEO'S U-SAVE LIQUORS	9/3/2025	Water	26.71
MAILCHIMP	9/3/2025	Digital Marketing	132.00
NOB HILL SCOTTS VALLEY CA	9/3/2025	Cucumber, Lemon SV AWB Festival	6.74
OFFICE OF WATER PROGRAMS	9/3/2025	SWS Operation and Management Enrollment	75.00
PIPE VISE	9/3/2025	Small Tools	408.00
PLANET ORANGE	9/3/2025	Pest Control - 2 Civic Center	110.00
PLANET ORANGE	9/3/2025	Pest Control - El Pueblo	75.00
SOUTHWEST AIRLINES	9/3/2025	K Ballinger Flight to Springbrook Conference	153.97
SOUTHWEST AIRLINES	9/3/2025	S Vomvolakis Flight to Springbrook Conference	153.97
SPRINGBROOK HOLDING COMPA	9/3/2025	Springbrook Software Registration Ballinger, Vom	2385.00
SPRINGBROOK HOLDING COMPA	9/3/2025	Springbrook Software Registration Credit-Cancell	-795.00
UPS STORE	9/3/2025	Badger Meter Returns	472.69
VDARA HOTELS - LAS VEGAS	9/3/2025	Lodging-Springbrook Conference-Ballinger	225.63
VDARA HOTELS - LAS VEGAS	9/3/2025	Lodging-Springbrook Conference-Coffman	225.63
VDARA HOTELS - LAS VEGAS	9/3/2025	Lodging-Springbrook Conference-Refund Coffman	-225.63
VDARA HOTELS - LAS VEGAS	9/3/2025	Lodging-Springbrook Conference-Vomvolakis	225.63
VERIZON WIRELESS	9/3/2025	Monthly Service - Tablets	402.99
ZOOM	9/3/2025	Zoom Cloud Recording	40.00
Total			\$ 9,362.55

Scotts Valley Water District
Investment Summary
As of 09/30/2025

						Rate		Balance as of:		Market Value
Institution	Investment	CUSIP	Purchased	Maturity	Purchase \$	6/30/2025	9/30/2025	6/30/2025	9/30/2025	9/30/2025
Unrestricted Funds:										
LAIF	Local Agency Investment Fund		various			4.40%	4.34%	\$ 4,850,502	\$ 4,922,062	\$ 4,922,062
CLASS	California CLASS Local Govt Investment Pool		various			4.38%	4.27%	\$ 835,738	\$ 844,859	\$ 844,859
WCCB	Checking - General		various			0.50%	0.50%	\$ 439,319	\$ 44,645	\$ 44,645
WCCB	Checking - Payroll		various			0.50%	0.50%	\$ 5,474	\$ 85,609	\$ 85,609
WCCB	Checking - Revenue		various			0.50%	0.50%	\$ 2,734,974	\$ 1,000,000	\$ 1,000,000
WCCB	IntraFi Savings		various			0.00%	4.26%	\$ -	\$ 1,284,533	\$ 1,284,533
XBP	Checking - Revenue		various			0.00%	0.00%	\$ 200,980	\$ 406,239	\$ 406,239
US Bank	Checking - Investments		various			0.16%	0.16%	\$ 174,608	\$ 182,968	\$ 182,968
US Bank	Safekeeping - BofA CD - 2 Yr	06051V5X0	12/6/2023	12/8/2025	\$ 244,000	5.05%	5.05%	\$ 244,000	\$ 244,000	\$ 244,752
US Bank	Safekeeping - SCE FCU CD - 2 Yr	78413RAG2	12/12/2023	12/12/2025	\$ 248,000	5.00%	5.00%	\$ 248,000	\$ 248,000	\$ 248,734
US Bank	Safekeeping - Discover CD - 3 Yr	254676CH0	12/11/2023	12/11/2026	\$ 244,000	4.85%	4.85%	\$ 244,000	\$ 244,000	\$ 246,649
US Bank	Safekeeping - Greenwood MFCU CD - 3 Yr	39729LAK7	12/11/2023	12/11/2026	\$ 248,000	4.90%	4.90%	\$ 248,000	\$ 248,000	\$ 250,912
US Bank	Safekeeping - Morgan Stanley - 3 Yr	61690DSC3	6/5/2024	6/7/2027	\$ 246,000	4.90%	4.90%	\$ 246,000	\$ 246,000	\$ 250,169
US Bank	Safekeeping - Morgan Stanley Private - 3 Yr	61768E4S9	6/5/2024	6/7/2027	\$ 246,000	4.90%	4.90%	\$ 246,000	\$ 246,000	\$ 250,169
US Bank	Safekeeping - State Bank of India CD - 3 Yr	856288AM7	12/13/2024	12/13/2027	\$ 244,000	4.15%	4.15%	\$ 244,000	\$ 244,000	\$ 245,121
US Bank	Safekeeping - Celtic Bank CD - 3 Yr	15118RT31	12/20/2024	12/20/2027	\$ 249,000	4.05%	4.05%	\$ 249,000	\$ 249,000	\$ 249,668
Subtotal for Unrestricted Funds:						%		\$ 11,210,594	\$ 10,739,916	\$ 10,757,091
Weighted Average Yield							3.55%			

The current investments comply with the requirements of the Investment Policy (P200-14-1)
Sufficient cash is available to meet expected expenditure requirements for the next six months.

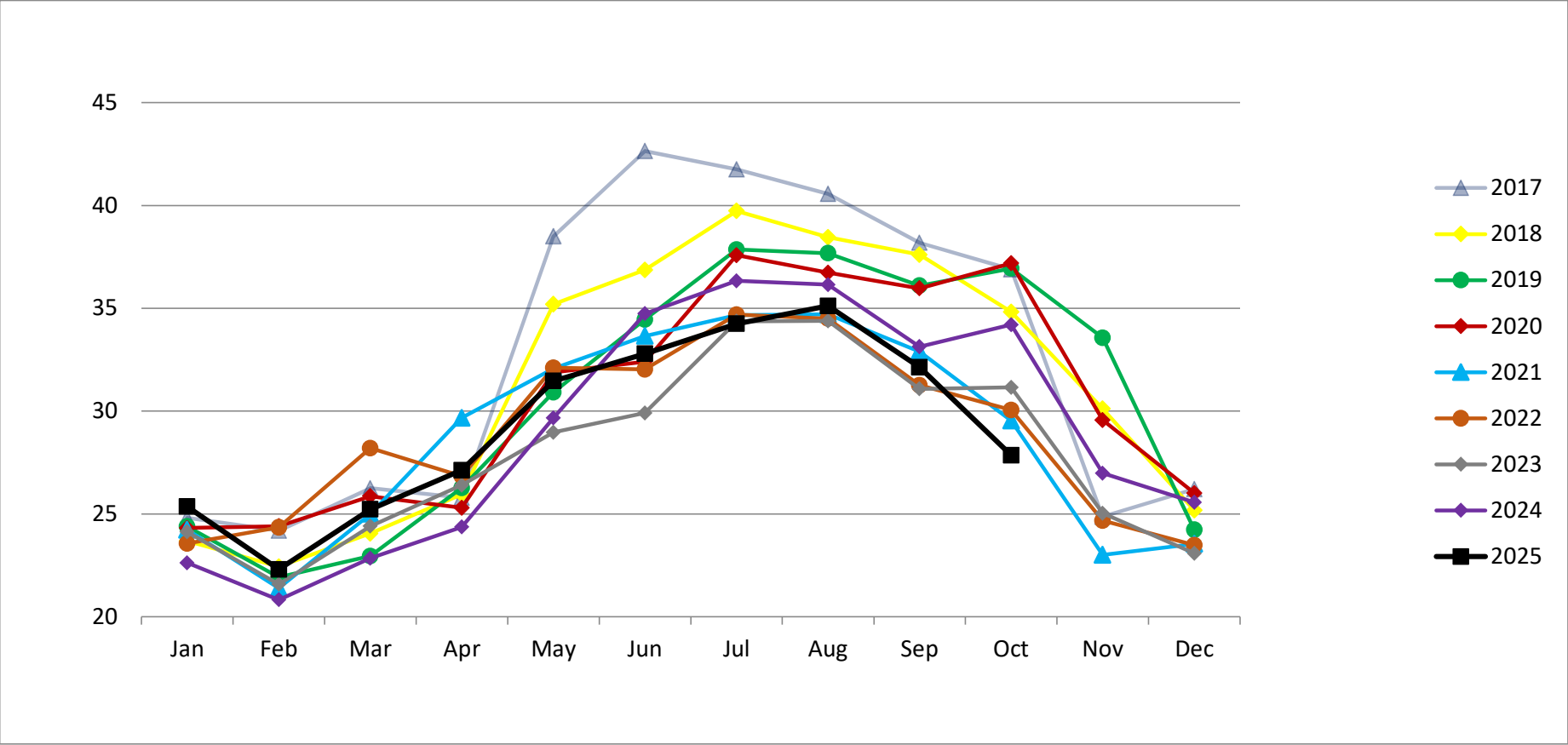
Well Production

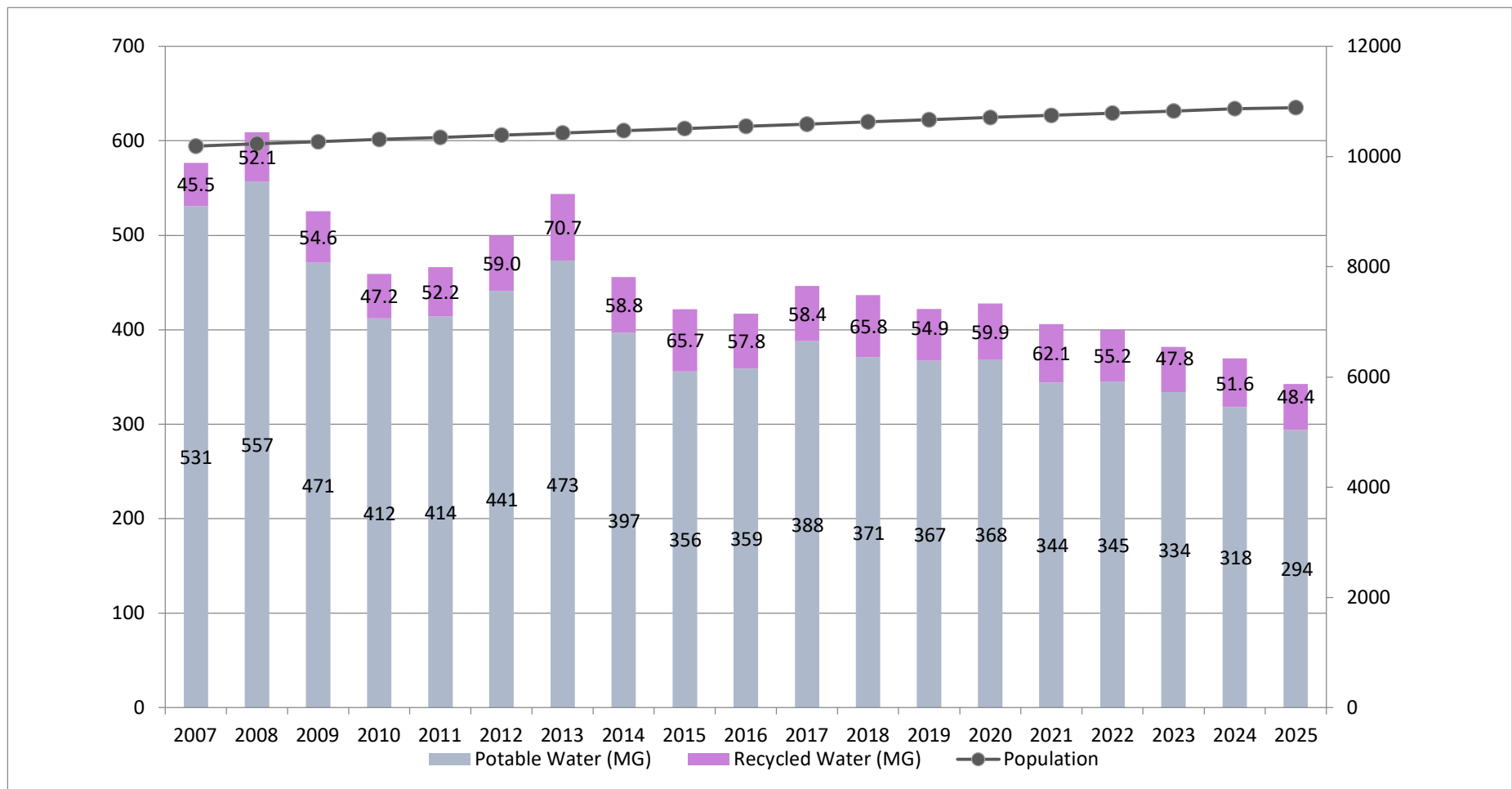


Total Production (Million Gallons)

September 2025	32.13 MG	8.83 % decrease from August
October 2025	27.49 MG	14.44 % decrease from September

Production is Water Pumped +/- Water used for Well Maintenance Activities





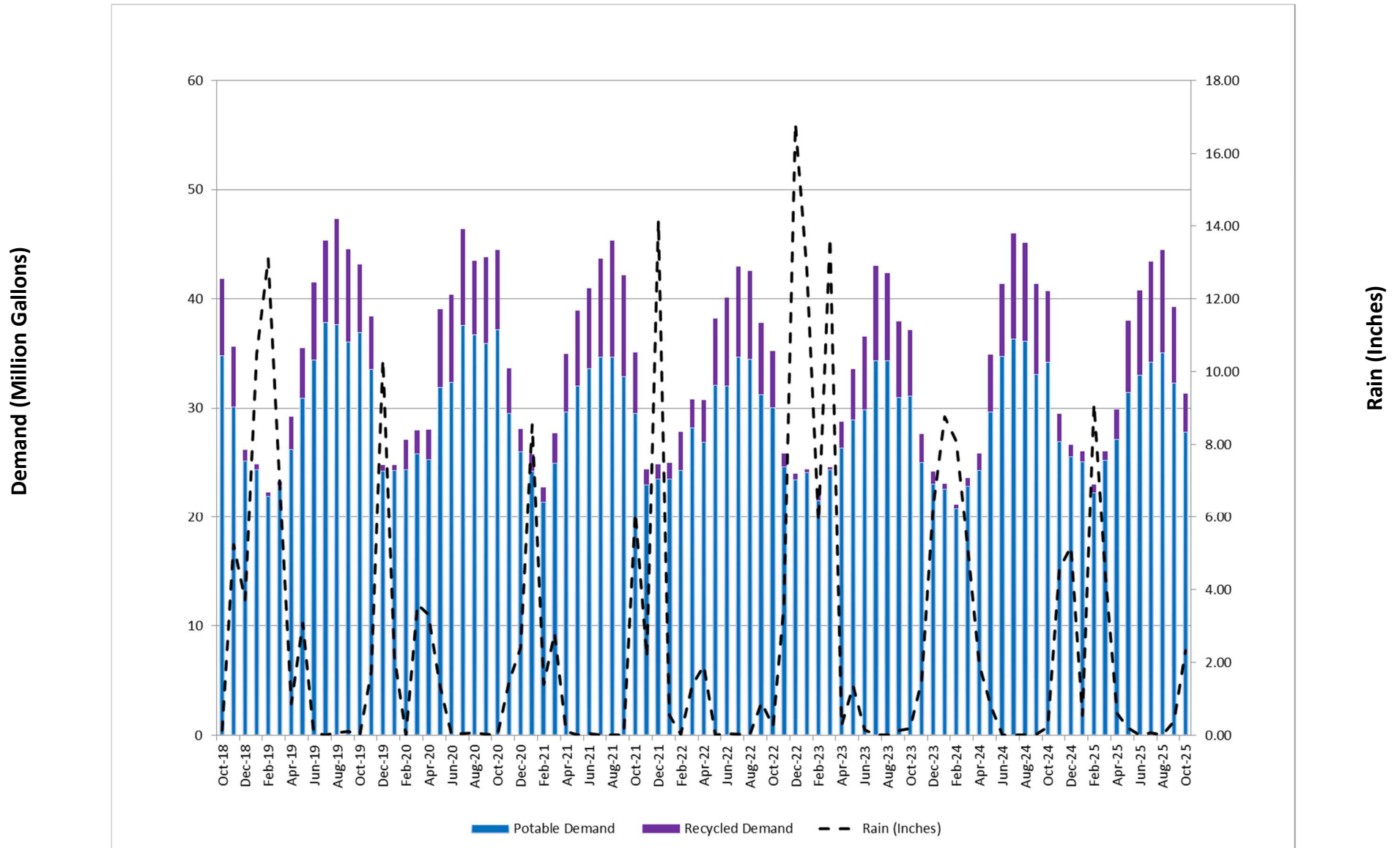
Potable and Recycled Water Demand

Potable Water Demand												
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Average
Jan.	24,822,615	23,085,736	24,789,618	23,674,051	24,378,894	24,319,853	24,231,996	23,549,899	24,119,305	22,612,521	25,356,317	24,085,528
Feb.	23,217,640	21,968,896	23,490,314	22,427,754	21,923,206	24,323,667	21,387,258	24,348,603	21,575,598	20,824,472	22,296,461	22,525,806
March	30,953,420	23,910,892	25,837,232	24,042,754	22,954,225	25,855,924	24,995,557	28,195,901	24,399,552	22,891,909	25,222,245	25,387,237
April	29,909,260	28,400,861	25,477,561	25,992,670	26,027,391	25,297,107	29,671,141	26,838,945	26,400,163	24,354,490	27,130,998	26,863,690
May	30,478,823	31,995,591	38,043,826	33,751,004	30,912,986	31,885,131	32,077,872	32,099,180	28,966,291	29,670,848	31,470,599	32,168,130
June	32,726,825	36,842,416	42,310,983	36,786,677	34,451,155	32,393,746	33,647,606	32,036,135	29,896,397	34,787,137	32,792,216	34,587,908
July	34,544,613	38,892,200	41,757,891	39,648,922	37,857,926	38,411,455	34,662,207	34,689,147	34,363,749	36,331,090	34,247,832	37,115,920
Aug.	35,765,167	38,541,952	39,982,246	38,720,060	37,666,598	36,637,898	34,701,240	34,501,423	34,386,798	36,149,775	35,111,038	36,705,316
Sept.	33,498,030	35,653,167	38,190,535	35,202,216	36,106,611	35,968,389	32,885,092	31,253,961	31,079,985	33,131,949	32,308,901	34,296,993
Oct.	32,589,534	30,517,556	36,888,905	34,746,760	36,940,853	37,193,525	29,533,005	30,045,717	31,153,726	34,206,132	27,846,463	33,381,571
Nov.	24,110,286	24,388,656	24,864,436	30,389,575	33,566,905	29,565,349	23,000,320	24,666,665	25,025,140	26,969,126		26,654,646
Dec.	23,866,862	24,379,124	26,194,926	25,160,789	24,225,007	26,013,773	23,538,533	23,479,712	23,072,563	25,556,859		24,548,815
Total	356,483,075	358,577,047	387,828,472	370,543,233	367,011,756	367,865,818	344,331,827	345,705,288	334,439,267	317,815,460	293,783,071	355,060,124

Recycled Water Demand												
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Average
Jan.	635,420	862,984	156,267	838,172	493,100	450,147	1,560,234	1,416,939	257,000	487,999	901,105	732,670
Feb.	1,545,957	1,813,868	94,521	2,589,717	366,055	2,714,767	1,331,033	3,460,316	556,474	354,948	734,000	1,414,696
March	4,231,231	972,360	544,666	1,141,831	322,464	2,109,739	2,709,295	2,600,242	211,737	729,105	796,474	1,488,104
April	4,720,887	4,381,911	713,802	2,333,176	2,969,672	2,737,245	5,249,782	3,856,106	2,324,685	1,454,527	2,759,578	3,045,579
May	6,686,359	6,909,436	7,908,386	7,306,666	4,584,239	7,142,605	6,914,742	6,081,095	4,632,368	5,225,680	6,539,580	6,357,378
June	7,488,534	9,639,221	8,940,094	9,739,276	7,067,867	7,971,453	7,319,935	8,066,685	6,663,896	6,566,276	7,765,052	7,946,324
July	9,935,422	10,841,389	10,981,309	10,744,706	9,461,005	8,810,329	8,995,659	8,277,840	8,655,000	9,618,930	9,174,337	9,632,159
Aug.	10,471,389	8,767,020	9,618,897	10,078,073	9,594,307	6,760,659	10,595,314	8,072,792	7,955,736	8,956,104	9,318,159	9,087,029
Sept.	9,092,727	8,287,511	7,957,562	7,522,571	8,451,961	7,814,358	9,281,685	6,569,246	6,989,264	8,205,474	6,945,167	8,017,236
Oct.	7,233,408	3,956,097	7,557,695	6,967,548	6,228,883	7,236,784	5,554,683	5,155,789	5,948,841	6,463,211	3,466,944	6,230,294
Nov.	2,817,778	1,053,779	2,234,592	5,514,338	4,805,871	4,087,453	1,364,789	1,171,421	2,567,105	2,515,211		2,813,234
Dec.	1,119,017	529,158	1,670,966	994,336	544,650	2,075,116	1,282,474	504,442	1,096,264	1,044,211		1,086,063
Total	65,978,129	58,014,734	58,378,757	65,770,410	54,890,074	59,910,655	62,159,624	55,232,913	47,858,370	51,621,675	48,400,396	57,981,534

Demand is Production +/- the Change in Storage

Potable and Recycled Water Demand vs. Rainfall



Demand is Production +/- the Change in Storage

Rainfall El Pueblo Weather Station

WATER YEAR		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	TOTAL	% of Avg.
High Year	1981-82	0.14	11.20	5.90	28.80	6.88	8.26	8.40	0.03	0.00	0.00	0.04	1.28	70.93	175%
	1982-83	5.35	10.50	7.74	13.90	18.00	19.90	7.80	0.98	0.00	0.00	0.17	1.91	86.25	213%
	1983-84	1.70	12.70	12.90	0.54	2.49	2.62	1.13	0.02	0.18	0.01	0.00	0.25	34.54	85%
	1984-85	2.80	13.80	2.95	1.72	4.20	7.92	0.73	0.11	0.15	0.09	0.02	0.54	35.03	86%
	1985-86	1.12	7.14	2.62	7.38	22.40	15.00	0.48	0.83	0.00	0.00	0.00	1.30	58.27	144%
	1986-87	0.03	0.05	2.47	4.51	9.06	6.31	0.70	0.00	0.02	0.00	0.00	0.00	23.15	57%
	1987-88	1.19	2.30	10.70	4.58	0.68	0.00	3.13	1.07	0.16	0.00	0.00	0.00	23.81	59%
	1988-89	0.19	5.90	8.89	2.06	1.39	10.60	0.67	0.08	0.03	0.00	0.03	0.83	30.67	76%
	1989-90	3.53	1.58	0.01	3.42	3.69	2.13	0.16	5.79	0.00	0.00	0.12	0.15	20.58	51%
	1990-91	0.50	0.24	1.65	0.61	5.39	17.19	0.51	0.06	0.40	0.00	0.02	0.07	26.64	66%
	1991-92	2.37	1.46	5.42	3.03	15.30	4.65	0.45	0.00	0.82	0.00	0.05	0.00	33.55	83%
	1992-93	3.41	0.20	11.54	18.51	10.22	3.17	1.37	0.96	0.68	0.00	0.00	0.00	50.06	123%
	1993-94	0.73	2.74	5.52	3.51	9.72	0.68	2.75	2.10	0.01	0.00	0.00	0.05	27.81	69%
	1994-95	1.79	8.29	4.78	23.88	0.65	13.62	3.79	0.89	1.04	0.01	0.00	0.00	58.74	145%
	1995-96	0.00	0.32	10.03	13.52	11.35	5.14	2.38	4.31	0.03	0.00	0.00	0.00	47.08	116%
	1996-97	2.89	6.95	22.43	12.33	0.17	1.50	0.58	0.16	0.12	0.00	0.54	0.00	47.67	117%
	1997-98	0.68	10.12	4.06	14.21	21.81	6.17	2.85	3.65	0.01	0.00	0.01	0.17	63.74	157%
	1998-99	1.02	9.11	1.85	9.25	11.08	5.22	2.58	0.03	0.36	0.00	0.02	0.14	40.66	100%
	1999-00	0.35	5.69	0.53	18.02	17.57	2.77	2.69	1.01	0.18	0.00	0.20	0.40	49.41	122%
	2000-01	5.14	1.38	0.94	8.68	10.65	4.05	2.67	0.00	0.07	0.00	0.00	0.16	33.74	83%
	2001-02	1.13	9.93	16.45	4.97	2.69	4.66	0.52	0.90	0.00	0.00	0.05	0.00	41.30	102%
	2002-03	0.00	5.80	21.40	2.77	2.95	2.54	5.75	1.09	0.16	0.00	0.00	0.00	42.46	105%
	2003-04	0.19	3.93	17.55	4.44	9.69	1.19	0.65	0.07	0.00	0.06	0.00	0.11	37.88	93%
	2004-05	7.24	3.25	14.39	8.30	7.20	10.01	3.79	2.13	0.94	0.02	0.00	0.08	57.35	141%
	2005-06	0.19	2.84	21.73	6.55	5.26	15.29	10.44	1.01	0.01	0.00	0.01	0.00	63.33	156%
	2006-07	0.25	3.30	5.67	0.89	9.24	0.30	2.17	0.46	0.00	0.10	0.01	0.33	22.72	56%
	2007-08	1.93	0.52	5.50	17.59	6.96	0.36	0.35	0.00	0.00	0.01	0.00	0.04	33.26	82%
	2008-09	1.59	4.80	4.38	1.80	15.28	3.47	0.52	1.42	0.01	0.00	0.00	0.26	33.53	83%
	2009-10	9.70	0.33	5.21	11.37	8.66	4.35	5.41	1.17	0.00	0.01	0.07	0.00	46.28	114%
	2010-11	3.92	5.13	15.36	1.97	10.59	13.40	0.75	3.42	3.40	0.00	0.04	0.02	58.00	143%
	2011-12	2.93	3.41	0.15	6.80	2.75	11.97	4.09	0.02	0.20	0.02	0.00	0.02	32.36	80%
	2012-13	1.61	11.32	13.25	1.31	0.47	2.66	0.43	0.01	0.11	0.00	0.00	0.70	31.87	79%
	2013-14	0.01	0.87	0.78	0.05	11.52	4.02	2.02	0.01	0.02	0.09	0.01	0.92	20.32	50%
	2014-15	0.44	4.36	16.52	0.00	4.69	0.47	2.13	0.19	0.04	0.00	0.03	0.02	28.89	71%
	2015-16	0.07	2.54	6.67	16.20	1.16	14.26	1.18	0.35	0.00	0.00	0.00	0.22	42.65	105%
	2016-17	8.66	3.29	10.77	26.13	19.56	7.09	4.47	0.06	0.07	0.00	0.00	0.04	80.14	197%
	2017-18	0.10	4.02	0.08	6.43	0.56	10.07	2.85	0.01	0.13	0.01	0.00	0.00	24.26	60%
	2018-19	0.08	5.24	3.72	10.49	13.11	6.91	0.86	3.07	0.07	0.00	0.07	0.10	43.72	108%
Low Year	2019-20	0.00	1.76	8.57	2.14	0.01	3.59	3.31	1.37	0.02	0.05	0.06	0.02	20.90	52%
	2020-21	0.00	1.48	2.40	8.55	1.39	2.81	0.11	0.00	0.04	0.00	0.00	0.00	16.78	41%
	2021-22	6.10	2.15	14.15	0.57	0.03	1.37	1.91	0.00	0.04	0.02	0.03	0.90	27.27	67%
	2022-23	0.25	3.53	16.83	12.74	5.87	13.68	0.27	1.36	0.14	0.00	0.01	0.12	54.80	135%
	2023-24	0.19	1.50	6.28	8.76	8.09	5.13	1.92	0.80	0.00	0.00	0.00	0.02	32.69	81%
	2024-25	0.23	4.57	5.18	0.55	9.11	4.35	0.61	0.21	0.00	0.07	0.00	0.39	25.27	62%
	2025-26	2.32												2.32	5.7%
Cumulative 2025-2026		2.32												2.32	
Monthly Avg. 1981-2025		1.87	4.58	8.09	8.04	7.72	6.43	2.37	0.95	0.22	0.01	0.04	0.26	40.58	
Cumulative Avg. 1981-2025		1.87	6.45	14.54	22.58	30.30	36.73	39.09	40.05	40.27	40.28	40.32	40.58	40.58	



November 3, 2025

Mr. David McNair, General Manager
Scotts Valley Water District
2 Civic Center Drive
Scotts Valley, California 95066-4159

Re: Liability, Property, and Workers' Compensation Risk Review

Dear Mr. McNair:

This letter serves as a follow-up to my visit to the Scotts Valley Water District on October 28, 2025. The purpose was to obtain an update on District operations, review loss history, and evaluate risk exposures. Please thank Nate Gillespie, Operations Manager; Rahni Jensen, Executive Assistant/Board Clerk; and Ryan Ritchie, Operations Supervisor, for their time and consideration. It was great to hear about the status of Intertie #1, scheduled for completion by May 2026. Below are highlights of our discussions, along with related ACWA JPIA resources.

Loss History

The JPIA reviews losses that occurred over the last five years of coverage. These claims have the most significant impact on pooled programs, helping to identify trends, inform training efforts, and inform risk reduction strategies. Over the past five years, the District has faced seven liability claims, no property claims, and one workers' compensation claim. Over the last year, the District has not experienced any claims in any of its Programs. The District's current Experience Modification Rates (E-Mods) are 0.75 in the Workers' Compensation Program and 1.60 in the Liability Program. E-Mod rates are not calculated for the Property Program. Rates below 1.0 result in discounts on your District's annual contributions.

Property Program

The JPIA is pleased to introduce a valuable new tool for Property Program schedules. Beginning October 27, 2025, the JPIA will implement the RiskStar Member Dashboard as the system for managing Property Schedules. This secure portal aligns with the JPIA's internal RiskStar platform and replaces previous spreadsheet and email-based submission methods. Members will now have enhanced visibility of their Property Schedules in real-time and can generate customized reports tailored to each agency's specific needs. All property additions, deletions, and updates must now be entered in the RiskStar Member Dashboard.

As a reminder, all property must be scheduled before loss or within 90 days of acquisition to ensure coverage applies; any additional contributions will be prorated. Members are encouraged to review and update their Property Schedules throughout the year. If a loss occurs

to unscheduled property, there is no coverage. Staff are encouraged to continue consulting the JPIA when questions arise regarding property claims. For assistance, please contact [JPIA Member Services](#).

Training

Ryan mentioned that Du-All Safety is still used for District safety training and program development. VectorSolutions is used as needed and for onboarding new staff. We discussed the JPIA conducting training in the late winter or early spring in Defensive Driving and Confined Space Entry.

Risk Control Manual (RCM)

The Risk Control Manual [RCM](#) is a resource that members can use when developing or updating policies for their Safety and Loss Control Programs. Tailgate topic information can also be pulled from the RCM. During our meeting, we discussed updating the following programs:

- **Section 1 – Injury/Illness Prevention Program (IIPP)** – This section has resources to ensure the District's IIPP is compliant and effective, such as a [Sample Template](#), the [JPIA's Self-Audit Checklist](#), and [IIPP Effectiveness Questions](#).
- **Section 18 – Heat Illness Prevention Program (HIPP)** – This section has resources and best practices when reviewing the HIPP, including a [Cal/OSHA Combined Indoor/Outdoor Heat Illness Prevention Plan](#) and [Cal/OSHA Fact Sheet](#) on the new indoor requirements.

Commitment to Excellence (C2E) Program

We discussed the [C2E Program](#) as a “best practices” approach to addressing high-frequency and high-severity loss drivers for the pool. Thank you for signing the C2E Agreement in 2020. Having a signed C2E certificate on file creates eligibility for the [JPIA's Risk Control Grant Program](#).

Risk Control Grant Program

I highlighted the JPIA's Risk Control Grant Program, which is designed to promote the implementation of best practices that prevent or mitigate losses for members participating in at least two JPIA pooled Programs: Workers' Compensation, Liability, or Property. The Grant Program incentivizes members to renew their Commitment to Excellence and review the best practices applicable to their operations. This is accomplished by funding up to \$10,000 for specific, one-time, non-routine risk management, loss control programs, or activities intended to address those risks. We discussed line locating equipment and fall protection upgrades on tanks as possible submissions. The Grant Program accepts applications each year between October 1 and December 1. Please visit the [Grant Program information page](#) for further information, past winners, and eligibility requirements.

2025-26 Risk Assessment Focus Areas

The following Risk Reduction and Loss Control Programs are highlighted this year. The goal is to promote the implementation of best practices that may limit exposures and reduce losses to the membership.

Mr. David McNair, General Manager
Scotts Valley Water District
November 3, 2025
Page 3

Cybersecurity

Cybersecurity is a growing and evolving risk impacting the public sector, including water districts. The JPIA offers resources to help its members mitigate cybersecurity risks. It was good to hear that the District uses a phishing fraud program for cybersecurity training and performs domain scans through its IT service provider. Please visit our [cybersecurity](#) webpage for more information or contact the JPIA's Cybersecurity Risk Specialist, Hunter Sargent, at hsargent@acwajpia.com

Ergonomics

Sprain and strain injuries are the leading cause of losses in the Workers' Compensation Program, accounting for 36 percent of all injuries. It was good to hear that the District utilizes a vendor to conduct ergonomic evaluations for all new employees, as well as at the request of individual employees. The District participated in the JPIA's FIT Program in 2022. The JPIA appreciates the District's efforts in the area of ergonomics.

Fall Protection

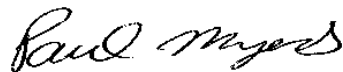
Ladder cages and wells are being phased out by OSHA as an adequate fall protection measure for fixed ladders exceeding 24 feet, with a deadline of November 2036. The District has tank ladders that exceed 24 feet in height, which may be affected. The JPIA is reminding its members to consider upgrading its ladder systems when rehabbing or replacing tanks to meet the new requirements by 2036.

Field Visit

Nate and I visited the Grace Well construction site, the Orchard Run Well and Water Treatment Plant, the Polo Booster Station, and finally, the Succinto. All sites were clean, had good fencing and signage, and were free of obvious hazards.

I would like to thank the Scotts Valley Water District for its membership and participation in the pooled programs. Please do not hesitate to contact me if you have any questions or require further assistance. I can be reached at (916) 774-7050, Ext. 3144, or by email at pmyers@acwajpia.com.

Sincerely,



Paul Myers, SMP
Risk Control Advisor II

1103:tl

c: JPIA Member Services
JPIA Risk Management Committee
Chris Perri, JPIA Board Member

NEWSLETTER



SCOTTS VALLEY
WATER DISTRICT



HIGHLIGHTS

Adjust Your
Irrigation Habits

Fall in love with new water habits this month

Manage your water use and your water bill better this fall through the **WaterSmart** platform. As rainfall

Intertie Project
Update

increases, use WaterSmart to track your irrigation and make timely adjustments that save water and money.

La Cuesta Project
Update

Learn more about WaterSmart on the SVWD website. Get tips and alerts by following the District on [Facebook](#) and [Instagram](#).

Meadow Way
Project Starts

New Water Year



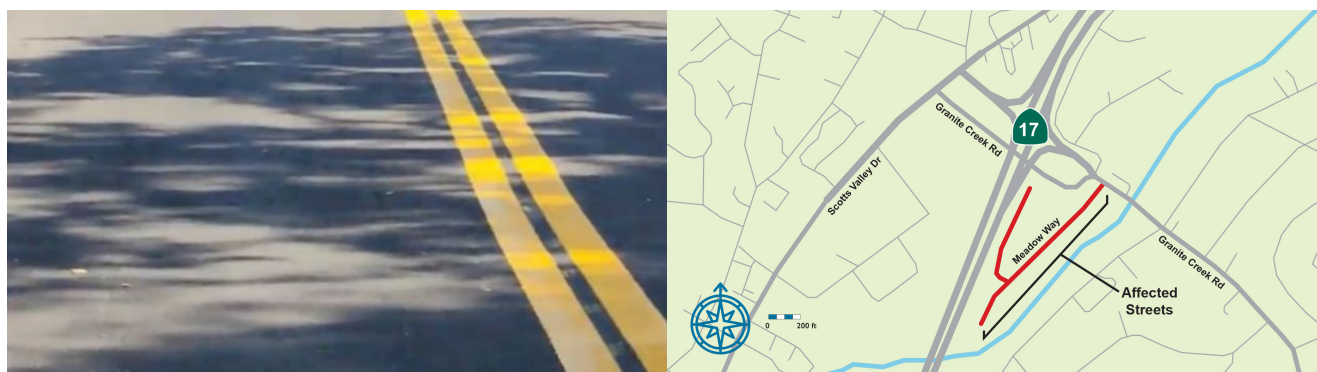
Santa Cruz-Scotts Valley Intertie pipeline project update

Construction continues on the [Santa Cruz-Scotts Valley Intertie Pipeline Project](#). Recent work has included:

- Full restoration and reopening of La Madrona Drive
- Ongoing construction of the new pump station at 6000 La Madrona Drive

The Intertie Project links the treated water systems of the City of Santa Cruz and Scotts Valley Water District. This regional project enables the two agencies to better coordinate water supply, support groundwater recharge and improve fire protection through increased fire-response flows. It also allows the agencies to share water during periods of shortage.

The project, funded by a \$6.5 million state grant, involves constructing a new 2-mile pipeline and a pump station. Once complete, it will serve as the final link connecting public water agencies from the San Lorenzo Valley to La Selva Beach.



La Cuesta Pipeline Project completed

The La Cuesta Pipeline Project is done! The project installed a new 1,450-foot, 8-inch water main beneath La Cuesta Drive — from the intersection of Altenitas Road, Miraflores Road and La Cuesta Drive to Quarterhorse Lane at the top of the Scottsborough Townhomes HOA.

This new pipeline creates another critical loop in the distribution system,

New project starts on Meadow Way

Work is underway on the Meadow Way Pressure Reduction Station Project. This project will help lower water pressure in service lines, reduce strain on the system, and improve long-term reliability for nearby residents.

Construction is expected to continue through the end of November, with traffic control in place on Meadow Way from 8 a.m. to 5 p.m. on weekdays.

improving water quality, increasing fire flow capacity and enhancing system reliability. It also connects near the new Intertie 1 Project, further strengthening regional water system resilience.

The project is part of the District's ongoing efforts to improve water service and maintain a resilient distribution system.

Construction was completed at the beginning of October.

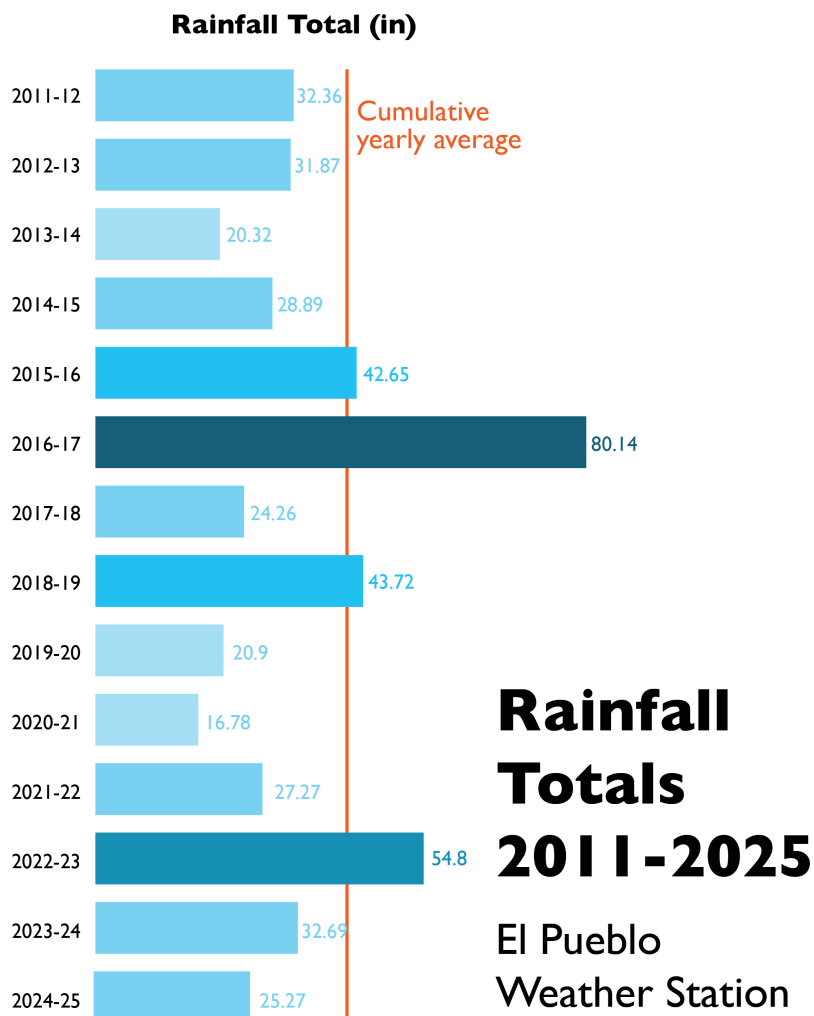
Find out more about this and other projects by visiting the [SVWD projects page](#).

Learn more about the [project here](#).

Looking ahead: New water year begins

The new water year began Oct. 1, and tracks total precipitation throughout the year. So far, nearly 2.5 inches of rain has fallen at the El Pueblo Weather Station.

The Scotts Valley Water District's weather station recorded 25.27 inches of rainfall last year — about 62% of normal. The District has been in a Stage 1 Water Supply Condition since early summer. While the District's potable water supply is completely



dependent on
groundwater, this
resource is replenished
by rainfall.

Monthly rainfall totals
and historical
precipitation data are
available on the
[District's website](#).



**SCOTTS VALLEY
WATER DISTRICT**
svwd.org



[View email in browser](#)

[update your preferences](#) or [unsubscribe](#)



MONTHLY

REGULATORY ROUNDUP



NOVEMBER 2025

UPCOMING ACWA EVENTS

ACWA/STATE WATER BOARD LIVE WEBINAR

ACWA, in partnership with the State Water Resources Control Board (State Water Board), will host a live webinar on November 6 at 11:00 AM to provide agencies with a walkthrough of the [California Water Accounting, Tracking, and Reporting System](#) (CalWATRS), the State Water Board’s new water rights data system. Register [here](#).

ACWA REGION EVENTS

- ACWA Regions 8, 9, and 10 / Reception and Forum / November 13-14 / Register [here](#).

ACWA FALL 2025 CONFERENCE

ACWA will host its Fall 2025 Conference and Exhibition in San Diego from December 2-4. ACWA Policy Committee meetings will be held in person on Tuesday, December 2 (preliminary schedule below). Register [here](#) to attend Fall Conference, including the Policy Committee meetings.

9:30 AM – 10:30 AM	Groundwater Committee
10:45 AM – 11:45 AM	Water Management Committee
10:45 AM – 11:45 AM	Energy Committee
1:00 PM – 2:00 PM	Agriculture Committee
1:00 PM – 2:00 PM	Local Government Committee
2:15 PM – 3:15 PM	Water Quality Committee
3:30 PM – 5:00 PM	Federal Affairs Committee

POLICY UPDATES

FEDERAL

ACWA’s Federal Regulatory Issues chart is accessible [here](#).

WATER MANAGEMENT

PRIORITY Bay-Delta Plan Update – Sacramento/ Delta Update On September 16, the State Water Board announced a Rescinded Notice of the Second Revised Notice of Public Comment and Hearing on Revised Draft Sacramento/Delta Updates to the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Watershed (Bay-Delta Plan). The State Water Board is anticipating a limited recirculation of the draft Staff Report, originally released in fall 2023, and an updated draft Bay-Delta Plan in December 2025. New dates for a public hearing and comment period will be announced upon release.	Staff Contact Stephen Pang stephenp@acwa.com WORKING GROUP
PRIORITY Bay-Delta Plan Update On September 19, the State Water Board released a Notice of Opportunity for Public Comment and Notice of Public Workshop on the Draft Scientific Basis Report Supplement (draft SBR) for Consideration of Potential Updates to the Bay-Delta Plan to Incorporate a Proposed	Staff Contact Stephen Pang stephenp@acwa.com WORKING GROUP

Voluntary Agreement for the Tuolumne River. The draft SBR is a prerequisite before the State Water Board can amend the Bay-Delta Plan to incorporate the Tuolumne River Healthy Rivers and Landscapes Program. - Public workshop: November 5 at 9:00 am - Written comments due: November 7 at 12:00 pm	
California Water Accounting, Tracking, and Reporting System - On October 7, the State Water Board launched a new water rights data system, CalWATRS. The State Water Board is hosting a virtual public workshop on CalWATRS where staff will demonstrate the system's key features and answer questions. Virtual workshop: November 12 at 1:00 pm	Staff Contact Stephen Pang stephenp@acwa.com 
Delta Conveyance Project - On October 10, the State Water Board Requested Additional Information to Supplement the Administrative Record in the Hearing on the Proposed Delta Conveyance Project (DCP) from the Department of Water Resources' (DWR) on the pending petitions for change of water rights permits for the State Water Project. - On October 17, a three-judge panel (Panel) of the state Court of Appeals reversed a lower court decision about commencement of geotechnical work in anticipation of the DCP. The Panel ruled that the Delta Reform Act does not require DWR to submit a certification of consistency before commencing preconstruction geotechnical work. - On October 17, DWR submitted a Certification of Consistency with the Delta Plan (Certification) to the Delta Stewardship Council for the DCP, as required by the Delta Reform Act. The Certification is an administrative record that details how DWR has determined the DCP is consistent with Delta Plan policies. - Public review and appeals due: November 17	Staff Contact Stephen Pang stephenp@acwa.com
Safe and Affordable Drinking Water Fund - On October 9, the State Water Board released a Revised Notice of Opportunity for Public Comments, Board Workshop, and Board Consideration of the Draft Fiscal Year 2025-26 Fund Expenditure Plan for the Safe and Affordable Drinking Water Fund (draft plan). The draft plan outlines expenditures from the fund that will complement other funding sources as part of the broader Safe and Affordable Funding for Equity and Resilience Program. The State Water Board will consider adoption of the draft plan at its next board meeting. - Board meeting: November 4 at 9:00 am	Staff Contact Soren Nelson sorenn@acwa.com
Urban Water Management Plan Guidebook - DWR will hold a Public Meeting on the Release of the Public Review Draft 2025 Urban Water Management Plan (UWMP) Guidebook that is intended to inform water suppliers and interested parties on updates to the UWMP Guidebook since the last reporting cycle. - Public meeting: November 17 at 10:00 am 2025 UWMPs due: July 1, 2026	Staff Contact Amber Rossow amberr@acwa.com 

Urban Water Use Objective Reporting Forms - On September 29, the State Water Board released the fiscal year 2024-2025 reporting form for urban water retailers to submit annual urban water use objectives and actual urban water use data to comply with the Making Conservation a California Way of Life Regulation. The State Water Board also released an updated guidance document and will host office hours for those with questions regarding the reporting form. - Reporting form Q&A webinar: November 18 at 11:00 am - Urban Water Use Objective Reporting due: January 1, 2026	Staff Contact Amber Rossow amberr@acwa.com
Water Measurement and Reporting Regulations - On October 30, the State Water Board released a Notice of Publicly Available Changes to the Proposed Water Measurement and Reporting Revisions (Revisions). The Revisions update California Code of Regulations, title 23, chapter 2.8 (Measuring and Monitoring) by clarifying and revising effective dates of some requirements. The State Water Board is only accepting comments on the proposed changes. - Written comments due: November 14 at 5:00 pm	Staff Contact Stephen Pang stephenp@acwa.com 
Water Technical Access Portal On October 29, the State Water Board held a public webinar to discuss efforts to modernize drinking water data through the creation of the Water Technical Access Portal (WaterTAP). WaterTAP is anticipated to go live by late 2027 with an Advisory Committee expected to be established by spring 2026.	Staff Contact Amber Rossow amberr@acwa.com
AGRICULTURE	
Agricultural Water Management Plan Guidebook On September 30, DWR published the Final 2025 Agricultural Water Management Plan Guidebook (Guidebook). The Guidebook assists agricultural water suppliers in preparing and submitting Agricultural Water Management Plans.	Staff Contact Amber Rossow amberr@acwa.com
GROUNDWATER	
Bulletin 118 - On October 20, DWR released a draft update of Bulletin 118 for a 45-day public comment period. The draft update provides a comprehensive assessment of statewide groundwater conditions and incorporates information from annual groundwater sustainability agency reports, California's Groundwater Live, and other groundwater initiatives since 2020. Public webinar: November 4 at 12:00 pm - Public comments due: December 5 - Anticipated final update release: Spring 2026	Staff Contact Soren Nelson sorenn@acwa.com 
PRIORITY Draft Land Subsidence Best Management Practices - On July 24, DWR released the draft Subsidence Best Management Practices (BMP) document. The BMP document aims to help local water agencies address the growing concerns over land subsidence and support groundwater reliant communities. - Anticipated final BMP release: late 2025	Staff Contact Soren Nelson sorenn@acwa.com 

Groundwater Conditions Update On October 20, DWR released its fall Semi-Annual Groundwater Conditions Update (Update). The Update describes the accomplishments made towards a sustainable groundwater future under the Sustainable Groundwater Management Act (SGMA), as well as the challenges posed by climate extremes, land subsidence, and infrastructure needs.	Staff Contact Soren Nelson sorenn@acwa.com
PRIORITY State Intervention: Kaweah Subbasin - On October 13, the State Water Board released a Staff Assessment (Assessment) of the 2024 Amended Kaweah Subbasin groundwater sustainability plans (GSPs). The Assessment determines that the GSPs were amended such that probationary designation of the Kaweah Subbasin is not necessary and recommends returning the Kaweah Subbasin to DWR's jurisdiction for continued evaluation. - Written comments due: November 12 at 12:00 pm - Board meeting: December 2 at 9:00 am	Staff Contact Soren Nelson sorenn@acwa.com
PRIORITY State Intervention: Kern County Subbasin - On October 29, DWR opened a public comment period for Kern County Subbasin's modified GSPs submitted to DWR as required by SGMA. - Written comments due: January 8	Staff Contact Soren Nelson sorenn@acwa.com
PRIORITY State Intervention: Tulare Lake Subbasin On October 31, the State Water Board announced its extension of the deadline for reporting groundwater extractions in the Tulare Lake Subbasin. Information about actions related to Tulare Lake Subbasin's probationary designation and the new extraction reporting period and report submittal deadline can be found here.	Staff Contact Soren Nelson sorenn@acwa.com
WATER QUALITY	
National Pollutant Discharge Elimination System - On September 26, the State Water Board released a Notice of Availability of Informal Draft Statewide National Pollutant Discharge Elimination System (NPDES) General Permit for Discharges from Pest Control Applications and Notice of Staff Public Workshops (draft permit). The draft permit consolidates the four existing statewide NPDES general permits for residual pesticide discharges into one permit. - Written comments due: November 12	Staff Contact Stephen Pang stephenp@acwa.com
PRIORITY New and Revised Notification and Response Levels On October 29, the State Water Board issued New and Revised Drinking Water Notification and Response Levels for perfluorooctanoic acid (PFOA), perfluorooctanesulfonic acid (PFOS), perfluorohexane sulfonic acid (PFHxS), and perfluorohexanoic acid (PFHxA). Under state law, water agencies must respond accordingly to timely notify and treat the source of contamination. More information on these newly lowered response and notification levels can be found at the Board's Drinking Water Notification website.	Staff Contact Nick Blair nickb@acwa.com 
Proposed Public Health Goal Update – 1,4-Dioxane	Staff Contact

- On September 26, the Office of Environmental Health Hazard Assessment (OEHHA) issued a draft proposed Public Health Goal (PHG) for 1,4-dioxane in drinking water of 0.04 parts per billion. PHGs published by OEHHA are considered by the State Water Board in setting drinking water standards for California. - Written comments due: November 10 - Public workshop: November 13 at 9:00 am	Nick Blair nickb@acwa.com 
State Revolving Fund Environmental Package Requirements - On April 9, the State Water Board released a Notice of Public Webinars regarding environmental package requirements (requirements) for the Division of Financial Assistance's various funding programs, including the Clean and Drinking Water State Revolving Funds. At each webinar, staff will provide an overview of the requirements and the resources available to assistant applicants. - Public webinar: November 13 at 1:00 pm	Staff Contact Nick Blair nickb@acwa.com 
ENERGY	
Clean Transportation Incentive Policies Workshop - On October 14, the California Air Resources Board (CARB) announced a hybrid workshop to discuss the next phase of the clean transportation incentive policies initiative, Drive Forward. This initiative aims to invest in clean technologies to protect public health, meet mandated air quality targets, and fulfill state goals. Public workshop: November 13 at 9:00 am	Staff Contact Nick Blair nickb@acwa.com
Clean Transportation Program On October 9, the California Energy Commission (CEC) released their 2025-2026 Investment Plan Update for the Clean Transportation Program (Plan), which includes proposed allocations for light-duty charging infrastructure, medium- and heavy-duty ZEV infrastructure, hydrogen refueling, and workforce training and development.	Staff Contact Nick Blair nickb@acwa.com
Statewide Clean Energy Investments On October 9, Governor Newsom announced California's continued commitment to the development of clean energy and grid resilience. Since taking office, Governor Newsom has added 30,800 megawatts of new clean energy and storage. Concurrently, the CEC announced \$136M in climate investments to expand electric vehicle charging access, advance clean energy innovation and reliability, and continue California's leadership in decarbonization.	Staff Contact Nick Blair nickb@acwa.com
Zero Emission Vehicle Report On October 23, CARB staff provided an informational update on its Zero Emission Vehicle (ZEV) Report (Report) in response to Executive Order N-27-25. The Report directs several state agencies, including CARB, to develop recommendations for expanding the deployment of ZEV across all vehicle classes through additional regulations that will: reduce emissions from diverse vehicle types, maintain lists of partnering manufacturers and fleets adhering to state standards, and enhance prior collaborative efforts with manufacturers.	Staff Contact Nick Blair nickb@acwa.com 

ACWA COMMENT LETTERS

- [Draft Final Recommendations and Implementation Steps Released in September 2025](#), California Department of Food and Agriculture, October 15, 2025

To receive a monthly email of Regulatory Roundup, please contact [Karla Cardenas](#). Regulatory Roundup is also available on ACWA's [website](#).



Indicates ACWA Working Group



Indicates ACWA Priority Issue